

KIT CARSON COUNTY COMMISSIONERS

MINUTES
JUNE 12, 2013

8:00 A.M. WORK SESSION FOR COMMISSIONERS
8:00 A.M. PRE SIDE ITEMS
8:30 A.M. DEPARTMENT HEAD MEETING – KCC EMS (Dave Weber)
8:30 A.M. REVIEW AND APPROVE PAYABLES
9:00 A.M. ADMIN SIDE ITEMS
9:30 A.M. READ MINUTES
10:00 A.M. TOM RIDNOUR – JAIL
10:30 A.M. FLAGLER GOLF COURSE – LIQUOR LICENSE
11:00 A.M. ALAN FOUTZ – CORY GARDNER
11:30 A.M. REVIEW CONSENT AGENDA FOR APPROVAL
12:00 P.M. LUNCH
1:30 P.M. CHARLES LITTERAL – VSO update
2:00 P.M. KINDRA FINANCIALS AND CONTRACTS
5:00 P.M. MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE
7:00 P.M. EMS COUNCIL @ STRATTON FIREHOUSE

NEW ITEMS:

- Bids for Pickup in Flagler
- Updates on Fair – NIKKI Wall email and request from Ken Viken
- Question from Cheyenne County re: electronic waste
- Input for plan design changes requested by CHP
- Bid received for carpeting in BOCC room

SIGNATURES:

- May Clerk Report
- May Treasurer Report
- DOLA designated agent
- Rodeo Announcer Contract

OLD ITEMS:

- Last Chance/dirt
- Change John Deere Industrial dealership – Talked to Zeb Service man – Todd Ehlers – e-mail

FYI:

- Fully executed Energy Impact grant received
- Schlichenmayer funding denied

NOTES:

In December get bids for slag

DEPARTMENT HEAD MEETING

Meeting called to order by Dave Weber with the pledge of allegiance. Those present were Dave Weber, Kindra Mulch, Ted Foth, Tom Ridnour, Paula Weeks, Randy Gorton, Dave Litteral, Dave Hornung, Dave Gwyn, Gary Koop, Ron Meyer and Della Calhoon.

Dave Weber reviewed that it is only five weeks until fair and a lot will need to be completed. They are installing a new Crow's Nest over the bucking shuts. The new building is

being donated by Hitchcock Inc. and will be 60 x 14 foot and will be divided into several rooms for the announcer, fair secretary, and judges. Cement is also being covered by donations.

Kindra reviewed that Kit Carson County was placed in the South Region instead of the North Region and had informed the State that we do not get TV coverage through Colorado Springs but get news from Denver channels. The State is placing ads in regards to tobacco products and the harm tobacco can have on your health. Kindra stated that ads will be on the air and could be dramatic.

Kindra stated that they are ending the partnership with Cheyenne Wells who has hired a Director of Human Services effective June 30, 2013.

Ted reviewed that they have finished up with Little Britches and had no major injuries. Ted will be providing CPR Classes next Thursday for Fire Departments. Ted had also worked with the Sheriff's office to get all his staff current on their CPR cards. The department has been busy. Dave Weber stated that he had been contacted by some fire departments who would like to bring their campers and park at the fairgrounds for the class that will be held from the 17th thru the 22nd. Dave stated that he will charge the camper fee and a connection fee to cover the cost of electricity.

Tom Ridnour stated that his departments have been busy. They had an inmate assault a staff member and other inmates. They currently are almost full in the jail. Tom stated that if an office should need the use of the Camper that was donated to contact him can and make arrangements as to where it needs to be taken. The Fire Ban is still in affect with the dry weather it will not take much to get a fire going. Tom had been contacted by the Town of Flagler who would like to hold their Fire Works on the Fourth of July.

Paula Weeks stated that the auditor is done and will meet with the Board of County Commissioners the middle of July. Paula also asked that when an employee gives notice that they are terminating their employment to please send them to the County Administration Office to see Phil Decker. Phil will advise the employee in the exit policies. Paula stated that the CCI conference was very informative.

