

KIT CARSON COUNTY COMMISSIONER

**MINUTES
DECEMBER 18, 2013**

8:00 A.M. TED FOTH – COPIER
8:30 A.M. REVIEW PAYABLES
9:00 A.M. ADMIN SIDE ITEMS
9:30 A.M. READ MINUTES
10:00 A.M. OPEN SEALED BIDS FOR JANITORIAL SERVICES
10:30 A.M. REVIEW CONSENT AGENDA FOR APPROVAL
11:00 A.M. TOM RIDNOUR – RADIOS
12:00 P.M. LUNCH
1:30 P.M. OPEN SEALED BIDS FOR COUNTY ATTORNEY
5:00 P.M. MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE

NEW ITEMS:

- Resolution to Correct Medical Reimbursement

SIGNATURES:

- March of Dimes Contract
- Wagner-Loader Contract
- Veteran's Condolence Letter

OLD ITEMS:

- Carousel Park bid
- OEDIT Meeting request
- Request to raise On Call Pay
- Norbert Dvorak – appointment letter to Planning Commission

FYI:

- ❖ Starting EIG grant for 2014 chip and seal project

NOTES:

- In December get bids for slag

Meeting called to order by Chairman Dave Hornung. Those present were Dave Hornung, Dave Gwyn, Gary Koop, Paula Weeks, and Della Calhoon.

TED FOTH – COPIER AND RADIO FOR DISPATCH

Ted Foth and Tom Ridnour reviewed that they have been having trouble understanding the dispatch when in the ambulances. The radio in dispatch has to be opened up as loud as possible and it becomes garbled. This problem affects volunteers getting their page from dispatch. New UHF radio for the dispatch would cost \$1,795.00 this is for Burlington, Stratton, Flagler ambulances. There are Retac funds available to pay for this. This would come out of Cheyenne County and paid direct.

Motion to purchase radio \$1,795.00 from Complete Wireless and use Retac funds for this purchase was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung. A letter was created that request the funds from Retac.

The copier is having problems and a new copier that scans, faxes and copies from Office Works is in the amount of \$2745.04 and has a 90 day warranty, scans 31 pages per minute. Maintenance Agreement is based .0546 per copy. Motion to purchase new copier and funds to come out of Ambulance Capitol was made by Dave Gwyn, seconded by Gary Koop, motion carried by vote of Dave Hornung.

TOM RIDNOUR

Tom reviewed that when he reviewed the strategic plan he added the purchase of one 800 Mg radio over each of the next 12 to 13 years. Motorola has a radio in the amount of \$2,499.75 and they will do the programming. Tom wanted to let the Board of County Commissioners aware that he would like to submit this to Motorola so they are aware and will come out of the 2014 budget.

Motion to approve a plan to purchase one radio a year was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

The ID machine is no longer working properly and need to replace the machine. Cost for a new machine is \$3,232.00 they also use this machine for multiple counties for concealed carry permits for Kit Carson County and Cheyenne County.

MARCH OF DIMES GRANT

The Board of County Commissioners reviewed a contract for the March of Dimes Chapter Grant Agreement in the amount of \$10,000.00. The County will received 50% of the grant on or before December 31, 2013 and the other 50% after approval of a 6-month progress report. Motion to enter into March of Dimes Grant Agreement in the amount of \$10,000.00 was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

SUSAN DORMAN – CONTRACT FOR JAIL

The Board of County Commissioners reviewed a contract with Susan Dorman for \$250.00 per month and will visit the jail every Wednesday at about 0800 hrs to 0900 hrs to see inmates for doctor office visits.

Motion to approve and enter into contract with Susan Dorman, Dr., FNP, BC for inmate medical needs in the amount of \$250.00 per month for her service was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

WAGNER EQUIPMENT – CONTRACT FOR LOADER DISTRICT #2

The Board of County Commissioners reviewed the contract to purchase a 2011 model 950 FC Wheel Loader in the amount of \$195,000.00 less trade in of \$30,000.00 for a total of \$165,000.00. This machine has a 5 yrs 7500 hour warranty. This was approved December 11, 2013 by the Board of County Commissioners.

