

**KIT CARSON COUNTY COMMISSIONERS
MINUTES**

APRIL 17, 2013

8:30 A.M. WORK SESSION FOR COMMISSIONERS
8:00 A.M. TOM RIDNOUR – FLAGLER TOWER MONITOR DISCUSSION
8:30 A.M. REVIEW AND APPROVE PAYABLES
9:00 A.M. ADMIN SIDE ITEMS
9:30 A.M. READ MINUTES
12:00 P.M. LUNCH
1:00 P.M. DARCY JANSSEN – EXECUTIVE SESSION
2:00 P.M. REVIEW CONSENT AGENDA FOR APPROVAL
5:00 P.M. MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE

NEW ITEMS:

- Utility letter
- Percheron Horse Contract
- Zoli Vajda Screen Contract
- Resolution

SIGNATURES:

- Blank schedule of bills
- CAPP & CWCP Report

OLD ITEMS:

- Last chance/dirt
- Flagler Tower
- Noxious Weed Ordinances
- MSHA

FYI:

NOTES:

- Dispatch employee resigned, Sheriff advertising to replace
- CCI

Meeting called to order at 11:34 A.M. by Chairman Dave Hornung. Those present were Dave Hornung, Dave Gwyn, Gary Koop, Paula Weeks, and Della Calhoon.

TOM RIDNOUR – FLAGLER TOWER

Tom asked if the radios at the ambulance service could be stored at the Sheriff Department because they have the law channels on the radios. These also have the channel for when they are doing covert systems.

ACCOUNTS PAYABLES

Motion to approve accounts payables was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote.

MINUTES

Della presented corrected minutes for March 27, 2013 and April 3, 2013. Motion to approve and sign March 27, 2013 and April 3, 2013 was made by Gary Koop, seconded Dave Gwyn, motion carried by unanimous vote.

MONTHLY REPORTS

The Board of County Commissioners reviewed the following monthly reports:
CAPP/CWCP monthly report for the month of March 2013

PERCHERON HORSE CONTRACT FOR RODEO

The Board of County Commissioners reviewed the Percheron Horse Contract. This contract is in the amount of \$500.00 down and a total of \$4500.00. Motion to approve \$500.00 and sign the contract with funds coming out of sponsorship funds was made by Dave Gwyn.

ZOLI VAJDA SCREEN CONTRACT FOR RODEO

The Board of County Commissioners reviewed the contract in the amount of 7500.00 for the big screen and replay program. Motion to approve and sign contract with Zoli Vajda Contract with funds to come out of sponsorship funds was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote.

13-12261

RESOLUTION TO CANCEL OUTSTANDING CHECKS

The Board of County Commissioners reviewed a resolution to cancel outstanding checks totaling \$1,217.75. Motion to cancel resolution for outstanding checks was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote.

RESOLUTION NO. 13-12261

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday, the 17th day of April, 2013, there were present:

Dave HornungChairman
Dave Gwyn.....Commissioner
Gary Koop.....Commissioner
Della Calhoon.....County Clerk
Paula Weeks.....Administrator

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO CANCEL OUTSTANDING CHECKS FROM THE FINANCE OFFICE AS FOLLOWS:

#105545 Flagler FFA	Premiums	\$ 20.00
#105582 Aurelia Isenbart	Premiums	\$ 16.00
#105631 Caitlyn Nitsch	Premiums	\$ 46.00
#105784 Damian Brisendine	Premiums	\$ 16.00
#105902 Mickala Vaughan	Premiums	\$ 2.00
#105913 Buddy Weiland	Premiums	\$ 2.00
#107101 Lindsay Richards	INS. Deductible	<u>\$792.99</u>
General Fund Total		\$922.71

#107142 Rosie Castro	Mileage/phone	\$ 27.72
#106236 Lindsey Richards	NFP Mileage	\$ 53.12
#107177 Lindsey Richards	NFP Mileage	<u>\$241.92</u>
Public Health Fund		\$295.04

WHEREAS, these checks, totally \$1,217.75 have not been presented for payment within the 90 day time limit and should be cancelled;

NOW THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County that the above checks be cancelled by the County Treasurer and the funds transferred from the Accounts Payable impressed checking account, back into the General Fund: \$922.71 and the Public Health Fund: \$295.04.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION IS EFFECTIVE IMMEDIATELY THIS 17th day of April, 2013.

DONE THIS 17th day of April, 2013, at Burlington, Colorado.

