

KIT CARSON COUNTY COMMISSIONERS

MINUTES JANUARY 22, 2014

- 8:00 A.M. WORK SESSION**
Including Consent Agenda Items:
Payables
Minutes
Side Items
- 09:25 A.M. COMMISSIONER MEETING TO CONVENE; REVIEW & APPROVE
CONSENT AGENDA ITEMS**
- 09:30 A.M. TIM PAUTLER-REPUBLICAN RIVER WATER CONSERVATION DISTRICT**
- 11:00 A.M. GARY DIBLE-21ST CENTURY-ROW ABANDONMENT**
- 12:00 P.M. LUNCH**
- 1:00 P.M. KINDRA MULCH-FINANCIALS, UPDATES, ETC.**
- 3:00 P.M. DAVID LITTERAL-UPDATE ON EMERGENCY MANAGEMENT
EMERGENCY**
- 3:30 P.M. ROAD & BRIDGE FOREMAN WORK SESSION MEETING WITH THE
BOARD**
- 4:30P.M. JON WAGNER-NEW AMBLUANCE BUILDING**
- 5:00P.M. MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE**

CONSENT AGENDA ITEMS:

- Accounts Payable
- Minutes
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-

OLD ITEMS:

- Circus
- Janitor
- Carousel Park Bid-waiting for 2nd bid from Weber
- Mauna Towers-Working with Vic Michael to get this taken care of
- Bridge signs-District 1 complete, waiting for District 2
- Safeway-Request for abatement-schedule for Jan 29
- Carnival-for 2014 Fair-maybe little kids rides
- EIG grant for 2014 chip and seal project
- Lincoln County BOCC-had nothing to do with Greyhound bus

FYI:

- ❖ Lincoln County pays \$4/load for a single axle dump truck, \$6.50 for a tandem axle and \$9.00 for a semi
- ❖ Washington County- We are paying \$10.00/load and have been for quite some time.
- ❖ Phillips County pays \$0.45 per cubic yard. I don't know what size your load is. Our belly dump load usually hauls 18-20 cu yards which mean \$8.10 to \$9.00 for one of our loads.
- ❖ Cheyenne County-We pay surface damage fees to landowners. We were paying \$125/acre per yard, but now are paying \$200/acre starting January 1st.
- ❖ Powers-We pay .28 per ton and figure 22 ton per load, which is \$6.16 per load, this is a belly dump trailer.

Port-a-potty prices-see bids

GL payroll clearing account ok'd by Ronny

Circus-May 30 John Darrell Oklahoma 580-326-2233 Self contained, generators, port-a-potty, has \$1 mil liability insurance and will provide proof of insurance, They provide all of the advertising and tickets. Advance ticket sales would net 20% of the profit, door sales 10%. They would prefer to deal with a local group, so referred them to the chamber.

Talk to board about EOM and the grant promises for Ted-Where is David with these grants?

“Wednesday would you please ask the commissioners if I am to charge for camper parking for county employees and for royalty? From last year I have the following county employees: Mike Moore, Russ Malone & Jason Richards in addition to 3 royalty families (should all 3 royalty want spaces). Should all want spaces again that would be a gratis total of \$240.00. I would like to know before the Fair Board meeting on the 27th as Talana will most likely ask me to reserve spaces for the royalty.

NOTES:

Meeting called to order by Chairman Gary Koop at 8:00 A.M. Those present were Dave Hornung, Dave Gwyn, Gary Koop, Paula Weeks and Patty Witzel. Della Calhoon absent.

TIM PAUTLER-REPUBLICAN RIVER WATER CONSERVATION DISTRICT

Tim Pautler gave a brief presentation on where the Republic River Water Conservation District is at with the 7 of the 8 wells up and running and the 8th one by the end of the week. A meter is showing 100% credit of water to Colorado/Kansas line. The proposal is for the wells to run in January, February and March. Then start up again in October, November and December.

RWCD will have a symposium in Wray on March 17, 2014. This will cover conservation in this area. Tim invited the Board of County Commissioners, in hopes that all three will attend.

GARY DIBLE-21ST CENTURY ROAD ABANDONMENT

Gary Dible presented information on why an abandonment is necessary for 21st Century. There is a much needed addition for the existing building. The ability to provide jobs is a necessary factor for extending the existing building. Plus a safety issue if the road is abandoned and there is no more thru traffic. Gary stated that they have accommodated Mr. Klann up to a point but now it is time to sign the papers and get on with the project at hand. A new road has been built to accommodate the through traffic but Mr. Klann is still not satisfied enough for the papers to be signed. The 21st Century is now asking the Board of County Commissioners to help in any way possible to abandon this right of way. Jeff Cure, Kit Carson County Attorney, listened to everything that was said but did excuse himself from comments as his firm is representing Klann's in another matter. Jeff Cure stated that he would look into the situation and get back with the Board of County Commissioners.