CONDOLENCE LETTER FOR MILITARY SERVICE – FAMILY OF SCOTT CROUSE

The Board of County Commissioners signed a letter of condolence for the Family of Scott Crouse who served in the United State Military.

13-12290

**A RESOLUTION TO CORRECT MEDICAL REIMBURSEMENT EXPENSES
TOTALLING \$1,216.38 THAT WERE ERRANTLY PAID OUT OF THE INCORRECT
FUNDS**

The Board of County Commissioners reviewed a resolution to correct entries from Jan. to April, 2013 in regards to medical reimbursement to the correct funds in the amount of \$1,216.38. Motion to approve and sign resolution for Medical Reimbursement 12016.38 was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

RESOLUTION NO. 13-12290

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday the 18th day of December, there were present:

- Dave Hornung..... Chairman
- Dave GwynCommissioner
- Gary Koop..... Commissioner
- Della Calhoon County Clerk
- Paula Weeks.....Administrator
- Wade Gateley.....County Attorney

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO CORRECT MEDICAL REIMBURSEMENT EXPENSES TOTALLY ^{ing} \$1,216.38 THAT WERE ERRANTLY PAID OUT OF THE INCORRECT FUNDS, AS SUCH:

- PUBLIC HEALTH- \$433.96**
- ROAD & BRIDGE - \$493.64**
- SOLID WASTE - \$288.78**

WHEREAS, expenditures of \$1,216.38 for Medical Reimbursement expense were errantly paid out of the Public Health Fund, the Road and Bridge Fund and the Solid Waste Fund and should have been paid out of the General Fund;

NOW THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County that the County Treasurer transfer the above amounts out of the General Fund and into the correct funds as listed to correct this error.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION IS EFFECTIVE IMMEDIATELY THIS 18th day of December, 2013.

DONE THIS 18th day of December, 2013, at Burlington, Colorado.

Motion made by Gary Koop, seconded by Dave Gwyn,

Motion carried by unanimous vote of Dave Hornung.

Board of County Commissioners

By: Dave Hornung
Dave Hornung, Chairman

By: Dave Gwyn
Dave Gwyn, Commissioner

By: *Gary Koop*
Gary Koop, Commissioner

ATTEST:

Della M. Calhoon
Della Calhoon, County Clerk



STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

I, Della Calhoon, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 18th day of December, 2013.

Della M. Calhoon
Della Calhoon, County Clerk



ORANGE SHEETS

MILTON GRIBBEL – COURTHOUSE SECURITY

Milton Gribbel will work at Courthouse Security for a total of 16 hrs week at \$9.00 per hour. Motion to approve P-T hire of Milton Gribbel for a total of 16 hrs week at \$9.00 per hour starting Dec. 30, 2013 was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

DAWN JAMES – NURSE FAMILY PARTNERSHIP

The Board of County Commissioners reviewed the Orange Sheet to increase the wage for Nurse Family Partnership from .6 FTE to .75% FTE for an hourly wage of \$37.85. Motion to approve increase for Dawn James to .75% to Nurse Family Partnership at \$37.85 per hour to begin Jan. 1, 2014 was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

BIDS – JANITORIAL SERVICES

The Board of County Commissioners received one bid for janitorial service for the County Courthouse and Annex building. The bid that was received was from Perry Cleaning Services. The Board of County Commissioners asked that John Perry come and meet with them December 30, 2013.

RANDY GORTON – LANDFILL

Randy stated that he had a call from Hugo from Marnak Services and they would like to bring 20 to 25 yards of asbestos floor tile to Kit Carson County Landfill. This is from remodeling of the Hugo school. The Lincoln County Landfill will not take asbestos at their landfill. Randy stated that this would need to be double bagged and placed in the cell and covered and not disturbed. The Board of County Commissioners told Randy it was his decision to make.

Randy reviewed that the pipeline people are bringing mixed product and are charging them the mixed product rate. Randy also reviewed that when they go across a road they put in a temporary fence and when done they pull all the post and wire and this is coming to the landfill.

LETTER OF ACCEPTANCE – NORBERT DVORAK-PLANNING COMMISSION

The Board of County Commissioners received a letter of acceptance from Norbert Dvorak to serve on the Kit Carson County Planning Commissioner for a 5-year term which will expire January 1, 2019.

