

# KIT CARSON COUNTY COMMISSIONERS

## MINUTES OCTOBER 16, 2013

**8:00 A.M. WORK SESSION FOR COMMISSIONERS**  
**10:00 A.M. CHUCK LITTERAL – QUARTERLY**  
**10:30 A.M. REVIEW CONSENT AGENDA FOR APPROVAL**  
**11:30 A.M. DENNIS KAAAN AND RON MEYER – CSU 2014 BUDGET**  
**12:00 P.M. MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE**

### NEW ITEMS:

- Quotes for IT equipment

### SIGNATURES:

- David Litteral's contract
- Orange Sheet for Ekberg
- Fairboard letter to Jason Foose
- 2 bereavement letters to Veterans families

### OLD ITEMS:

- Payroll Resolution
- Update on 911 rate increase
- Stipulation with CCA
- Oil and Gas Training meeting

### FYI:

### NOTES:

- ❖ Ronny Farmer – notes about the Ambulance Grant
- ❖ In December – get bids for slag
- ❖ CCI Winter Conference – Dec. 2-4 Must register by Nov. 1 for lower rate RSVP

Meeting called to order by Chairman by Chairman Dave Hornung. Those present were Dave Hornung, Gary Koop, Paula Weeks, and Della Calhoon. Dave Gwyn was absent.

### JO DOWNEY – ENTERPRISE ZONE AT FAIRGROUNDS

The Board of County Commissioners met with Jo Downey and Nikki Wall. Jo gave a review of the Enterprise Zone for the Fairgrounds. Jo stated that money can be given to the enterprise zone and would be a direct State tax credit. When Paula Crabb was working with the County she had tried to get lights for the arena.

Discussion was held in regards to sponsorships at the fair. The money given as sponsorship would have to be made out to East Central Council of Governments attention East Central Enterprise Zone by filling out a form and submitting a check so this would become a direct State tax credit.

Nikki believes that some of the sponsors have seen over the years that the fair has improved and believe that they would like to have the tax credit. Any money collected in 2013 would be a tax credit toward the 2013 year.

### **Consent Agenda:**

Payables

Veteran's letters

Minutes for Oct. 2, 2013

Waiting period change to CHP

Wage change sheet for Nathaniel Ekberg

Computer bids -  
Ambulance  
IT phone server  
Exchange licenses

The Board of County Commissioners reviewed payables, Veteran's letters (Mrs. Ralph Bredehoft and Mrs. Jerry Eberhart), Minutes for October 2, 2013 and October 9, 2013, Wage change, Waiting period for changes to CHP and bids for computers.

### **ORANGE SHEET**

The Board of County Commissioners reviewed a wage change for Nathaniel Ekberg who has completed the trial period Oct. 1, 2013. Wage will change from 13.25 hr Annual Salary \$27,557.66 to \$13.65 with annual Salary of \$28,384.39. Motion to approve increase of wage for Nathaniel Ekberg was made by Gary Koop, seconded by Dave Hornung. Motion carried.

Motion to approve consent agenda was made by Gary Koop, seconded by Dave Hornung. Motion carried.

### **CHUCK LITTERAL – QUARTERLY REPORT FOR VA**

Chuck met with the Board of County Commissioners and reviewed his quarterly report for the third quarter. Chuck reviewed that they have been busy. Claims are being accepted but since the Federal Government is shut down are only being dated stamped and will not be processed until the Federal Government is up and running. VA is reviewing the amount of medicines that are issued and are trying to steer Veterans to clinics for assistance.

### **CONTRACT – EMERGENCY MANAGER**

The Board of County Commissioners reviewed a contract with David Litteral who serves as the Emergency Manager. This contract for David Litteral shall be from the 16<sup>th</sup> day of October 2013 until September 30, 2014. Contract also states that Mr. Litteral will need to complete the 2014 EM Academy with graduation May 29, 2014. Should Mr. Litteral not complete the training the contract could be cancelled.

### **COMPUTER BIDS**

Paula presented the following information for a computer for the Kit Carson County Ambulance Service. This is to replace the computer at the Ambulance Shed and is in the amount of \$2367.24 plus installation. Motion to approve the purchase of the Ambulance Office computer was made by Gary Koop, seconded by Dave Hornung. Motion carried.

Paula reviewed that the bid for the replacement of the phone Server is in the amount of \$516.80. The current server was an old computer that was from a previous administrator. The current computer being used as a server no longer able to serve all that is needed. Motion to approve was made by Gary Koop, seconded by Dave Hornung. Motion carried.

Insight for licenses phone server has more than we have licenses for and need 15 licenses. Cost to add enough licenses is in the amount of \$1,089.00. Motion to approve was made by Gary Koop, seconded by Dave Hornung. Motion carried.

### **TOM RIDNOUR – AGREEMENT**

The Board of County Commissioners reviewed information that Tom Ridnour presented in regards to entering into an MOU with Dumb Friends League & Colorado Humane Society. The Board of County Commissioners reviewed that there had been an incident in Yuma County in regards to a herd of horses that were not being fed and Colorado Humane Society came in a fed the animals at no cost to the county. Tom has signed an agreement with the Colorado Humane Society.

### EXPENDITURES

Paula received a request for repairs on the Van at the Annex for Rotors on Brakes, Wipers and Combination switch for an approximate cost of \$1,000.00. Motion to approve was made by Gary Koop, seconded by Dave Hornung. Motion carried.

### DENNIS KAAN – CSU 2014 BUDGET

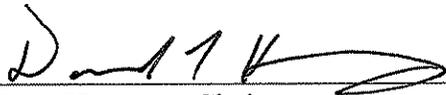
Dennis met with the Board of County Commissioners he had sent down the budget and wondered if the Board had reviewed 12.3 to 12.7. The area funding had proposed a ¼ FTE in Washington County. Linda Angelo a ¼ time increase and would be shared by the five counties to acknowledge her Masters Degree. Added increase in for CSU staff but did not do any increase for Karen and Jean.

Paula reviewed that he had dropped the retirement for Jean and needs this to be added to the budget. Paula stated that the insurance is the rate for 2014.

Dennis asked how the office space was being evaluated for possible building at the fairgrounds. The Board of County Commissioners reviewed that they have asked Ron and Mick to give them a diagram for an office space. Paula reviewed that they cannot give this to just one company but would have to put the building out for bid. Dennis said the building in Akron is around 50' x 80'. Dennis asked if a new building is built would CSU have to cover the utilities or will this be covered by the County. The Board of County Commissioners said this is our building and would come out of the county general funds.

Dennis reviewed that they have two candidates to interview for the position that is open. Interviews will be held in Fort Collins.

Meeting adjourned.

  
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Dave Hornung, Chairman

10-23-13  
Date