Check Register Report

13-12261

Date: 04/16/2013
 Time: 10:28 am
 Page: 1

Kit Carson County

BANK: FRONTIER

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
FRONTIER Checks							
105545	08/30/2012	Printed		2194	FLAGLER FFA	PREMIUMS	20.00
105582	08/30/2012	Printed		2071	ISENBART, AURELIA	PREMIUM	16.00
105631	08/30/2012	Printed		2117	NITSCH, CAITLYN	PREMIUMS	46.00
105784	09/10/2012	Printed		5120	BRISENDINE, DAMIAN	PREMIUMS	16.00
105902	09/10/2012	Printed		5139	VAUGHAN, MICKALA	PREMIUMS	2.00
105913	09/10/2012	Printed		5084	WEIAND, BUDDY	PREMIUMS	2.00
106236	10/11/2012	Printed		RICLIN	LINDSEY RICHARDS	NFP MILEAGE AUG 2012	53.12
107101	12/31/2012	Printed		RICLIN	LINDSEY RICHARDS	INSURANCE DEDUCTIBLE 2012	792.99
107142	12/31/2012	Printed		CASROS	CASTRO, ROSIE	TELEPHONE/MILEAGE 2012	27.72
107177	12/31/2012	Printed		RICLIN	LINDSEY RICHARDS	NFP MILEAGE DEC 2012	241.92

Total Checks: 10 **Checks Total (excluding void checks): 1,217.75**

Total Payments: 10 **Bank Total (excluding void checks): 1,217.75**

Total Payments: 10 **Grand Total (excluding void checks): 1,217.75**

Outstanding Checks by Fund Report

13-12261

Date: 04/16/2013
Time: 10:30 am
Page: 1

Kit Carson County

BANK: FRONTIER

Check Number	Check Date Void/Stop Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount															
Fund: 0020																				
105545	08/30/2012	2194 Printed	FLAGLER FFA PREMIUMS	20.00 0.00	20.00															
				Total Check	20.00															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>3068</td> <td>0020-035-53140.0000</td> <td>20.00</td> <td>0.00</td> <td>20.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	3068	0020-035-53140.0000	20.00	0.00	20.00					
Ref#	GL Number	Gross	Discount	Amount																
3068	0020-035-53140.0000	20.00	0.00	20.00																
105582	08/30/2012	2071 Printed	ISENBART, AURELIA PREMIUM	16.00 0.00	16.00															
				Total Check	16.00															
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Ref#	GL Number	Gross	Discount	Amount																
2964	0020-035-53140.0000	16.00	0.00	16.00																
105631	08/30/2012	2117 Printed	NITSCH, CAITLYN PREMIUMS	46.00 0.00	46.00															
				Total Check	46.00															
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Ref#	GL Number	Gross	Discount	Amount																
3001	0020-035-53140.0000	46.00	0.00	46.00																
105784	09/10/2012	5120 Printed	BRISENDINE, DAMIAN PREMIUMS	16.00 0.00	16.00															
				Total Check	16.00															
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Ref#	GL Number	Gross	Discount	Amount																
3312	0020-035-53140.0000	16.00	0.00	16.00																
105902	09/10/2012	5139 Printed	VAUGHAN, MICKALA PREMIUMS	2.00 0.00	2.00															
				Total Check	2.00															
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Ref#	GL Number	Gross	Discount	Amount																
3324	0020-035-53140.0000	2.00	0.00	2.00																
105913	09/10/2012	5084 Printed	WEIAND, BUDDY PREMIUMS	2.00 0.00	2.00															
				Total Check	2.00															
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Ref#	GL Number	Gross	Discount	Amount																
3276	0020-035-53140.0000	2.00	0.00	2.00																
107101	12/31/2012	RICLIN Printed	LINDSEY RICHARDS INSURANCE DEDUCTIBLE 2012	792.99 0.00	792.99															
				Total Check	792.99															
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Ref#	GL Number	Gross	Discount	Amount																
4853	0020-019-53000.0000	792.99	0.00	792.99																
107142	12/31/2012	CASROS Printed	CASTRO, ROSIE TELEPHONE/MILEAGE 2012	27.72 0.00	27.72															
				Total Check	27.72															
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Ref#	GL Number	Gross	Discount	Amount																
5035	0020-018-53060.0000	5.51	0.00	5.51																
5035	0020-018-53021.0000	22.21	0.00	22.21																

Outstanding Checks by Fund Report

13-12261

Date: 04/16/2013
 Time: 10:30 am
 Page: 2

Kit Carson County

BANK: FRONTIER

Check Number	Check Date Void/Stop Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount
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Fund 0020 Checks 8 Total Amount per Fund: 922.71

Fund: 0025

106236	10/11/2012	RICLIN Printed	LINDSEY RICHARDS NFP MILEAGE AUG 2012	53.12 0.00	53.12
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Ref#	GL Number	Gross	Discount	Amount
3757	0025-054-53021.0000	15.36	0.00	15.36
3758	0025-054-53021.0000	37.76	0.00	37.76

Total Check 53.12

107177	12/31/2012	RICLIN Printed	LINDSEY RICHARDS NFP MILEAGE DEC 2012	241.92 0.00	241.92
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Ref#	GL Number	Gross	Discount	Amount
4955	0025-054-53021.0000	33.92	0.00	33.92
4956	0025-054-53021.0000	83.20	0.00	83.20
4957	0025-054-53021.0000	124.80	0.00	124.80

Total Check 241.92

Fund 0025 Checks 2 Total Amount per Fund: 295.04

Total Checks: 10 Grand Total(excluding void checks): 1,217.75

13-12262

RESOLUTION TO CORRECT DEPOSIT

The Board of County Commissioners reviewed the resolution to correct a deposit in 2012 made to the General Fund that should have been made to the Ambulance Fund. A deposit in the amount of \$13,186.45 from RETAC was errantly made to the General Fund. Motion to approve resolution to take \$13,186.45 from the General Fund and deposit into the Ambulance Fund was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote.