Discussion with Jeff Cure, Kit Carson County Attorney, on changing the County Commissioner District lines to Road & Bridge lines. Jeff state that he would look into this and get back with the Board of County Commissioners on the best way to go about it. Would like to put question on the ballot in November.

The Board of County Commissioners recessed as the Board of County Commissioners and convened as the Board of Health and Human Services at 1:00 P.M. Those present were Gary Koop and Dave Hornung.

KINDRA MULCH-FINANCIALS, UPDATES, ETC

Kindra met with the Board of Health and Human Services and reviewed the following agenda.

Agenda

Financials:

Public Health
Human Services

Action Items:

Immunization Core Services Contract
Lincoln County
Child Abuse Hotline
Orange sheet for Alissa James (Completed Supervisory Training)

Personnel update: See attachment

Purchase Order Approval:

Immunizations

Other:

Schedule Program Updates
Colorado Department of Human Services Merit System Verification for 2014

CHILD ABUSE HOTLINE

Kindra Mulch passed out letter concerning Colorado Child Abuse and Neglect Hotline. Motion was made by Dave Hornung to go with the Colorado Child Abuse and Neglect Hotline, seconded by Gary Koop, motion carried. This hotline will be up and running January, 2015.

Dave Gwyn returned back to the meeting.

FINANCIALS

Kindra reviewed the financials for Public Health and Human Services and handed out November and December, 2014. Proceeding for November \$192,330.45 & November \$174,510.41. Also reviewed were Treasurers report, Balance sheet, Bank Reconciliation, Expenditure and Revenues.

Kindra stated that she is well aware that Connect for Health is behind in paying their payments. Kindra called today and stated to them that she wants satisfaction as of Friday. Will be calling back on Friday to see if they are closer to cutting Kit Carson County our checks.

Motion to approve and sign Proceedings for November and December 2014 was made by Dave Hornung, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

TYLER SOFTWARE PROGRAM

Kindra stated that every time the internet goes down the Tyler software program has to reboot and starts the program over. At this time Kindra stated that they are not current with this program and wanted the Board of County Commissioners to know what the problem is. Katrina Trobee, IT personnel, is aware of the problem.

IMMUNIZATION CORE SERVICES CONTRACT

Motion made by Dave Hornung to sign Immunization Core Services Contract, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

ENVIRONMENT HEALTH AGREEMENT LINCOLN COUNTY-KELLY ALVAREZ

Motion made by Dave Hornung to approve agreement with Lincoln County for the Environment Health Agreement with Kelly Alvarez, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

ORANGE SHEET-ALISSA JAMES

Dave Hornung made motion to approve the Orange Sheet for Alissa James after her successful completion of Academy, seconded by Dave Gwyn, motion carried unanimously by Gary Koop. Wage change from \$23.14/hour, monthly \$48,137.89 annually to \$23.84/hour, monthly \$49,582.03 annually. This is a step 3 Grade 85. This will take effect January 1, 2014.

PERSONNEL UPDATE

Kindra Mulch passed out sheet showing personnel changes. The Board of County Commissioners ask Kindra to get an agreement from Diane Mettling stating that she understands that the position she is taking over for Ginny end December 31, 2014.

PURCHASE ORDER APPROVAL

Three purchase orders were presented for immunization supplies. Dave Hornung made motion to approve the purchase order, seconded by Dave Gwyn, motion carried unanimously by Gary Koop.

10 MMR-V	\$1574.89
10 Prevna	\$1358.05
20 Pedirex	\$1231.40
20 D Tap Pre-fill	\$ 380.20

SCHEDULE PROGRAM

Kindra Mulch has invited the Kit Carson County Commissioners on February 19th to see how the programs are going for the Health and Human Services programs. Lunch will be served.

CDHS CERTIFICATION OF COMPLAINEE COUNTY MERIT SYSTEM 2014

Dave Hornung made motion to approve the 2014 County Merit System, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

The Board of County Commissioners reconvened as the Board of County Commissioners.

JANITOR

Two bids have come in for janitorial duties at court house and annex building. Paula is to schedule meeting so Board of County Commissioners can go over the bids.

CIRCUS

Circus is coming to town on Friday May 30th for two shows. A \$2,000.00 deposit will be required with \$1500.00 given back if things are left O.K. Trash bins will need to be ordered so the \$500.00 should cover this cost.

DAVID LITTERAL-UPDATE ON EMERGENCY MANAGER DEPARTMENT

David Litteral gave update on Emergency Manager Academy. David Litteral visited with the Board of County Commissioners on the Hazard Mitigation Grant. After discussion it was decided to look into the Generator grant for a generator for the new ambulance building, money required is \$5000.00.

