

# KIT CARSON COUNTY COMMISSIONERS

MINUTES  
OCTOBER 30, 2013

8:00 A.M. STEVE BRUSKIVAGE – JOHN DEERE BIDS  
8:30 A.M. REVIEW PAYABLES  
9:00 A.M. ADMIN SIDE ITEMS  
9:30 A.M. READ MINUTES  
10:00 A.M. ABBEY MULLIS – BUILDING ISSUE  
11:00 A.M. REVIEW CONSENT AGENDA FOR APPROVAL  
11:30 A.M. ROBBY FURROW – SUPPORT LETTER  
12:00 P.M. MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE

## NEW ITEMS:

- Carousel Park Bid
- Resolution for CTF
- DocuTek Inc. – Bid View Scanner for Microfilm Clerk's Office
- IT Bids

## SIGNATURES:

## OLD ITEMS:

- Payroll Resolution
- HAS question for new hires during the year
- QUAD Billing – additional information as requested - fees

## FYI:

## NOTES:

- In December – get bids for slag
- CCI Winter Conference – Dec. 2-4 Everyone registered
  - If your wife is attending the dinner, bring check for \$55.00 made out to CCI

Meeting called to order by Chairman Dave Hornung at 10:00 A.M. Those present were Dave Hornung, Dave Gwyn, Gary Koop, Wade Gateley, Paula Weeks, and Della Calhoon.

## **Consent Agenda:**

Payroll

Accounts payable

Minutes

The Board of County Commissioners reviewed the above consent agenda. Motion to approve Payroll, Accounts Payables and Minutes from Oct. 23, 2013 was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

## **ABBIEY MULLIS – BUILDING ISSUE**

Abbey Mullis, County Assessor and Peggy Weibel Assessor staff met with the Board of County Commissioners in regards to possible changes for probation clients and how to possibly have these individuals wait at the entrance. Both the Assessor office and Extension Office provided possible changes that could be made. The Assessor office stated that the chairs for clients are across the hall and look into the Assessor office and this bothers the Assessor staff. It was suggested that portable panels be placed at the lift and the chairs place behind the panels.

The Board of County Commissioners will look into the issue and see what can be done.

### **KATRINA TROBEE – IT REQUESTS**

Katrina met with the Board of County Commissioners and reviewed needs and upgrades to service for the county. The Board of County Commissioners reviewed a quote for a Toshiba laptop that would go to Katrina and her current laptop would go to staff in Administrators Office. Cost for laptop is \$839.98.

Motion to approve laptop in the amount of \$839.98 was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

Katrina reviewed that there were needs for upgrades to the phones at the annex and courthouse. Dawn James requested that she would like to be able to page all offices in case of an emergency. Currently this can be done at the Courthouse but does not notify the annex at the same time. Katrina reviewed how software could help to connect the annex and the courthouse. There would be a new software and installation and also add a phone for Probation office at their expense. Cost for upgrade and additional phone lines is at \$6,525.92.

Board of County Commissioners asked that Katrina get another quote without the paging devise. Motion to do the complete upgrade for phones and paging in the amount of \$6525.92 was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

### **ROBBY FURROW – LETTER OF SUPPORT**

Robby reviewed a grant for Watch Guard equipment through State Farm Insurance. This grant would purchase the equipment to install cameras in the seven patrol vehicles. Robby was asked to get a letter of support from the Commissioners for the application. Robbie reviewed that the Grant is in the amount of \$46,520.00 and the grant is due tomorrow. This grant is nationwide and may not receive any or only a partial funding. This grant would not be awarded until Jan. 2014.

Motion to approve support letter was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

### **SUBDIVISION EXEMPTION – CORY WALL**

The Board of County Commissioners reviewed the Subdivision Exemption for Cory Wall for a single family residence located on a 6 acre tract of land located in the NW1/4 2-10-44. This was reviewed by the Kit Carson County Planning Commission on Oct. 29, 2013 and approved. Motion to approve the Subdivision Exemption for Cory Wall was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

## **13-12279**

### **RESOLUTION**

Paula presented a resolution for corrections of accounts which were double paid. Motion to approve was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.



ATTEST:

*Della M. Calhoon*  
Della Calhoon, County Clerk



STATE OF COLORADO            )  
  ) ss.  
COUNTY OF KIT CARSON)

I, Della Calhoon, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 30th day of October 2013.

*Della M. Calhoon*  
Della Calhoon, County Clerk



13-12279

KIT CARSON COUNTY  
BURLINGTON, COLORADO 80807

Check #: 109948

NO. 109948

FRONTIER BANK  
107 SOUTH 14TH STREET  
BURLINGTON, CO 80807

VOID

DATE

CHECK NO.

