

KIT CARSON COUNTY COMMISSIONER

MINUTES JANUARY 23, 2013

- 8:00 A.M. MEETING CALLED TO ORDER
8:00 A.M. REVIEW AND APPROVE ACCOUNTS PAYABLES
8:30 A.M. JAIL TOUR FOR COMMISSIONERS
9:00 A.M. ADMINISTRATOR SIDE ITEMS
10:00 A.M. DAVID LITTERAL – VA UPDATE
11:00 A.M. DELLA CALHOON – MINUTES
12:00 P.M. PLAN PROGRAM UPDATES WITH HHS STAFF INC LUNCH FOR BOCC
5:00 P.M. MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE

NEW ITEMS:

CDOT meeting 1/30/2013 will you meet them for dutch dinner at 6:00 PM?

- For up to 2 hours meeting on boundaries
- Need to reserve restaurant for 20 people or more
- Invite City, they will split meal with us and let us use Community Center for the Meeting
- Karen Schneiders 970-350-2172

SIGNATURES:

- Orange sheet for assessor hire
- Resolution for cancel Outstanding checks
- Resolution to correct CTF/General Fund Error
- Resolution to Rescind a former Resolution and Amend another
- PILT Grant
- Sheriff Personnel ? Security Detail at Auction
- Report from Kent Jostes for Eastern Colorado Services for DDI
- Finance Reports for December

OLD ITEMS:

- Accounting Copier
- Carnival
- Ranch Rodeo
- E911 Rates
- Ambulance Building

Meeting called to order by Chairman Dave Hornung. Those present were Dave Hornung, Dave Gwyn, Gary Koop, Paula Weeks, and Della Calhoon.

22022

TRAILERS – DISTRICT #1 AND DISTRICT #2

The Board of County Commissioners reviewed a quote for the purchase of three Ranco dump Trailers. Quote was for 2 trailers for District 1 and 1 trailer for District 2 in the amount of \$30,000.00 each. Motion to approve the purchase of 3 Ranco trailers in the amount of \$90,000.00 was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

22023

INSPECTION OF COUNTY JAIL

The Board of County Commissioners went to the County Jail and Carl Mullis Jail Captain conducted a tour of the facility. The Board of County Commissioners stated that everything looked good at this time. The Board discussed that the colors of the jail cells are pink and blue but did not see any reason to change the colors.

22024

ACCOUNTS PAYABLES

The Board of County Commissioners reviewed expenditures for all funds. Motion to approve all expenditures for all funds was made by Dave Gwyn, seconded by Gary Koop, motion carried by unanimous vote of Dave Hornung.

Board of County Commissioners went into work session at 9:50 A.M. Board of County Commissioners came out of work session at 10:00 A.M.

22025

VETERANS OFFICER – DAVE LITTERAL

Dave Litteral Veteran Officer met with the Board of County Commissioners and introduced his son Charles Litteral who has been taking calls to assist during the day. Dave reviewed that he and his son went to a training seminar for new officers. Dave reviewed that there are instances of conflict of interest and this is where Charles will step in and conduct business. Dave would like to see an increase in the number of VA continuing their education. There are a number of new programs for veterans. Dave reviewed a Purple Heart recipient should have had benefits for his wife on medical but this information had not been provided.

Dave reviewed that they would like to update the VA website. He and Charles have reviewed what programs are available to veterans in the past. They want to help veterans become more productive in the county. There are around 625 veterans in the county and surrounding areas that they want to reach.

Dave and Charles would like to hold town meetings to address the veterans and see if their needs are being met. Dave would like to have the Board of County Commissioners at these meetings so the veterans are aware that they are in support of the Veterans and their service.

Dave reviewed that Charles knows the have some training in April for a five day period in the front range. Charles would then have the training to sign for the veteran since Dave could have a conflict at the federal level.

Dave reviewed that the information that they received old forms and need to begin using current documents. Reports will be quarterly when they meet with the Board of County Commissioners.

Dave served 32 years in the service and during that time there have been suicides and these have a repealing affect in the communities. Want to set a base line for services. Want to look at homeless veterans. There are resources that are now available that was not there in the past.

