

# KIT CARSON COUNTY COMMISSIONERS

## MINUTES FEBRUARY 19, 2014

### 8:00 A.M. WORK SESSION

Including Consent Agenda Items:

Payables

Minutes

Side Items

Ted Foth – Office furniture and Stratton Fire Hall heater

### 8:00 A.M. BIDDERS IN TO PRESENT EXTENSION BLDG

CHRIS HUMRICH

### 10:00 A.M. WAYNE ARBRISTER

### 10:30 A.M. MEETING TO CONVENE

#### REVIEW & APPROVE CONSENT AGENDA ITEMS

### 12:00 P.M. MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE

#### NEW ITEMS:

- January CAPP & CWCP Report

#### SIGNATURES:

- Town and Country Show Contract
- Orange sheets for annex

#### OLD ITEMS:

- Plains Telephone Fiber Easement – Shawn Hastings 970-630-4204 waiting for landowners signature
- Stratton Fire – IGA return signed copy from Stratton
- Strategic Plan

#### PERFORMANCE BONDS:

- In the future, we should always make sure that we have a performance bond. State statute 30-20-622. Wade suggested a resolution requiring this. Jeff Cure is getting a price on this for meeting today so bidders know they will be expected to have a bond.

#### EMPLOYEE ITEMS:

#### FYI:

- ❖ May 2014 Requirements for CDL drivers
- ❖ HB 1216 Adds Marking Requirements for Towers in Rural Areas

Meeting called to order by Chairman Gary Koop at 8:10 A.M. Those present were Gary Koop, Dave Gwyn, Dave Hornung, Paula Weeks and Patty Witzel, Deputy County Clerk. Della Calhoon absent.

### MONTHLY REPORTS

The 2014 HUTF tax was presented. Questions have arisen so Pam Mills, Kit Carson County Treasurer, will be asked to visit with them next week.

CAPP & CWCP January 2014 report was presented and signed.

### QUALITY CONSTRUCTION-BID FOR EXTENSION OFFICE

Chris Humrich and Andy Conrardy presented their bid for Quality Construction. Mick Livingston, Extension Office, was present. After discussion, additions and subtractions were done on the current building drawing. Quality Construction will bring back new bid with changes.

### **WAYNE ARMBRISTER-BID FOR EXTENSION OFFICE**

Wayne Armbrister went over his bid for new extension office. Mick Livingston was also present to put finishing touches on the drawing. Changes and additions were gone over, especially a shower added to the restroom. Wayne will bring back new bid with changes.

### **PERFORMANCE BOND**

Board of Kit Carson County Commissioners is looking into a Performance Bond. Jeff Cure, Kit Carson County Lawyer, is looking into prices and bidders will know that they will be expected to have a bond. Quality Construction and Wayne Armbrister were both informed that a performance bond is being looked into.

### **CONTRACT-TOWN & COUNTRY SHOW, ROLLING WATERS**

Contract between Town & Country Show, Rollin Waters and Kit Carson County Fair and Rodeo was presented for signature. David Gordon, owner/operator, signed on February 4, 2014.

### **AMENDED CONTRACT-COLORADO DEPARTMENT OF PUBLIC HEALTH & ENVIRONMENT**

Contract Amendment made January 27, 2014, was presented between the State of Colorado, acting by and through the Department of Public Health and Environment and Board of County Commissioners of Kit Carson County. This contract amends paragraph 16 of the Original Master Contract #13FAA00028. Dave Hornung made motion to approve amended contract, seconded by Dave Gwyn, motion passed unanimously by Gary Koop.

### **INTERGOVERNMENTAL AGREEMENT-NORTHEAST COLORADO CITIZEN REVIEW PANEL**

The Board of County Commissioners reviewed the IGA for Northeast Colorado Citizen Review Panel that consists of the following counties: Cheyenne, Elbert, Kit Carson, Lincoln, Logan, Morgan, Phillips, Sedgwick, Washington and Yuma Counties. Dave Hornung made motion to sign Intergovernmental Agreement Northeast Colorado Citizen Review Panel, seconded by Dave Gwyn, motion carried unanimously by Gary Koop.

### **TED FOTH-AMBULANCE DIRECTOR**

Ted Foth, Kit Carson County Ambulance Director presented a bid from Office Works on two desks and clear plastic mats for new offices in ambulance building. After discussion, Ted will get a couple more bids from Office Max and Staples. One desk that is in good shape will be used at the new ambulance building for David Litteral.

Ted asked if Jeff Cure, Kit Carson County Attorney, has looked at the MOU for St. Anthony's. Ted would like this as soon as possible.

### **RANDY GORTON-EXHAUST FAN**

Randy presented a bid from Grainger for an 18 inch exhaust fan, 115V, 1/15 hp, 1075 rpm for new ambulance building. Purchase price is \$342.75 plus shipping. Dave Hornung made motion to purchase exhaust fan, seconded by Dave Gwyn, motion carried by Gary Koop.

**ORANGE SHEETS- HEALTH & HUMAN SERVICES**

Orange sheet for Demaris Orrantia was presented from annual of \$9,375.00 to \$28,080 effective February 1, 2014. Dave Hornung made motion to approve, seconded by Dave Gwyn, motion carried by Gary Koop. Orange sheet for Mindy C. Kouri was presented from annual of \$28,000 to \$39,944.00 effective March 01, 2014. Dave Hornung made motion to approve, seconded by Dave Gwyn, motion carried by Gary Koop. Figures did not come out at administration office so tentative approval upon review. Orange Sheet for Diane Mettling was presented, discussion was held and being returned to Kindra Mulch for further review. Kindra's signature was not on the orange sheets, just stamped signature, wanting answer from Kindra Mulch if she approved the stamp.

**CONSENT AGENDA**

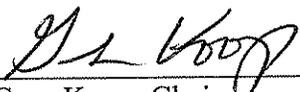
- Payables
- Minutes
- Side items

The Board of County Commissioners reviewed the Payables and minutes for Feb 12, 2014. Motion to approve consent agenda was made by Dave Hornung, seconded by Dave Gwyn, motion carried by Gary Koop. Minutes for February 12, 2014 were approved with corrections motion made by Dave Hornung, seconded by Dave Gwyn, motion carried by Gary Koop.

**PURCHASE ORDER FOR LAP TOP- HEALTH AND HUMAN SERVICES**

Kit Carson County Health and Human Services presented a purchase order for a Laptop for \$604.99 for Nurse Family Partnership program. Dave Hornung made motion to approve the purchase of Laptop, seconded by Dave Gwyn, motion carried by Gary Koop.

Meeting adjourned.

  
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Gary Koop, Chairman

Date 2-26-14