AMOUNT

Check Date: 09/12/2013

\$9,000.00

NINE THOUSAND DOLLARS AND XX CENTS\*\*\*\*\*

BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS  
Void After 90 Days

PAY TO THE ORDER OF  
KCC CAROUSEL ASSOCIATION  
PO BOX 28  
STRATTON, CO 80836

BY David T. King CHAIRMAN  
ATTEST Debra M. Carlson COUNTY CLERK

⑈ 109948 ⑈ ⑆ 102100879 ⑆ 1200872 ⑈

Vendor: KCCCAR KCC CAROUSEL ASSOCIATION

Invoice #	Invoice Date	Description	Distribution	Amount
	09/11/2013	2013 LOTTERY CONTRIBUTION		500.00
		0090-084-58201.0000	500.00	
	09/11/2013	2013 COMMUN PROG CONTRIBUTION		8,500.00
		0020-041-58201.0000	8,500.00	
		Check Amt Total:		9,000.00

COPY

13-12279

KIT CARSON COUNTY  
BURLINGTON, COLORADO 80807

Check #: 107447

**VOID**

NO. 107447

FRONTIER BANK  
107 SOUTH 14TH STREET  
BURLINGTON, CO 80807

DATE

CHECK NO.

AMOUNT

Check Date: 02/13/2013

\$8,500.00

EIGHT THOUSAND FIVE HUNDRED DOLLARS AND XX CENTS\*\*\*\*\*

PAY TO THE ORDER OF  
KCC CAROUSEL ASSOCIATION  
PO BOX 28  
STRATTON, CO 80836

BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS  
Void After 90 Days

BY

*Don't King*

CHAIRMAN

ATTEST

*Julia M. Carlson*

COUNTY CLERK

⑈ 107447 ⑈ ⑆ 102100879 ⑆ 1200872 ⑈

Vendor: KCCCAR KCC CAROUSEL ASSOCIATION

Invoice #	Invoice Date	Description	Distribution	Amount
52/5/2013	02/13/2013	2013 GENERAL FUND CONTRIBUTION 0090-084-54310.0000	8,500.00	8,500.00
			Check Amt Total:	8,500.00

**COPY**

Display Invoices by Vendor

13-12279

Date: 10/29/2013  
Time: 10:00 am  
Page: 1

Kit Carson County

Vendor Name: KCC CAROUSEL ASSOCIATION  
Vendor Number: KCCCAR

Invoice Number	Inv. Date	Ref No.	Status	Check No.	Check Date	Net Amt	PO No.	Invoice Description							
#7/12/2012	07/25/2012	2353	C	104917	07/25/2012	9,000.00		2012 ANNUAL LOTTERY CONTRIBUT							
				<table border="1"> <thead> <tr> <th>GL Number</th> <th>Distribution Description</th> <th>Gross Amount</th> <th>Amount To Pay</th> </tr> </thead> <tbody> <tr> <td>0020-041-58201.0000</td> <td>2012 CONTRIBUTION</td> <td>9,000.00</td> <td>9,000.00</td> </tr> </tbody> </table>		GL Number	Distribution Description	Gross Amount	Amount To Pay	0020-041-58201.0000	2012 CONTRIBUTION	9,000.00	9,000.00		
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0020-041-58201.0000	2012 CONTRIBUTION	9,000.00	9,000.00												
52/5/2013	02/13/2013	5378	C	107447	02/13/2013	8,500.00		2013 GENERAL FUND CONTRIBUTION							
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0090-084-54310.0000		8,500.00	8,500.00												
1/3/2012	01/10/2012	153	C	102916	01/10/2012	8,500.00									
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	09/11/2013	8356	C	109948	09/12/2013	500.00		2013 LOTTERY CONTRIBUTION							
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0090-084-58201.0000		500.00	500.00												
Total Invoices: 5						35,000.00									



**DAVID LITTERAL – VETERANS OFFICER**

Dave met with the Board of County Commissioners that he will be attending the training and first class is in December, January online, Feb to May four day operations exercise. They pay for the lodging when he has to attend in Denver. No cost for training. Cost to the County is for travel and meals. Dave still needs the ICS 300 and 400 training but due to the fires that were happening during the summer training was delayed.

Motion to approve the training for David Litteral to attend the Emergency Managers Academy Training was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

**TERRY BAILEY – COUNTY TRANSPORTATION BUSES**

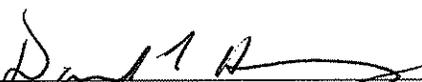
Della had received an email from Terry Bailey and they had met with the Board of County Commissioners in May in regards to updating the buses. They are applying for FTA funds to replace the Burlington/County based unit. There will be a 20% match that the county would have to meet.

The Board of County Commissioners said to use all the funds \$11,000.00 and to apply for grant for Stratton bus with Faster Funds was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

**STEVE BRUSKIVAGE – HONNEN EQUIPMENT - JOHN DEERE MOTOR GRADER BIDS**

Steve met with the Board of County Commissioners and reviewed specifications for the John Deere Motor Graders. Bids were presented. Board will review bids from Honnen and Wagner and make a decision next week.

Meeting adjourned.

  
\_\_\_\_\_  
Dave Hornung, Chairman

11-6-13  
\_\_\_\_\_  
Date