Dave Hornung reviewed that there is a program to lower their property tax and Dave stated that he was not aware of this program until recently.

Dave would like to get in touch with the Air Force and have the band come out to perform at the town meeting. They will have speakers come to schools and tell stories of how Veterans have improved their lives.

The Post 911 GI bill allows easier access and is online which Charles reviewed. Charles reviewed that if veterans go to school full time they give a stipend for books and if you fail the program the Veteran would have to repay the money granted. There are some classes that are not granted in previous programs but now allowed and give incentives for housing and other areas.

Dave and Charles will try and find the number of veterans in the county. Charles reviewed that it takes 18 to 24 takes to process applications.

Board of County Commissioners went into work session at 10:50 P.M. Board of County Commissioners came out of the work session at 10:55 P.M.

22026

APPLICATIONS FOR DISTRICT #1

The Board of County Commissioners reviewed that they will have Paula Weeks place notice in the paper for a job opening at District #1. Opening will be published for a week.

22027

CARNAVIL FOR 2013 FAIR

Paula reviewed with the Board of County Commissioners that she had found a carnival for the 2013 Fair. Paula reviewed that Crab Tree Amusement will be sending a list of rides that they will bring along with a contract.

22028

MONTHLY REPORTS

The Board of County Commissioners reviewed the following monthly reports:
VA officer for the month of November, 2012
VA officer for the month of December, 2012
Eastern Colorado Services Disabilities – Kent Jostes report and Financial report
Administrator monthly finance report for December, 2012

22029

RESOLUTION TO RESCIND

Paula reviewed that she was not sure if she had submitted a resolution to the Commissioners in regards to transfer funds. It was later found that this had been done and asked that Resolution #29142. Motion to rescind resolution was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

RESOLUTION NO. 22029

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday the 23rd day of January, 2013, there were present:

- Dave Hornung Chairman
- Dave Gwyn..... Commissioner
- Gary Koop..... Commissioner
- Della Calhoon..... County Clerk
- Paula Weeks..... Administrator
- ~~Wade Gateley..... County Attorney~~

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO RESCIND RESOLUTION #29142 THAT WAS MADE TO CORRECT A DEPOSIT MADE INTO THE PUBLIC HEALTH FUND THAT SHOULD HAVE BEEN MADE INTO THE GENERAL FUND;

WHEREAS, this resolution was done in October 2012 and there was no need for another one.

NOW THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County that resolution #29142 be rescinded.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION IS EFFECTIVE IMMEDIATELY THIS 23rd day of January, 2013.

DONE THIS 23rd day of January, 2013, at Burlington, Colorado.

Motion made by Gary Koop, seconded by Dave Gwyn, Motion carried by unanimous vote of Dave Hornung.

Board of County Commissioners

By: Dave Hornung
Dave Hornung, Chairman

By: Dave Gwyn
Dave Gwyn, Commissioner

By: Gary Koop
Gary Koop, Commissioner

ATTEST:

Della M. Calhoun
Della Calhoun, County Clerk



STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

I, Della Calhoun, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 23rd day of January, 2013.

Della M. Calhoun
Della Calhoun, County Clerk



22030

RESOLUTION TO AMEND

Paula presented a resolution to amend a previous resolution #21943 that was made to correct payroll expenditures. Motion to amend resolution #21943 was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

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- Dave Hornung Chairman
- Dave Gwyn..... Commissioner
- Gary Koop..... Commissioner
- Della Calhoon..... County Clerk
- Paula Weeks..... Administrator

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO AMEND RESOLUTION #21943 THAT WAS MADE CORRECT PAYROLL EXPENDITURES THAT DUPLICATED DUE TO A SPECIAL PAYROLL AT THE FIRST OF DECEMBER, 2012;

WHEREAS, salaries of \$1,669.84 were errantly transferred out of the Road and Bridge Fund into the payroll transfer account and withholding taxes of \$1,063.01 were transferred out of the Road and Bridge Fund into the payroll withholding account;

WHEREAS, the withholding taxes of \$1,063.01 were not transferred into the payroll withholding account so there is no need to include that amount in this resolution;

NOW THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County that the County Treasurer transfer \$1,669.84 out of the payroll transfer account back into the Road and Bridge Fund to correct this error.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION IS EFFECTIVE IMMEDIATELY THIS 23rd day of January, 2013.

