

# KIT CARSON COUNTY COMMISSIONERS

MINUTES  
JULY 17, 2013

8:00 A.M.     **WORK SESSION**  
8:30 A.M.     **REVIEW PAYABLES**  
9:00 A.M.     **ADMIN SIDE ITEMS**  
10:00 A.M.    **READ MINUTES**  
10:30 A.M.    **CTSI WEBINAR – HEALTH CARE REFORM**  
11:30 A.M.    **REVIEW CONSENT ADENDA FOR APPROVAL**  
12:00 P.M.    **LUNCH**  
1:00 P.M.     **KINDRA MULCH – APPROVE CONTRACT PRESENTED ON 10<sup>TH</sup>**  
2:00 P.M.     **TED FOTH – REVIEW BIDS AND APPROVE BIDDER ON**  
                  **AMBULANCE BLDG**  
5:00 P.M.     **MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE**

## NEW ITEMS:

- Letter of Support to Linda DeAngelo for USDA grant for community gardens equipment
- DOLA meeting for Paula August 31, 2013
- ProRodeo kick off dinner 7-22-13 RSVP needed

## OLD ITEMS:

## FYI:

- Greg Etl – ground breaking for Ambulance Bldg August 16? Trying to Coordinate with Reeves Brown for tour
- Eastern District Meeting – August 9 in Sterling  
Gini Pingnot wants to know what ideas & topics they would like to discuss at the meeting

## NOTES:

- In December – get bids for slag

## **WORK SESSION**

### **CONSENT AGENDA:**

Minutes  
Accounts Payable

Gave the board the June reports

### **OTHER ITEMS**

Letter to Judy Locke for fair board-certified  
Fair BBQ sponsors - letter will be sent from fair office asking for cash donations (not to include paper plates, cups, silverware) Fair office will collect the funds. Stan Weeks will purchase items needed for the BBQ.

Letter of Support - Linda Langelo

Fairgrounds copier maintenance

Monthly report for CAPP and CWCP

Fair Grounds Copier maintenance w/Office works

Kent Jostes - accepted appointment

Meeting called to order by Chairman Dave Hornung at 12:45 P.M. Those present were Dave Hornung, Dave Gwyn, Gary Koop, Paula Weeks, and Della Calhoon.

Kindra stated that the reports have been given to all the departments and they have been verifying expenditures and asked that if there are discrepancies to let her know so adjustments can be made. Paula Weeks reviewed that the Treasurer's funds are correct.

The State Fiscal Year June 31, 2013 and we will get a preliminary report from the state. Kindra reviewed the financials for Human Services. This shows a balance of \$287,994.24. This may give Human Services money to carry over for the next fiscal year. Kindra will have Ronny Farmer County Auditor give a report of the balance for cash and fund balance.

### **PROCEEDINGS:**

Kindra presented the May 2013 proceedings that will be posted. Motion to sign Human Service Proceedings was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

Kindra presented the following reports:

1. County Human Services Balance Sheet with a total of Assets of \$288,494.24 and total of Liabilities of \$288,494.24
2. Bank Reconciliation Beginning balance \$500.00 and ending balance is \$500.00.
3. County Calendar Year which shows 29% revenue and shows 38% expended. Kindra reviewed that in the farm bill may cut Employment First funds.
4. CFMS set of books, County Allocations/MOE Report current period: May -2013  
This report does not show the money that was purchased. County Admin does not show the \$30,000.00 to come from Cheyenne County. Kindra believes that we will still be around \$32,000.00 short at the State closeout.

### **SCORE CARD UPDATE**

Lanie Meyer gave a brief update on the Child Welfare programs being done in Kit Carson County. Lanie handed out the Child Welfare Score card Report. This report is on Child Welfare on children that are in the home and out of home placement. Need to make sure that the safety assessments are in the files and that the children are safe in their home. Lanie stated that they must meet the time frame to assess a family. The case must be closed within 60 days. Looking at a mobility grant that will assist to enter information by dictation or enter information into the system. Children in out of home placement can go up to 24 months. Age is a factor when a child is older. Kindra stated that clients must be 21 before can go to adult care program. The county would need to make the State aware of any child changing from child welfare to Adult Welfare and the transition so the client does not loose aide. The Courts also reviewed and track clients that go through the courts. Kindra will bring reports to the Board of Health and Human Services quarterly. This program came about from the 9News reporting.

### **CONNECT FOR HEALTH COLORADO – AGREEMENT**

Kindra and Ginny Halligan met with the Board and reviewed the Connect for Health Colorado program. This agreement was reviewed by the Board. Kindra asked that the Board review the MOU with Cheyenne County, Lincoln County and Prairie Family Center who will be helping with this contract. Motion to approve the Connect for Health Colorado contract was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

Richardson Construction	\$468,540.00
Hitchcock Inc.	\$471,485.00

Discussion was held in regards to what the cost would be for appliances. The Board of County Commissioners reviewed that if Black Hills would award the appliances to the county this would come off the bid. Discussion was held in regards to the different buildings and timeframe of construction.

Motion to award bid to Hitchcock Inc. in the amount of \$471,485.00 with stipulation for the appliances and HVAC that may be awarded by other businesses be deducted from the amount was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

#### **APPLICATION – AMBULANCE SERVICE**

Chelsea Coleman submitted an application to work with the Kit Carson County Ambulance Service. Chelsea is certified EMT at this time. Motion to approve Chelsea Coleman application was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

#### **BBQ DONATIONS**

Paula reviewed that for next year may want to ask for cash donations for the BBQ. This way we could use this for the plates, silverware, glasses etc. This would eliminate asking for plates from Monsanto and Pioneer.

#### **MONTHLY REPORTS**

The Board of County Commissioners reviewed the following reports:  
Public Health Financials for May 2013

#### **REQUEST FOR EXTENSION OF TIME TO FILE AUDIT**

Paula reviewed that she had talked with Ronnie Farmer who stated that Paula would need to file for extension on the audit.

Motion to approve audit extension was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

#### **HEALTH AND HUMAN SERVICE - PURCHASE ORDERS**

Kindra presented several purchase orders for the Board to review.

- 1) Request to purchase 20 doses of Prevnar Immunization vaccine in the amount of \$2,563.24.
- 2) This purchase order was for 3 Modular Fabric Panels in the amount of \$993.07.
- 3) The Board reviewed a corrected PO which they added the shipping cost for a total of 652.00.

Motion to approve the three purchase orders for \$2,563.24, Correction of amount for Modular Panels in the amount of \$993.07 and approve correction of adding the shipping and handling was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.



**BOARD OF COUNTY COMMISSIONERS**  
KIT CARSON COUNTY  
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**Gary Koop,**  
District 1 Commissioner  
**David Gwyn,**  
District 2 Commissioner  
**Dave Hornung,**  
District 3 Commissioner

July 17, 2013

Judy Marie Locke  
7921 Oneida St.  
Commerce City, CO 80022

Dear Judy:

This letter is to inform you that you are welcome to visit the Kit Carson County Fair this year, but you are not eligible to enter any exhibits in our 2013 fair.

Thank you,

Kit Carson County Commissioners

David L. Hornung, Chairman

Dave Gwyn

Gary Koop

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Della M. Calhoon,  
Clerk & Recorder

Wade Gateley,  
County Attorney

Paula S. Weeks,  
Administrator

Kit Carson County Fair

Dear Staff,

Could you please send  
me your 2013 fair book?

Thank You,

Judy Marie Locke

7921 Onida St

Commerce City, CO 80022

Enclosed is a dollar for postage.

Meeting adjourned.

Dave Hornung  
Chairman Dave Hornung

7-24-13  
Date