Dave Litteral County Emergency Manager was introduced. Dave stated that he had attended the Emergency Manager class and will be attending other meetings in the near future. Dave may be able to find grant(s) that could assist with a tornado warning system for the town of Vona. There have been several fires along the interstate between Burlington and Stratton. Ted reviewed that there may be money from prior years that was not spent that Dave may want to look at for assistance with projects. Ted reviewed that he and the sheriff department would like to have multiple charging stations for their radios if Dave can find a grant for this.

Randy Gorton reviewed that they were to have had an inspection by the State. The State called and cancelled until later in the month. At this time they have good coverage at the landfill. Randy reviewed that and they no longer will be able to take electronics at the transfer sites nor the landfill as of July 1, 2013. The Town of Seibert will be meeting to decide if they will take responsibility for the trees at the Seibert Transfer site. If the Town of Seibert does not take care of the trees then all trees will need to be brought to the Burlington Landfill.

Coroner cases have been a little higher than last year at this time. Randy attended Coroners Conference last week.

Della reviewed that she has staff completing the required training to become certified for elections. Not all the girls work elections as in depth as Crystal and this has given a new level of knowledge that they had not had in the past.

Ron Meyer reviewed that Mick and Molly have been working on the Spring Show classes. The Extension office has moved to the fairgrounds until after fair. Ron reviewed that the phones have been working most of the time but if they continue to drop lines will need to see if something else could be done. Ron will be doing Wheat field days next week but land south of I-70 will not be in the program due to the drought conditions. Ron has been writing letters of conditions of wheat fields for insurance claims and giving a letter of conditions of the crop for insurance payments. Ron also reviewed conditions with trees and have found that pine trees are having problems with the drought also. Some of the issues were from the late freeze as well as possible blight conditions. Ron reviewed that there has been a case of Swine Diarrhea in the regional and this location is under quarantine. Ron reviewed that the 4-H program used to have all swine come to the fairgrounds to be weighed but now the scales are taken to the farms.

Gary Koop reviewed that he has been working on the building permit for the new ambulance building and also been working on the gravel pit sites and getting items needed at each site.

Dave Gwyn reviewed that fair is just around the corner and will need help for the rodeo performances as they have in the past. Dave also reviewed that Governor Hickenlooper signed the bill for renewable energy and that the energy companies do not have to provide the required alternative energy from within Colorado but can be anywhere in the US.

Dave Hornung reviewed that he had attended the CCI conference. Weld County had come to the eastern region meeting and asked if the counties would attend a meeting where it was discussed that they join together and create a new state. The counties stated that they would look into this and would review if they would place a question on the November 2013 Coordinated Ballot. Weld County is concerned that the State Legislator will pass a law that there would not be any fracking for oil and gas wells. If legislation did pass it would have devastating results since most wells drilled do the fracking process. Kit Carson County has not taken a position on this issue.

The Board of County Commissioners met with the Colorado Department of Corrections in regards to keeping CCA open and if not how the facility could possibly be used. It was brought up that CCA pay 13% of the tax basis for Kit Carson County. There is another gas line that will be laid alongside the existing gas line and this may help offset the decrease in taxes should the facility close. There may be another Wind Farm in the north portion of the County.

Dave also reviewed that at CCI conference insurance was discussed and may see a large increase in insurance premiums. There was also discussion in regards to how the insurance would work for long term care for individuals under 65 years of age who are not on Medicare.

Next meeting will be July 10th and conducted by Ted Foth.

Meeting called to order at 11:30 A.M. by Chairman Dave Hornung. Those present were Dave Hornung, Dave Gwyn, Gary Koop, Paula Weeks and Della Calhoon.

CONSENT AGENDA

Accounts Payable

Read Minutes

Clerk's payables

Other:

Flagler Golf Course liquor license
 May Clerk Report
 May Treasurer Report
 DOLA designated agent
 Rodeo Announcer Contract
 Bids for Pickup in Flagler
 Bid received for carpeting in BOCC room

ACCOUNTS PAYABLES COUNTY CLERK

The Board of County Commissioners reviewed the accounts payables for the County Clerk's office for the month of May, 2013 as follows:

COLORADO DEPT OF REVENUE (MV REMITTANCE/LICENSE FEES)	\$ 89,704.91
COLORADO DEPT OF REVENUE (STATE & FLAGLER SALES TAX)	\$ 22,044.96
CITY OF BURLINGTON (SALES TAX)	\$ 4,859.36
TOWN OF SEIBERT (SALES TAX)	\$ 882.35
TOWN OF STRATTON (SALES TAX)	\$ 412.77
STATE TREASURER (DRIVER'S LICENSE & ORGAN DONATION)	\$ 2,535.60
COLORADO DEPARTMENT OF HEALTH (MARRIAGE LICENSES)	\$ 24.00
STATE TREASURER (MARRIAGE LICENSES)	\$ 160.00

TOTAL FOR MONTH **\$120,623.95**

Motion to approve the Consent Agenda was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

COMMISSARY EXPENDITURES

Tom Ridnour met with the Board of County Commissioners and stated that he had presented an invoice to the County Treasurer to pay for repairs of the ice machine in the jail. The Commissary fund is there to be used to pay for Inmate items. Since the ice machine is used for the jail believed that the repairs of the machine should be allowed out of this fund. Tom reviewed that the Treasurer office refused to pay the invoice. The Board of County Commissioners presented a request to the Treasurer that this repair be paid out of the Commissary Fund and she said that she has a call into Ronny Farmer who is the County Auditor before she will pay this.

The Board of County Commissioners received an email from Ronny Farmer that this was an acceptable expenditure and should be paid. The Treasurer Office approved payment of the invoice. Motion to have Treasurer pay for repairs on the Ice Machine to Dayton Mechanical was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

MOTOROLA SOLUTIONS – CONTRACT

The Board of County Commissioners reviewed the Motorola contract in the amount of \$16274.64 this is an increase of around \$500.00 from last year. Motion to approve the Motorola

Contract was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

QDS – CONTRACT

The Board of County Commissioners reviewed the contract with QDS in the amount of \$4050.00 which was less than the previous year. Motion to approve the QDS contract was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

PART-TIME HELP- CONTROL ROOM JAIL

Tom reviewed that he would like to hire a part-time person in the Jail Control Room at \$9.00 per hour so that overtime would not be an issue. Motion to approve 16 hours a week at \$9.00 or 64 hours a month for the rest of 2013 was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

BRENDA CONDREY – OVERTIME

Tom requested that the overtime for one month be paid for Brenda Condrey. Motion to approve 90 hours of overtime for the month of June from 60 hours was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

The Board of County Commissioners recessed and convened as the Board of Health and Human Services at 1:45 P.M.

KINDRA MULCH – HEALTH AND HUMAN SERVICES

Financials:

- Human Services
- Public Health

Program Updates:

- Child Welfare Cohort 2/QPT (Quality Practice Team) Score Card update

Action Items:

Contracts for review, consideration & approval by May 10th

- Oral Health Old Age Pension; increase in contract to \$50,000 for the period July 1, 2013 through June 30, 2017
- Signal Behavioral Health Contract for FY13-14 Core & AFS(Additional Family Services)
- Child Care Quality Improvement Grants: 5 requests each up to \$1,100 for a total expenditure of \$5,500 no additional MOE or county money necessary
- Colorado Works purchase of funds from Summit county for \$25,000
- Hire Summer Intern

Purchase Order approval:

- Family Planning
- Immunization
- Nurse Family Partnership
Emergency Preparedness

Information Items:

- RCCO; Plains RCCO(Regional Care Collaborative Organization) update; Kindra Mulch to be the point of contact for KCCHHS
- Connect for Colorado revised grant application for \$212,780.
- Additional funding requested, \$38,517, Lincoln County if onsite services are to be included.

HUMAN SERVICES FINANCIALS

Kindra reviewed the financials for Social Services and the Treasurer's Fund Ledger shows where taxes were disbursed and now shows an increase of \$66,628.16 for a fund balance of \$292,161.72.