DONE THIS 23rd day of January, 2013, at Burlington, Colorado.

Motion made by Gary Koop, seconded by Dave Gwyn, Motion carried by unanimous vote of Dave Hornung.

Board of County Commissioners

By: [Signature]
Dave Hornung, Chairman

By: [Signature]
Dave Gwyn, Commissioner

By: [Signature]
Gary Koop, Commissioner

ATTEST:

Della M. Calhoon
Della Calhoon, County Clerk

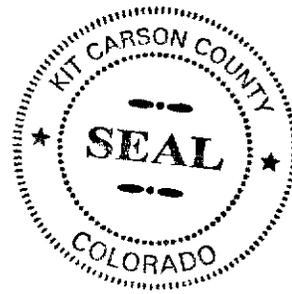


STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

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IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 23rd day of January, 2013.

Della M. Calhoon
Della Calhoon, County Clerk



22031

RESOLUTION – CONSERVATION TRUST

Paula reviewed that a check in the amount of \$500.00 for the KCC Carousel Association was taken out of the General Fund and should have been paid out of the Conservation Trust Fund. Paula asked that the Board of County Commissioners approve this resolution to transfer \$500.00 out of the Conservation Trust Fund and place back to the General Fund. Motion to approve resolution was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

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- Dave HornungChairman
- Dave Gwyn..... Commissioner
- Gary Koop.....Commissioner
- Della Calhoon.....County Clerk
- Paula Weeks.....Administrator

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO CORRECT AN EXPENDITURE OUT OF THE GENERAL FUND THAT SHOULD HAVE BEEN OUT OF THE CONSERVATION TRUST FUND

WHEREAS, a check to the KCC Carousel Association for \$500.00 was paid out of the General Fund and should have been paid out of the Conservation Trust Fund;

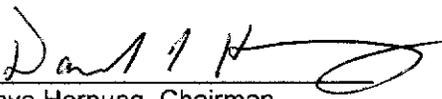
NOW THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County that the County Treasurer transfer \$500.00 out of the Conservation Trust Fund and put back into the General Fund to correct this error.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION IS EFFECTIVE IMMEDIATELY THIS 23rd day of January, 2013.

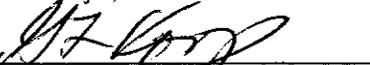
DONE THIS 23rd day of January, 2013, at Burlington, Colorado.

Motion made by Gary Koop, seconded by Dave Gwyn, Motion carried by unanimous vote of Dave Hornung.

Board of County Commissioners

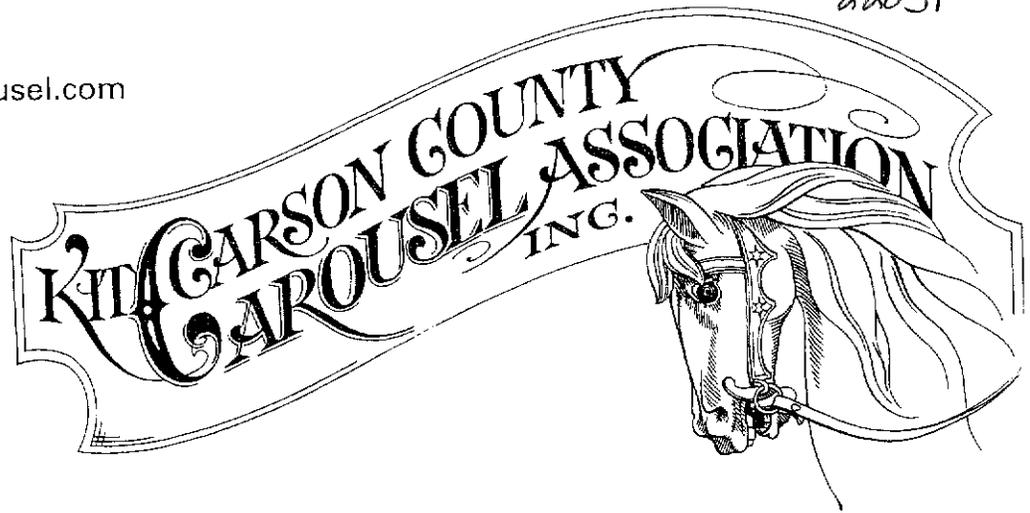
By: 
Dave Hornung, Chairman

By: 
Dave Gwyn, Commissioner

By: 
Gary Koop, Commissioner

P.O. BOX 28 (719) 348-5562
STRATTON, COLORADO 80836
www.kitcarsoncountycarousel.com