Storm spotter class is in the works the third week in February. Suggestions for a location were in Stratton since it is in the middle of the county.

Businesses that have a stake in the community will be asked to attend a preparation for Emergency for participation when a real emergency arises. This meeting will be the end of February. Suggestions were to have the meeting at the Burlington Community Center.

An ICS training will be in the near future and David Litteral ask if he could get a volunteer coordinator. The Board of County Commissioners saw no problem with this.

FINANCIALS MONTHLY REPORT

Paula Weeks presented Financials Monthly Report and Public Health Financial for October.

2014 HUFT TAX

Pam Mills presented the 2014 HUFT Tax report.

CONSENT AGENDA

The Board of County Commissioners reviewed Accounts Payables. Motion to approve consent agenda was made by Dave Gwyn, seconded by Dave Hornung, motion carried by unanimous vote of Gary Koop.

PORT-A- POTTY

Motion to buy two port-a-potties for fair grounds behind bucking chute was made by Dave Hornung, seconded by Dave Gwyn, motion carried by Gary Koop. The company is Norkan with one cost of \$827.00 including freight. Total bill will be \$1654.00.

COMPUTERS-SHERIFF DEPARTMENT

Tom Ridnour, Kit Carson Sheriff, presented an invoice for 4 computers for Sheriff's department. Total of invoice is \$3021.00. Dave Hornung made motion to approve 4 computers for sheriff's department, seconded by Dave Gwyn, motion carried by Gary Koop.

COLORADO PARKS AND WILDLIFE IMPACT ASSISTANCE GRANT

Dave Hornung made motion to accept Colorado Parks and Wildlife Impact Assistance Grant for \$238.02, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

EASEMENT AND RIGHT-OF-WAY- CENCOM

Easement and Right-of-Way for CenCom LLC for fiber optic cable near Flagler, Colorado. This line will be laid along 11th St., Flagler, CO from 21st Century Equipment west to Eagle Net Fiber cabinet ½ mile west of Co Rd 4. Dave Hornung made motion to approve Easement and Right-of-Way, seconded by Dave Gwyn, motion carried unanimously by Gary Koop.

EASEMENT AND RIGHT-OF-WAY-VERIZON WIRELESS

Easement and Right-of-Way for Verizon Wireless within a portion of southwest quarter of Section 30, Township 11S, Range 43W. This is for the placement of one 2" and one 4" conduit line that will be bored under County Rd B east of Hwy 385. Dave Hornung made motion to approve Easement and Right-of-Way for Verizon Wireless, seconded by Dave Gwyn, motion carried unanimously by Gary Koop.

EASEMENT AND RIGHT-OF-WAY-VERIZON WIRELESS

Easement and Right-of-Way for Verizon Wireless within a portion of the northwest quarter of Section 26, Township 11S, Range 49W. This is for the placement of a 2 1/2 " electric conduit that will be bored under Co Rd 16. Dave Hornung made motion to approve Easement and Right-of-Way for Verizon Wireless, seconded by Dave Gwyn, motion carried unanimously by Gary Koop.

ROLLIN WATERS-FAIR

Contract for Rollin Waters was brought before the Board of County Commissioners. Discussion will take place at next week's meeting.

KAREN DUSTAKO-CSU EXTENSION

Karen Dustako, CSU Extension, asked about the camper parking for the coming year 2014. Will there be a charge for Kit Carson County royalty or Kit Carson County employees? After discussion, the Board of County Commissioners decided NO charge.

MOBILE PREVENTIVE MAINTENANCE -LAND FILL

Randy Gorton, Kit Carson County Solid Waste, presented the Mobile Preventive Maintenance agreement for AA 950 K. Dave Hornung made motion to approve option 2 for \$13,335.22, seconded by Dave Gwyn, motion carried unanimously by Gary Koop.

ROAD & BRIDGE FOREMAN WORK SESSION MEETING WITH THE BOARD

Work session meeting for road & bridge foremen with Board of County Commissioners. Present along with Kit Carson County Commissioners were Zeb Stalter, Scott Tovrea, Charles Crisp.

JON WAGNER-CTSI-NEW AMBULANCE BUILDING

Jon Wagner along with Ted Foth went over safety equipment that will need to be put in the new Ambulance building. Ted wrote down what is needed and will make a list as to what to order or if already have available. Carbon Monoxide detectors were discussed, lights need to go in hallways, break room, bays and in the future sleeping quarters, for when electricity goes out,

will have lights to exit the building. Exit signs are needed. Fire extinguishers and smoke detectors are needed. Ted Foth will have more discussion at a later date.

Meeting adjourned.



Gary Koop, Chairman

1-29-14

Date