LETTER OF ACCEPTANCE – RAYMOND DOBLER-FAIR BOARD

The Board of County Commissioners received a letter of acceptance from Raymond Dobler to serve on the Kit Carson County Fair Board for a 3-year term which will expire September 2016.

LETTER OF ACCEPTANCE – VALERIE RHOADES-EAST CENTRAL COUNCIL OF GOVERNMENTS

The Board of County Commissioners reviewed a letter of acceptance from Valerie Rhoades to serve on the East Central Council of Government Board and serve a one-year term which will expire Jan. 1, 2015.

BID FOR COUNTY ATTORNEY

Wade wanted to let the Board of County Commissioners that he would like to be the attorney for another year. Wade has reduced his hourly rate and has worked for the county for sixteen years. Wade has items on the computer and believes that this will assist the Board of County Commissioners and reduce cost. Wade understands that the Board of County Commissioners does not need him at every meeting and he does not have a problem with this. Wade gave some concerns in regards to exclusions that the county is not covered by insurance and the county would be responsible with county dollars. Attending the County Attorney conference is one way to find out new issues and new laws that will concern the county. Wade reviewed that with the changes in technology and the internet and there are ways to stay in touch with Paula and the Board of County Commissioners.

ON CALL PAY FOR CHILD WELFARE

The Board of County Commissioners reviewed the request for On Call Pay to be risen to \$150.00 to \$200.00 per week. The Director is recommending \$200.00 per week for on call pay. Kindra also recommended that Extra Pay for Holiday of \$25.00 per day for the Holiday & consecutive days to include weekend; for example the person on call for Thanksgiving, the Friday after & the weekend would receive \$100.00 if they did all 4 days in a row in addition to the \$200.00.

Motion to keep On Call pay at the current rate of \$65.00 per week was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

CONSENT AGENDA

Accounts Payables

Minutes for Dec. 11, 2013

Motion to approve consent agenda for Accounts Payables and Minutes for December 11, 2013 was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

JEFF DURBIN AND JOHN MCCLEARY – COUNTY RD 31

Jeff Durbin Stratton Superintendent and John McCleary Liberty Superintendent met with the Board of County Commissioners and reviewed that Stratton School District and Liberty School District are cooping their sports programs. They are busing students and teachers back and forth on County Rd 31. Jeff stated that he has been concern with County Rd 31 since it does not have lines. They would like the County to strip the road. He has had to take the ditch because Semi-Trucks will not get over and have had near accidents.

Dave Hornung reviewed that they have began research and found that they would have to get a study done to find where the lines would be for passing. The road is narrow and marking it would make it narrower.

If the State would take care of Hwy 59 we would have less truck on County Rd 31 but at this time County Rd 31 is in better shape and is now being used more.

Jeff and John encouraged the Board of County Commissioners to help if at all possible. Jeff and John also encouraged the Board of County Commissioners to put delineator posts on the sides of the roads.

DON WADE CEO – KIT CARSON COUNTY MEMORIAL HOSPITAL

Don met with the Board of County Commissioners in regards to the Chain fence that runs along the eastside of the courthouse block. Mr. Wade reviewed he was not sure if the Chain fence is owned by the Hospital or by the County and if this fence could be removed since it is down more than it is up.

The Board of County Commissioners will talk to Dave Weber and review past history and who is responsible for the maintenance of the Chain fence.

WORKERS COMP TIME – CARRY OVER

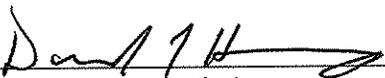
Paula reviewed that she had talked with David Smith who had an injury while on duty and will need to take at least 4 weeks off due to injury. Mr. Smith was to take vacation but due to injury will lose 6 days of vacation. Mr. Smith would like to roll this vacation over until he can get back to work.

Motion to roll 6 days vacation for David Smith – District #2 vacation for 30 days was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

BIDS FOR COUNTY ATTORNEY

The Board of County Commissioners received two bids from Wade Gateley and Cure and Bain. Motion to accept the bid with Cure and Bain was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

Meeting adjourned at 3:35 P.M.



Dave Hornung, Chairman

12 - 30 - 13
Date