22031



To: Kit Carson County Commissioners
From: Jo Downey 
RE: Lottery Contribution
Date: July 12, 2012

Enclosed is a voucher requesting the annual Lottery contribution for Carousel Park. As you are aware, the Carousel Association pays Mike and Sharon Vance (Sharon is actually the one on payroll) for mowing, trimming, etc. They are also responsible for the planting and caring of the flower pots, flower bed, etc. The cost of the pots, plants, top soil bark, etc. are billed directly to (and paid by) the Carousel Association. In spite of the hot weather, the park looks great. I am requesting \$500 more than we did in 2011. If this is not possible, I can resubmit the voucher for \$8,500.

Thanks so much for your continuing support.

RECEIVED _____
INPUT 7-24-12
APPROVED 7-25-12

KIT CARSON COUNTY
BURLINGTON, COLORADO 80807

22031
Check #: 104917

NO. 104917
FRONTIER BANK
107 SOUTH 14TH STREET
BURLINGTON, CO 80807

DATE CHECK NO.

Check Date: 07/25/12

AMOUNT
\$9,000.00

VOID

NINE THOUSAND DOLLARS AND XX CENTS*****

BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS
Void After 90 Days

PAY TO
THE
ORDER
OF

KCC CAROUSEL ASSOCIATION
PO BOX 28
STRATTON, CO 80836

BY Jane Levin CHAIRMAN

ATTEST Beth M. Callison COUNTY CLERK

⑈ 104917⑈ ⑆ 102100879⑆ 1200872⑈

Vendor: KCCAR KCC CAROUSEL ASSOCIATION

Invoice #	Invoice Date	Description	Distribution	Amount
#7/12/2012	07/25/2012	2012 ANNUAL LOTTERY CONTRIBUTION		9,000.00
2012 CONTRIBUTION			9,000.00	
			Check Amt Total:	9,000.00

COPIED

22032

RESOLUTION – CANCEL OUTSTANDING CHECKS

Paula presented a resolution to cancel outstanding checks for a total amount of \$893.50. Paula reviewed that these checks were all for fair premiums. Motion to cancel outstanding checks was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

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- Dave HornungChairman
- Dave Gwyn..... Commissioner
- Gary Koop.....;...Commissioner
- Della Calhoon.....County Clerk
- Paula Weeks.....Administrator

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO CANCEL OUTSTANDING CHECKS FROM THE FINANCE OFFICE AS FOLLOWS:

#105217 8/15/12	Raymond & Ryan Dobler	\$123.00	Swine Resale Tag
#105532 8/30/12	James Dobler	\$760.00	Rodeo Livestock Feed
#105534 8/30/12	Amanda Dreher	\$ 3.50	Premium
#105540 8/30/12	Abbey Elliot	\$ 3.50	Premium
#105541 8/30/12	Kyle English	\$ 3.50	Premium
		\$893.50	Total

WHEREAS, these checks, totally **\$893.50** have not been presented for payment within the 90 day time limit and should be cancelled;

NOW THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County that the above checks be cancelled and the County Treasurer and the funds transferred from the Accounts Payable impressed checking account, back into the General Fund.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION IS EFFECTIVE IMMEDIATELY THIS 23rd day of January, 2013.

DONE THIS 23rd day of January, 2013, at Burlington, Colorado.

Motion made by Gary Koop, seconded by Dave Gwyn, Motion carried by unanimous vote of Dave Hornung.

Board of County Commissioners

By: [Signature]
Dave Hornung, Chairman

By: [Signature]
Dave Gwyn, Commissioner

By: [Signature]
Gary Koop, Commissioner

ATTEST:

[Signature]
Della Calhoon, County Clerk



STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

I, Della Calhoon, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 23rd day of January, 2013.

