

KIT CARSON COUNTY COMMISSIONERS

MINUTES AUGUST 7, 2013

- 8:00 A.M. REVIEW PAYABLES**
8:30 A.M. ADMIN SIDE ITEMS
9:00 A.M. READ MINUTES
9:30 A.M. KINDRA MULCH – PERSONNEL

Work Session Agenda

- Information Items:
 - Child Welfare IV E changes \$37,200
 - Adult Protection Services new allocation \$18,000.00
 - Contracts: presented for approval next week:
 - Immunization
 - WIC
 - Options for Long Term Care AKA Single Entry Point
 - Personnel Matter
 - Orange Sheets
 - Child Welfare/Adult Protection Services
 - Purchase Orders
- Other

- 10:30 A.M. DOUG SATTERLY – SEP CONTRACT**
11:00 A.M. REVIEW CONSENT AGENDA FOR APPROVAL
11:30 A.M. DELLA CALHOON – MOU FOR CSC-ELECTRONIC RECORDING
12:00 P.M. LUNCH
5:00 P.M. MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE

NEW ITEMS:

- Fair booths and campers – electric rates need raised
- Meeting with the auditor
- Fair board renewal letters
- Stratton Cemetery board renewal letter
- August 20 – Board meeting for audit presentation?

SIGNATURES:

- Resolution to correct expenditure
- CCOERA loan provision changes

OLD ITEMS:

- Frontier Banking – names on account as signors
- August 28 – CHP meeting closing courthouse at 3pm
- Acceptance Letter returned from Flagler Cemetery Board
- August 14 Prison Tour including lunch at CCA
- DHS scheduling process

FYI:

- Greg Etl – ground breaking for Ambulance Building August 16 will begin at 8 am at the current ambulance building for breakfast and groundbreaking at 9 am
- Eastern District Meeting – August 9th in Sterling

NOTES:

- ❖ In December – get bids for slag

Meeting called to order by Chairman Dave Hornung at 11:00 A.M. Those in attendance are Dave Hornung, Dave Gwyn, Gary Koop, Paula Weeks, and Della Calhoon.

Paula Weeks had to leave the meeting.

CONSENT AGENDA

Payables

Minutes for July 31, 2013

ACCOUNTS PAYABLES COUNTY CLERK

The Board of County Commissioners reviewed the accounts payables for the County Clerk's office for the month of June, 2013 as follows:

COLORADO DEPT OF REVENUE (MV REMITTANCE/LICENSE FEES)	\$ 84,344.46
COLORADO DEPT OF REVENUE (STATE & FLAGLER SALES TAX)	\$ 16,480.85
CITY OF BURLINGTON (SALES TAX)	\$ 6,080.22
TOWN OF SEIBERT (SALES TAX)	\$ 1,164.33
TOWN OF STRATTON (SALES TAX)	\$ -
STATE TREASURER (DRIVER'S LICENSE & ORGAN DONATION)	\$ 2,318.20
COLORADO DEPARTMENT OF HEALTH (MARRIAGE LICENSES)	\$ 24.00
STATE TREASURER (MARRIAGE LICENSES)	\$ 160.00

TOTAL FOR MONTH

\$110,572.06

Motion to approve Consent Agenda payables and July 31, 2013 corrected minutes was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

LETTER OF INTENT – BALLOT QUESTION FOR 51ST STATE

The Board of County Commissioners reviewed a letter of intent to place a question on the Nov. 2013 Coordinated Election. The question would be to create the 51st State and secede from the State of Colorado.

Della Calhoon, County Clerk did state that under CRS 1-7-201(5) that they were to have submitted a letter of intent 100 days before the election. Della had presented this to the Board of County Commissioners prior to July 26th which is the 100th day in a Commissioner Work Session that they needed to have a letter of intent. At that time they did not believe they would place the question on the ballot.

