

**KIT CARSON COUNTY COMMISSIONER**

**MINUTES  
JANUARY 29, 2014**

- 8:00 A.M. WORK SESSION**  
Including Consent Agenda Items:  
Payroll  
Payables  
Minutes  
Side Items
- 10:30 A.M. MEETING TO CONVENE: REVIEW AND APPROVE CONSENT AGENDA ITEMS**
- 11:00 A.M. OPEN SEALED BID FOR THE EXTENSION OFFICE**
- 11:30 A.M. BOCC WALK THROUGH OF JAIL – SHERIFF OFFICE/JAIL**
- 12:00 P.M. LUNCH**
- 1:00 P.M. SAFEWAY INC. ABATEMENT PETITION 2011-2012**
- 1:30 P.M. ALL PRO CLEANING – BARB DAYTON**
- 2:00 P.M. TED FOTH – AMBULANCE BUILDING**
- 3:00 P.M. KELLY ALVAREZ – WATER PARK SANITATION**
- 5:00 P.M. MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE**

**CONSENT AGENDA ITEMS:**

- Payroll
- Accounts Payables
- Minutes

**NEW ITEMS:**

- CCOERA New Plan Agreement
- Asphalt bid for Annex
- Plains Telephone Fiber Easement – Shawn Hastings 970-630-4204

**SIGNATURES:**

- Water Park/Carnival for Fair
- Letter for the State of Colorado

**OLD ITEMS:**

- ❖ Planning Secretary Salary

**EMPLOYEE ITEMS:**

**FYI:**

Meeting called to order by Chairman Gary Koop at 1:00 P.M. Those present were Gary Koop, Dave Gwyn, Dave Hornung, Paula Weeks and Della Calhoon.

**SAFEWAY, INC. ABATEMENT**

The Board of County Commissioners called in for conference call and had to postpone the hearing until Feb. 12, 2014 at 1:30 P.M. due to people not able to attend because of weather conditions.

**CONSENT AGENDA**

The Board of County Commissioners reviewed the consent agenda for Payroll, Payables and Minutes for Jan. 14, 2014 and January 22, 2014. Motion to approve consent agenda was made by Dave Hornung, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

**ALL PRO CLEANING – BARB DAYTON**

Barb Dayton met with the Board of County Commissioners and went over the contract and what would be needed for equipment and some requirements such as:

- 1) Cleaning Carpet twice a year
- 2) Windows (can do the inside for courthouse) (Courthouse outside contracted out)
- 3) Vacuum

Barb will get the price for cleaning carpets and this may be above the cost in the current contract and get back with the Board of County Commissioners in the next couple of weeks.

**TED FOTH – NEW BUILDING**

Ted met with the Board of County Commissioners and stated that they needed to decide on appliances so they can be ordered.

Bids were received from Burlington Home Center in the amount of	\$4150.00
Superior Flooring and Furniture	\$4553.00
Stratton Equity Coop	\$4670.00
Home Depot	\$3733.50

Motion to go with Burlington Home Center in the amount of \$4,150.00 was made by Dave Hornung, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

Ted also presented items that need to be purchased as follows from Office Works:

- |                       |                 |
|-----------------------|-----------------|
| 1) 1 Main Phone       | \$191.00        |
| 2) 5 Secondary Phones | \$541.70        |
| 3) 1 White Board 4X8  | <u>\$248.99</u> |
|                       | \$981.69        |

Motion to purchase the phone system and white board for a total of \$981.69 was made by Dave Hornung, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

Other items such as soap dispensers, towel dispensers and toilet roll dispensers will be ordered by Dave Weber.

Discussion was held in regards to Fire alarms, Emergency lighting and if these should be hard wired. The Board of County Commissioners said to have this hardwired.

**ST. ANTHONY HOSPITAL – MEDICAL DIRECTION**

Ted reviewed that he would like to enter into an Agreement with St. Anthony Hospital who will provide Medical Direction for the Ambulance Service. This agreement will start as of April 1, 2014 and St. Anthony's will provide and oversee this at no cost to the County.

**APPLICATION**

Shayla Myrick to do a two year agreement EMT class will be completed in February. Motion to approve was made by Dave Gwyn, seconded by Dave Hornung, motion carried by unanimous vote of Gary Koop.

**KELLY ALVAREZ – ENVIRONMENTAL HEALTH**

The Board of County Commissioners reviewed with Kelly that they are considering having a water park at the fair in July. Kelly suggested that a filter be required for the water park during operation due to the location and the dirt/gravel of the ground.

**TOWN AND COUNTRY SHOWS, ROLLIN WATERS**

Motion to approve contract with Town of Country Shows, Rollin Waters to come to the 2014 Fair with a filtration for the water park, and when Town and Country Shows approved the changes to the contract Gary Koop Chairman of the Board of County Commissioners will be able to sign the contract was made by Dave Hornung, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

**DAVE LITTERAL – EMERGENCY MANAGEMENT**

Dave met with the Board of County Commissioners and Hazard Mitigation Grant Program. Dave reviewed that they may want to roll the generator into this grant and reviewed that the Fire Departments have some items they would like to have in case of an emergency. They are asking for cooler fire gear which is a two piece that goes over their clothes and their helmets, hot shields, goggles that can go over eye glasses, one request for SCBA tanks for a total of \$70,360.00 and 25% match would be \$17,590.00. The Board of County Commissioners stated that the fire departments would have to cover their portion of the 25% match.

Dave had talked to Wade at Hitchcock Inc. in regards to a generator for the ambulance building for a complete unit and installed is \$5,095.00 and 25% match would be \$1,273.00. The Board of County Commissioners will talk with Ted Foth Ambulance Director if this could be covered by Retac funds or if it would be by the county.

Dave gave a review of how if a disaster occurs how the program would be implemented with each of the towns. They would need to have a person to work with Dave and then have another person at the town so assist with the disaster. Dave believes that we need agreements with the Towns in case of an emergency.

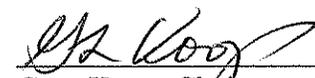
The Board of County Commissioners asked that Dave Litteral and Paula will talk with the City of Burlington to see if an agreement can be entered into between the City and County and then will talk with the other towns in Kit Carson County.

**REQUEST FOR EMPLOYEE**

Kindra sent a request for the permission to hire Mindy Kouri, RN for the Nursing Family Partnership part-time position. Mindy will work in the western part of the region since she lives west of Limon.

The plan is to start her @ \$28.00/hr; after completion of training move to \$29.00 per hour and after 6 month probationary period to \$30.00 per hour. The Board of County Commissioners approved this since it was in the budget.

Meeting adjourned.

  
\_\_\_\_\_  
Gary Koop, Chairman

  
\_\_\_\_\_  
Date

