

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
MAY 15, 2013**

8:30 A.M. Admin Side Items
8:30 A.M. Review and approve payables
9:00 A.M. Read Minutes
9:30 A.M. Kindra Mulch – New Contracts
10:00 A.M. Chris Bauman – Black Hills Energy – Information discussion about project
10:30 A.M. Dawn James – EPR/OEM informational meeting
11:00 A.M. David Litteral – OEM
11:30 A.M. Review Consent Agenda for Approval
12:00 P.M. Meeting adjourned upon completion of agenda

Side Items

New Items:

Signatures:

Old Items:

- Last change/dirt
- Change John Deere Industrial dealership
- Judgment against outstanding debt at landfill
- Hi-Plains School demo

FYI:

- Planning meeting – Tri-State – asking for variance BOCC attendance requested

NOTES:

Board of Health and Human Services called meeting to order at 9:30 A.M. Those present were Dave Hornung, Dave Gwyn, Gary Koop, Kindra Mulch, Paula Weeks and Della Calhoon.

AGENDA

Contracts for Review & Approval:

Core Services Task Order: from CDPHE Office of Planning & Partnership: this is task order is an Amendment to the Master contract dated January 17, 2012. This was formally known as our “Nursing Contract”

‘12’13 contract amount \$41,233

‘13’14 contract amount \$46,264

Nurse Family Partnership: task order pursuant to Master Contact 1/17/12

‘12’13 totaled contracts \$313,835

‘13’14 \$315,424

Emergency Preparedness & Response: the Core deliverables are funded for each county & the Regional deliverables are for Kit Carson, Cheyenne & Lincoln counties. All 3 counties have responsibilities to attain regional deliverables the state allows for the 3 counties to decide how the region will meet the contract requirements.

‘12’13 \$46,430

‘13’14 \$48,721

Purchase Order

Request: Approval for Oral Health School-Based Sealants SFY’ 13 for \$2,000 in supplies & expenses to expended by June 30 & reimbursed by CDPHE by July 30.

Kindra met with the Board of Health and Human Services and reviewed the Core Services Task Order. The 2012-2013 contract is in the amount of \$41,233.00 and the 2013-2014 contract is in the amount of \$46,264.00.

Nurse Family Partnership task order pursuant to Master Contract this is increased the staff and went to part-time staff and those that work over 1040 hours would be eligible for retirement. We are currently at 50 clients and six people are on a wait list.

Emergency Preparedness & Response contract was reviewed. Kindra has questions on the \$2,000.00 increase. Kindra has reviewed the contract and did not find any changes. There is a table in the contract that shows the deliverables. All plans have to be reviewed and updated. Kindra stated that the hospitals get paid for deliverables for Emergency Preparedness & Response and is included in their Federal contract. Others that get funding are EMS, Hospital, Public Health, Centennial Mental Health, Human Services are all tied in the Emergency Preparedness & Response. The contract is for Kit Carson, Cheyenne, and Lincoln counties and in the amount of \$60,000.00. The contract is not split evenly since Lincoln County does not have experienced staff and fewer deliverables. Kit Carson and Cheyenne counties each receive 40% while Lincoln County receives 20% of this contract.

Purchase Order was reviewed for Oral Health for School-Based sealants in the amount of \$2,000.00 in supplies & expenses to be expended by June 30 & reimbursed by CDPHE by July 30, 2013. Kindra gave a review of the process in the schools all second graders with parent permission are given treatment and sealants provided if needed. Vicki Kosch and Jindy Davis go to the schools.

Kindra provided documents that will be discussed when Dawn James calls and will reference these documents.

The Board of Health and Human Services recessed and convened as the Board of County Commissioners at 10:00 A.M.

BLACK HILLS ENERGY

Chris Bauman and Steve Caza with Black Hills Energy met with the Board of County Commissioners and reviewed that they will be replacing high pressure gas lines in two locations. One location will be north of Bethune on County Rd W going west for 4000' which feeds the town of Bethune. The second location will be County Rd W north of Stratton, starting at County Rd 29 east to connect to the line replaced in 2012 approximately 4500'. They may do work at County Rd 31 and K changing a line with PVC line. The line along county Rd W being replaced was laid in 1965. They are concerned with the depth of the line and will work with Scott Tovrea foreman of the Stratton District 2 shop. Chris stated that cost of the high pressure line is approximately \$80.00 per foot.