Kindra presented the Proceedings for April 2013 for expenditures in the amount of \$180,255.98. Motion to approve summary of proceedings was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

Kindra reviewed the Human Services Balance Sheet for April 30, 2013 which shows Cash with County Treasurer in the amount of \$292,661.72. This report also shows \$144,936.72 as cash overage due to taxes being collected and distributed. This report is also given to the Treasurer. Reviewed the Bank Reconciliation for April 30, 2013, reviewed the State/Federal/County Revenues and Expenditures from Jan. 2013 through April 2013. Reviewed the CFMS set of Books County Allocation/MOE Report for April 2013. County Admin for Health and Human Services is short \$23,095.20 and should be bailed out at State closeout as has happened in previous years.

PUBLIC HEALTH FINANCIALS

Kindra reviewed Public Health financials for April 2013. Kindra stated they had received 28% revenue and expended 29% of the budget. Reconciliation of the Treasurer and fund balance was in balance for April 2013 and accounts receivable for April 30, 2013 was \$74,131.54.

VAN FOR HEALTH AND HUMAN SERVICES

Kindra thanked the Board of Health and Human Services for the Van that was brought to their office which is being used for programs and transporting children.

CONTRACTS:

OAP CONTRACT

The OAP contract for #13FAA00028 with encumbrance #PO FLA PPG 1352101 in the amount of \$50,000.00 for a four year period for dental care. This grant does not have any administration funds but strictly for Oral Health Old Age Pension program. Motion to approve contract in the amount of \$50,000.00 was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

SIGNAL BEHAVIORAL HEALTH CONTRACT

This contract comes from the State to Signal Behavioral for Kit Carson, Cheyenne, Elbert and Lincoln Counties for substance abuse treatment. This money then goes to Centennial Mental Health who provides care from July 1, 2013 thru June 30, 2014 for an amount of \$32,334.00. There is no change in this contract. Motion to approve for the four county contract in the amount of \$32,334.00 was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

CHILD CARE QUALITY IMPROVEMENT GRANT

They have only spent small portion of the Child Care Fund and Kindra received five requests for improvements. These individuals will need to submit receipts for improvements up to \$1,100.00 but if they only expend \$900.00 would only be allowed \$900.00. Infant cribs were requested, educational materials and items for physical activities such as pea gravel.

STATUTORY WORKS ALLOCATION COLORADO WORKS

Kindra reviewed that Kit Carson County purchased \$25,000.00 of Summit County's TANF allocation. Kit Carson County has agreed to take responsibility for the corresponding MOE. Nancy Shapre Chair of Colorado Works Allocation Committee sent a letter to Reggie Bicha, Executive Director of Colorado Dept. of Human Services to approve this transfer. Reggie will come and review the score card with the Board of Health and Human Services on Child Welfare. Motion to purchase \$25,000.00 was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

BRYN PENNY FOR TEMPORARY SUMMER INTERN POSITION

Kindra requested the approval to hire Bryn Penny for a temporary intern position for child welfare. Motion to hire Bryn Penny for the temporary intern position was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

PURCHASE ORDERS

Purchase Order for Family Planning for contraceptives in the amount of \$1755.26 and \$650.00 was presented. Motion to approve was made by Gary Koop, seconded by Dave Gwyn. Dave Hornung voted no. Motion carried.

Purchase Order for Immunization vaccines in the amount of \$2,196.07 was presented. Motion to approve immunization vaccines in the amount of \$2196.07 was made by Dave Gwyn, seconded by Gary Koop, motion carried by Dave Hornung.

Purchase Order for Nurse Family Partnership – no county money in the amount of \$2,299.00. Dragon Medical for software and equipment was presented. Motion to approve was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

Purchase order for Emergency Preparedness – for Partitions that are on wheels \$880.36 and for a portable shelter in the amount of \$2,040.00. Motion to approve was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

RICCO

Kindra stated that they are in negotiations for RCCO (Regional Care Collaborative Organization) and the Hospital will be the point of contact. Kindra is asking for approval from the Board of Health and Human Services for her to enter into negotiations to get the contract completed. Board of Health and Human Services approved for Kindra to enter into negotiations.

CONNECT FOR COLORADO

Kindra reviewed that the contract had an addendum so that the contract is in the amount of \$212,780.00 and the addendum is in the amount of \$38,517.00 which is in the same amount as Cheyenne County. This proposal would start the last week of July, 2013. The people that would be hired would be a part-time assistant for Shelly and Ginny for time to December 31, 2014. This contract has the full amount of personnel, benefits and other costs to implement Health Care and the deliverables. Kindra will keep the Board of Health and Human Services apprised of the contract.