RESOLUTION NO. 13-12262

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday the 17th day of April, 2013, there were present:

Dave HornungChairman
Dave Gwyn.....Commissioner
Gary Koop.....Commissioner
Della Calhoon.....County Clerk
Paula Weeks.....Administrator

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO CORRECT A DEPOSIT IN 2012 MADE TO THE GENERAL FUND THAT SHOULD HAVE BEEN MADE TO THE AMBULANCE FUND

WHEREAS, a deposit of \$13,186.45 from RETAC was errantly made to the General Fund and should have been made to the Ambulance Fund; and,

NOW THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County that the County Treasurer transfer \$13,186.45 from the General Fund to the Ambulance Fund to correct this erro.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION IS EFFECTIVE IMMEDIATELY THIS 17th day of April, 2013.

DONE THIS 17th day of April, 2013, at Burlington, Colorado.

Motion made by Dave Gwyn, seconded by Gary Koop, Motion carried by unanimous vote of Dave Hornung.

Board of County Commissioners

By: Dave Hornung
Dave Hornung, Chairman

By: Dave Gwyn
Dave Gwyn, Commissioner

By: Gary Koop
Gary Koop, Commissioner

ATTEST:
Della Calhoon
Della Calhoon, County Clerk



RESOLUTION NO. 13-12262

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

I, Della Calhoon, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 17th day of April, 2013.

Della M. Calhoon
Della Calhoon, County Clerk



13-12262

CHEYENNE COUNTY

RT 0071840
KC COMM
Invoice

KIT CARSON CO COMM
Reference
Inv Date

71840

RT 0071840
09/28/2012

Reference	Inv Date	Original	Gross	DR/Disc	Net
RT RANT 9/12	09/28/2012	\$13,186.45	\$13,186.45	\$0.00	\$13,186.45

0020.023.43001.0504

EQUIPMENT OF JAIL

Tom Ridnour County Sheriff reviewed that they have an unruly female inmate and Pueblo does not have a bed and we do not have a facility or room to protect this type of inmate or equipment to protect staff. Tom would like to purchase 2 Tasers at \$800.00 each and 3 helmets at \$150.00 each small, medium, or large. Funding shall come out of commissary money. Motion Gary Koop, seconded by Dave Gwyn, motion carried by unanimous.

DARCY JANSSEN – EMERGENCY PREPAREDNESS – PERSONNEL ISSUES

Darcy met with the Board of County Commissioners and reviewed an issue that occurred after the hearing for the USDA grant meeting. Those in attendance for the meeting were Julie Scrubby, Darcy Janssen, Tom Ridnour, Gary Koop, and Paula Weeks. We need to be transparent with all grants but with this one we needed to disclose this on Friday. There was a conversation in the hall after the meeting.

Darcy reviewed that during the Department Head meeting and being confronted of a complaint from a lady and any complaint should be in writing before it is made in public.

Gary Koop, Paula Weeks and Tom Ridnour stated that during the meeting they had told that they had gone forward with purchasing the covert equipment. Darcy did not remember this happening during the meeting.

Darcy stated that this is the first time she had encountered where we received another grant and would not be eligible to receive the USDA grant. Dave Hornung asked Darcy if she was upset with the email that was sent. Darcy stated that this was not a problem.

Paula Weeks reviewed that she had discussed this with Scrubby that we would need to see a deficit otherwise we would not get this money. Scrubby stated that she only wanted to see only the Sheriff fund and wanted us to change our way of budgeting. The county cannot have a deficit. Scrubby stated that the USDA money will be going away.

Paula Weeks stated that it was not a complaint because the lady would not give her name or any information. Darcy was offended that this was done at department head meeting.

Darcy stated that she was told in the hall was told to keep the f shut.

Darcy gave her resignation affective immediately and will notify Cheyenne County also. Darcy will not work under the current situation. Darcy will give all information on a flash drive for the Board of County Commissioners.

Paula gave a review of the complaint and why she did not get information on the tornado sirens were not issued when tornadoes were by Bonny Dam. They lady did not identify herself but wanted information when the sirens would be activated.

Gary Koop stated that he did not believe we would get money since we had spent money for equipment under the Homeland Security grant.

The Board of County Commissioners stated that we should let Cheyenne County know in a couple of days that we received the resignation of Darcy Janssen as the Emergency Preparedness.

The Board of County Commissioners stated that Tom Ridnour would bring the 10 radio's that have been housed at the Ambulance Service to the Sheriff Department.

Motion to go into Work Session at 1:45 P.M. was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote.

Meeting adjourned.

(SIGNED BY DAVE HORNUNG)

Dave Hornung, Chairman

(5-1-3013)

Date