The Board of County Commissioners when reviewing CRS 1-7-201(5) discussed that the statutes states: ***If, by one hundred days before the election, a political subdivision has taken formal action to participate in a general election or other election that will be coordinated by the county clerk and recorder, the political subdivision shall notify the county clerk and recorder in writing.*** Motion to approve and take formal action and issue a letter of intent to participate on the Nov. 5, 2013 Coordinated Election to the County Clerk was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

LETTER TO APPOINT FAIR BOARD

The Board of County Commissioners reviewed letters of appointment to the following to serve on the Kit Carson County Fair Board:

Dennie Flock term to expire September 2016

Raymond Dobler term to expire September 2016

Cory Wedel term to expire September 2016

Motion to send letters of appointment to Dennie Flock, Raymond Dobler and Cory Wedel was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

LETTER OF APPOINTMENT – STRATTON CEMETERY

The Board of County Commissioners reviewed a letter of appointment Wanda Sweet to serve for another 6 year term expiring July 6, 2019. Motion was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

LETTER OF ACCEPTANCE –DALLAS SAFFER FLAGLER CEMETERY BOARD

The Board of County Commissioners received the signed acceptance letter from Dallas Saffer to serve on the Flagler Cemetery Board for a term that will expire July 6, 2019 was received.

13-12270

RESOLUTION TO CORRECT

The Board of County Commissioners reviewed a Resolution to Correct expenditures that was paid out of the General Fund and should have come out of Public Health. This expenditure was in the amount of \$119.32 to USA Communications.

Motion to approve correction and transfer by the County Treasurer for USA Communications in the amount of \$119.32 was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

RESOLUTION NO. 13-12270

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday the 7th day of August, 2013, there were present:

- Dave Hornung Chairman
- Dave Gwyn..... Commissioner
- Gary Koop..... Commissioner
- Della Calhoon..... County Clerk
- Paula Weeks..... Administrator

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO CORRECT AN EXPENDITURE THAT WAS PAID OUT OF THE GENERAL FUND THAT SHOULD HAVE BEEN PAID OUT OF THE PUBLIC HEALTH FUND

WHEREAS, a check was written out of the GENEREAL Fund for \$119.32 to USA Communications but should have been written out of the PUBLIC HEALTH Fund;

NOW THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County that the County Treasurer transfer \$119.32 from the PUBLIC HEALTH FUND to the GENERAL FUND to correct this error.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION IS EFFECTIVE IMMEDIATELY THIS 7th day of August, 2013.

DONE THIS 7th day of August, 2013, at Burlington, Colorado.

Motion made by Dave Gwyn, seconded by Gary Koop, Motion carried by unanimous vote of Dave Hornung.

Board of County Commissioners

By: [Signature]
Dave Hornung, Chairman

By: [Signature]
Dave Gwyn, Commissioner

By: [Signature]
Gary Koop, Commissioner

RESOLUTION NO. 13-12270

ATTEST:

Della M. Calhoon
Della Calhoon, County Clerk



STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

I, Della Calhoon, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 7th day of August, 2013.

Della M. Calhoon
Della Calhoon, County Clerk



MOU - CORPORATION SERVICE COMPANY (CSC) E-RECORDING

The Board of County Commissioners reviewed the MOU with CSC for e-recording. This agreement would allow CSC to submit recording document through the internet known as e-recording. Either party can terminate the MOU without cause with 30 days written notice to the other party.

CCOERA – LOAN REQUIREMENTS

The Board of County Commissioners reviewed a change in policy for employees who would like to take a loan out of their retirement funds. A letter to CCOERA stated the following:

- All new loans must have one(1) signature from the Human Resources office of Kit Carson County and be submitted by the Human Resources Office to CCOERA
- All refinances must have one (1) signature from the Human Resources office of Kit Carson County and be submitted by the Human Resources Office to CCOERA.

The only acceptable signatures are from Paula S. Weeks or Phil Decker.

Motion to approve policy change and send letter of the above mentioned requirements was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

MONTHLY REPORTS

The Board of County Commissioners reviewed the following reports:
County Clerk for the month of July 2013
County Treasurer for the month of July 2013

LETTER OF REPRIMAND

The Board of County Commissioners reviewed a letter of reprimand. This would be the final notice for the employee.

Meeting adjourned at 3:10 P.M.

(Signed by Dave Hornung)

(08-14-2013)

Chairman Dave Hornung

Date