JAN'S CLAN

The Board of Health and Human Services reviewed the receipts for Jan's Clan. Kindra reviewed that she had talked with Arapahoe County Health and Human Service to get approval of expenditures and how this grant money could be spent. They did get approval for the rental for a church and child care provider in the amount of \$600.00. Kindra in turn has to provide copies to the Adoption agency of these expenditures.

EMERGENCY PREPAREDNESS HEALTH CARE COALITION

Kindra presented the Emergency Preparedness Healthcare Coalition document. This is for Kit Carson, Lincoln, Cheyenne, Yuma and Washington Counties. Motion to enter into Coalition with Lincoln, Cheyenne, Yuma, and Washington Counties was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

Board of Health and Human Services recessed and convened as Board of County Commissioners at 3:15 P.M.

CHARLES LITTERAL – VSO

Charles met with the Board of County Commissioners and reviewed that he had attended training and received a certificate of training. Charles stated that they are to also assist veterans who are to receive a percentage of income when they come out of incarceration. Those they are seeing being incarcerated are veterans that are experiencing PTS (Post Traumatic Syndrome). Veterans are filing online and it is taking a long time to process. They have a large backlog and encouraged to complete the applications online. They have seen several burial requests recently. They have also had a couple of people apply for training for a new vocation.

Charles is setting a date for an informative program for veterans that brings people out to present what is available to veterans.

TALANA DAVIS

Talana called the Board of County Commissioners and asked if the County had liability Insurance for the Kit Carson County Royalty. The Royalty would like to ride in the Greeley Stampede parade and need the proof of insurance. Talana will get in touch with Paula Weeks to get this document for the Royalty.

DIST 3 PICKUP

Paula reviewed that they had advertised the 1996 GMC pickup. They received two bids one from Luke Strobe \$1,000.00 and Terry Payne \$601.00. Motion to accept the Luke Strobe bid in the amount of \$1000.00 for district 3 pickup was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

SCHLICHENMAYER TRUST GRANT

Paula reviewed that she received a letter from Rudy Schlichenmayer Trust Fund of denial, for a new ambulance building.

CHP – PLAN

Paula stated that she receive a letter from CHP (County Health Pool) if we were going to have changes on the insurance that the county offers. The Board of County Commissioners is not certain they will have changes at this time.

KEN VIKEN

Regional Baseball tournament in Burlington and asked for 160 tickets for the players on Thursday night. Board of County Commissioners asked for Ken to come in.

ENERGY IMPACT GRANT

County received a fully executed contract from the State of Colorado for the Energy Impact Grant in the amount of \$225,000.00. We can now get bids and move forward on the ambulance building plans.

DOLA

HB12- 1244 requires a form be completed and submit back to DOLA which states who the designated agent is for Kit Carson County. The Board of County Commissioners stated that Administrator Paula Weeks will be the contact person for information and gives authorization to her so she can give information out. Paula would then provide this information on to DOLA and CTSI.

BID FOR CARPET COMMISSIONERS ROOM

Paula received a bid for carpeting the Commissioners room. Cost for carpet and installation from Duane Laverenz in the amount of \$1925.00. Motion to approve bid from Laverenz Floor Covering was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

MONTHLY REPORTS

The Board of County Commissioners reviewed the following monthly reports:
County Clerk for the month of May 2013
County Treasurers for the month of May 2013

CORA REQUEST

Paula reviewed that the county may want to have one contact person and they get a application to the proper office. The Board of County Commissioners stated that Paula Weeks will be the contact person for all CORA requests. Motion to appoint Paula Weeks as point of contact was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

PIO – PUBLIC INFORMATION OFFICER

The Board of County Commissioners reviewed who would be the PIO for Kit Carson County. Motion to appoint Paula Weeks as the Public Information Officer for Kit Carson County was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

Meeting adjourned.

(SIGNED BY DAVE HORNUNG)

Dave Hornung, Chairman

(JUNE 19, 2013)

Date