[Signature]
Della Calhoon, County Clerk



Outstanding Checks by Fund Report

#22032

Date: 01/21/2013

Time: 12:16 pm

Page: 1

Kit Carson County

BANK: FRONTIER

Check Number	Check Date Void/Stop Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount
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Fund: 0020

✓ 105217	08/15/2012	DOBLER Printed	RAYMOND & RYAN DOBLER SWINE RESALE TAG 212	123.00 0.00	123.00
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Ref#	GL Number	Gross	Discount	Amount
2630	0020-035-52400.0000	123.00	0.00	123.00

Total Check 123.00

✓ 105532	08/30/2012	DOBJAM Printed	JAMES DOBLER 95 BALES- RODEO STOCK FEED	760.00 0.00	760.00
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Ref#	GL Number	Gross	Discount	Amount
2876	0020-036-52400.0000	760.00	0.00	760.00

Total Check 760.00

✓ 105534	08/30/2012	5025 Printed	DREHER, AMANDA PREMIUMS	3.50 0.00	3.50
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Ref#	GL Number	Gross	Discount	Amount
3094	0020-035-53140.0000	3.50	0.00	3.50

Total Check 3.50

✓ 105540	08/30/2012	2046 Printed	ELLIOT, ABBEY PREMIUM	3.50 0.00	3.50
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Ref#	GL Number	Gross	Discount	Amount
2942	0020-035-53140.0000	3.50	0.00	3.50

Total Check 3.50

✓ 105541	08/30/2012	5027 Printed	ENGLISH, KYLE PREMIUMS	3.50 0.00	3.50
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Ref#	GL Number	Gross	Discount	Amount
3096	0020-035-53140.0000	3.50	0.00	3.50

Total Check 3.50

Fund 0020 Checks: 5 Total Amount per Fund: 893.50

Total Checks: 5 Grand Total(excluding void checks): 893.50

22033

ORANGE SHEET

Paula presented an Orange Sheet which will transfer Peggy Wiebel from the Social Services to the Kit Carson County Abstract Office. This shows that Peggy will transfer at the same wage as she was making from Social Services which was \$14.84 per hour.

22034

PILT GRANT

Paula presented the PILT Grant which is from the Colorado Parks Wildlife. This is for the tax year 2012 and covers 368 acres in an amount of \$222.23. Motion to sign application was made by Gary Koop, seconded by Dave Gwyn, motion carried by unanimous vote of Dave Hornung.

22035

LETTER USDA

Paula received a letter asking for a Board member to serve on a committee. No one at this time wanted to serve.

22036

TOM RIDNOUR

Denny Flock asked for a guard to attend the gun show. Shawn Laverenz was the officer that attended and Tom Ridnour is requesting that \$150.00 be paid to Shawn Laverenz. The Board of County Commissioners agreed that the amount be paid to Shawn but would need to be paid as payroll since the officer was in uniform.

22037

K-9 LOCK BOX

Paula reviewed that she had received a request for a K-9 lock box in the amount of \$600.00. The Board of County Commissioners asked that Tom meet with them to answer other questions.

22038

CDOT MEETING

Paula reviewed that Karen Schneider with CDOT will be here next week and review the changes that were made. Bob Churchwell said that they will provide the Community Center and asked that the county pay half of the meal costs. The Board of County Commissioners agreed to pay half the meal.

22039

AMBULANCE BUILDING

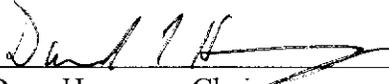
Paula reviewed that she had met with Darcy Janssen in regards to getting a sealed bid for the Ambulance Building. Della is working on all the Oil and Gas Leases that have been recorded since 2009 thru 2012. Also need to get approval from the City of Burlington and if a Variance

on the property would be needed. The county would have to be willing to come up with money for the project and this would have to come out of reserves.

The Board of County Commissioners stated that Ted needs to make sure that the Contractors are aware of the notice that is in the paper.

Meeting adjourned at 12:00 P.M.

Board of County Commissioners went to the Annex for Health and Human Services review of programs.



Dave Hornung, Chairman

1-30-13
Date