DAWN JAMES – OEM POSITION

Dawn James called into the Board of County Commissioners and gave a review of how the Office of Emergency Management worked with the Emergency Preparedness Healthcare over the years. Dawn and Darcy met a couple of time a month to review activities that they were working on. Dawn stated that they have the "Charter Kit Carson County Emergency Preparedness Healthcare Coalition" draft and asked the Board to review. The Coalition has to be completed by June of this year. The Health Coalition must be up and running within three years. The Board thanked Dawn for the information and will introduce her to the new OEM when this person is appointed.

CONSENT AGENDA

Accounts Payable
Minutes

Other:

Contracts Kindra Brought In
VSO appointment
OEM Appointment
OEM Program Funding Application
OEM Jurisdiction Information and Signatures

Motion to approve Consent Agenda was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

DAVID LITTERAL - OEM DIRECTOR

The Board of County Commissioners met with David Litteral in regards to a contract for the OEM position. David stated that the contract did not have anything regarding to equipment that he would be in charge of. This will be reviewed and in the next Grant for 2013-2014 will amend the contract then. Ted Foth stated that they have a corner where a desk and files can be used for the OEM position.

David stated that he will try and get online classes as well as attending meeting that will be coming up. The Board of County Commissioners reviewed that he would be able to schedule the car through the Admin office and if this vehicle is busy then may want to check with the Assessor Office for the Escape.

Motion was made by Dave Gwyn that the Board of County Commissioners appoint David Litteral by contract as OEM Director and sign the Letter of appointment to the State of Colorado, motion was second by Gary Koop, motion carried by unanimous vote of Dave Hornung.

LETTER OF APPOINTMENT –CHARLES LITTERAL TO SERVE AS VETERAN SERVICE OFFICER

The Board of County Commissioners a letter of appointment for Charles Litteral to service as the Veteran Service Officer for a 2-year term. Motion to approve and send letter to Charles Litteral was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

The Board of County Commissioners recessed at 11:30 A.M. and convened as the Board of Health and Human Services.

ORAL HEALTH WORKFORCE - GRANT

The Board of Health and Human Services reviewed the request for an award of funding in the amount of \$2,000.00 for oral health care by the presented Purchase Order. This is to provide Oral Health Care to second graders in each school who have received parental permission. Motion to approve the \$2,000.00 grant was made by Gary Koop, motion carried by unanimous vote of Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

EMERGENCY PREPAREDNESS & RESPONSE

The Board of Health and Human Services reviewed the Emergency Preparedness & Response Contract #13FAA00028, PO FJA EPR1341902 Routing #13FJA41902 in the amount of \$48,721.00 to begin July 1, 2013 and end June 30, 2014. Motion to enter into Emergency Preparedness & Response was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

NURSE FAMILY PARTNERSHIP

The Board of Health and Human Services reviewed the Nurse Family Partnership contract#13FAA00028, PO FLA PPG1343984, and routing #FLA53025 in the amount of \$315,424.00 beginning July 1, 2013 through June 30, 2014. Motion to approve and enter into Nurse Family Partnership for the amount of \$315,424.00 was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

CORE SERVICES

The Board of Health and Human Services reviewed the Core Services contract #13FAA000028, PO FAA OPP1342784 routing #13FAA42784 in the amount of \$46,264.00 beginning July 1, 2013 through June 30, 2014. Motion to enter into Core Services Contract in the amount of \$46,264.00 was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

The Board of Health and Human Services recessed and convened as the Board of County Commissioners.

APPOINTMENT – EMS COUNCIL AND 911 AUTHORITY BOARD

The Board of County Commissioners reviewed the need to replace Darcy Janssen on the EMS Council and the 911 Authority Board with David Litteral. Motion to appoint David Litteral to the EMS Council and 911 Authority Board was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

Meeting adjourned at 12:10 P.M.

(Signed by Dave Hornung)

(05-22-2013)

Dave Hornung, Chairman

Date