

# KIT CARSON COUNTY COMMISSIONERS

## MINUTES MARCH 12, 2014

**8:00 A.M. PRE-DEPARTMENT HEAD MEETING**

**8:30 A.M. DEPARTMENT HEAD MEETING**

**10:00 A.M. WORK SESSION**

- Including Consent Agenda Items
- Payables
- Minutes
- Side Items
- Tom – Fairgrounds usage for Mock Crash

**11:30 A.M. MEETING TO CONVENE; REVIEW & APPROVE CONSENT AGENDA ITEMS**

**12:00 P.M. LUNCH**

**1:00 P.M. TALANA DAVIS & RAYMOND DOBLER – FAIR ROYALTY & FAIR BOARD DISCUSSION FOR 2014 FAIR**

**5:00 P.M. MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE**

**CONSENT AGENDA:**

- Accounts Payables
- Minutes for March 5, 2014

**NEW ITEMS:**

- February CAPP & CWCP Report
- Treasurer's February report
- Plains Telephone Easements
- Carousel lawn bid

**SIGNATURES:**

- Construction Contract

**OLD ITEMS:**

- ❖ Fully executed ECCOG contract with Outback Express

### **DEPARTMENT HEAD**

Meeting called to order by Abbey Mullis with the pledge of allegiance. Those present were Abbey Mullis, Ron Meyer, Kindra Mulch, Ted Foth, Pam Mills, Paula Weeks, Dave Weber, Randy Gorton, Terry Hubbell, Della Calhoon, Dave Gwyn, Dave Hornung, and Gary Koop.

Abbey Mullis stated that they are taking advantage of the weather to get out and get measurements for new construction or additions. They will have a State Auditor coming out at the end of the month. Abbey reviewed that the Safeway abatement has not gone to hearing and is being covered by Arapahoe County for all stores in Colorado. Discussion was also held in regards to severed minerals. The Assessors are also watching legislation for a tax break for property that was damaged in the flooding last year. Legislation is looking at this tax break for natural disasters such as water, tornado, fire etc.

Ron Meyer stated that Karen is keeping very busy with getting fair sponsors. Molly and Mick are working on Weights for steers, sheep and getting ready for the Spring Show. Molly has been working with the youth on the weekends on various programs. Ron is getting ready to plant cover crops if the weather holds. They have also been working on the building for the new extension office at the fairgrounds.

Kindra Mulch reviewed that all is well at the Health and Human Services office. With the changes on the computer programs the staff are working together to learn the new updates. Katrina is still working on the internet but it is still very slow.

Dave Hornung reviewed that ECCOG may look at doing a study to see about Broad Band Internet service in the four county region.

Ted Foth reviewed that the construction on the new Ambulance building is coming along and may look at moving May 13<sup>th</sup> and have a grand opening May 14, 2014. Service has been busy.

Pam Mills reviewed that they had their first deadline at the end of February and are currently at 35.95% collected. They are working at getting their vault organized.

Paula Weeks reviewed that Jana Carlin started March 3<sup>rd</sup> and is catching on to the accounts payable programs. They have been working with a State Auditor in regards to unemployment.

Dave Weber stated that they are finishing painting upstairs in the courtrooms. A remodel has been done in the large courtroom by Chris Allen doing the work.

Randy Gorton reviewed that with the winds the plastic bags have become an issue at the landfill.

Terry Hubbell reviewed that they are starting on spraying bare ground by bridges and other areas. Chemical has been ordered and getting ready for the season. Terry will get with Dave Weber to find out what needs sprayed at the fairgrounds.

Della Calhoon stated that she and her staff have been working on continued education for elections. Courses are provided by the SOS and can be taken online or in a class room. There will be a recertification for Patty Witzel, Crystal Pace and Sue Mitchell for giving drive tests. Amanda Ross and Dora Tovar will have to go to Denver for a full training and testing so they can give the drive tests.

Dave Gwyn stated that District #2 are working at cleaning out culverts and shaping shoulders on the roadways.

Dave Hornung stated that they now have a map of the county showing the road types (paved, graveled, dirt) that are color coded. They are looking at getting this large map copied and was wondering how many would like a copy. There were several that would like the map and may need to order more then was first suggested. Abbey suggested that they send the map to Westphal and have them make a layers of the different road types and this could be upgraded each year. Dave thanked the county road and bridge staff for all their assistance that they have given on the map.

Gary Koop reviewed that he has been working on the Extension Office site at the fairgrounds and have found all the utility lines. Working on equipment that will help in pulling up the shoulders. There will be a couple of consignment sales and if offices have items that need to go to the sale to please let them know. Della reviewed that if vehicle are going need to get the plates and decals off.

The next department head meeting will be April 9<sup>th</sup> and conducted by Tom Ridnour.

Meeting called to order by Chairman Gary Koop at 11:30 A.M. Those present were Gary Koop, Dave Hornung, Dave Gwyn, Paula Weeks and Della Calhoon.

### **CONSENT AGENDA**

The Board of County Commissioners reviewed the following on the consent agenda: Accounts Payables and Minutes for March 5, 2014. Motion to approve the consent agenda was made by Dave Hornung, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

### **MONTHLY REPORTS**

The Board of County Commissioners reviewed the following monthly reports: County Treasurer for the month of February 2014  
CAPP & CWCP for the month of February 2014

### **CONSTRUCTION CONTRACT – EXTENSION OFFICE AT FAIRGROUNDS**

The Board of County Commissioners reviewed the contract with Wayne Armbrister dba Armbrister Construction for the Extension Office at the Fairgrounds. This building will be a 40x60 foot building. It was found that changes needed to be addressed and the current cost would now be \$125,095.00. As completion of each stage of construction, and presentation of paid receipt, the county will issue payment for the work that is completed. Any additions or changes that increase the original cost of this construction will need to be agreed upon by both parties. Motion to enter into contract was made by Dave Hornung, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

### **EASEMENT OF RIGHT OF WAY – NORMAN & GERALDYNE BLOOM IRREVOCABLE TRUST**

The Board of County Commissioners reviewed an Easement of Right of Way for Norman and Geraldnye Bloom for the placement of Fiber Optic Cable. This is connected with Kit Carson County Parcel #275060648001 of 6-6-48 along County Rd 20 and County Rd MM. Motion to approve easement was made by Dave Hornung, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

### **EASEMENT OF RIGHT OF WAY – ANTHOLZ LTD**

The Board of County Commissioners reviewed an Easement of Right of Way for Antholz Ltd for the placement of Fiber Optic Cable. This is connected with Kit Carson County Parcel #275060648002 of 6-6-48 along County Rd 20 and County Rd MM. Motion to approve easement was made by Dave Hornung, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

### **EASEMENT OF RIGHT OF WAY – CARL S & BARBARA THORSON**

The Board of County Commissioners reviewed an Easement of Right of Way for Carl S. and Barbara Thorson for the placement of Fiber Optic Cable. This is connected with Kit Carson County Parcel #275060648002 of 6-6-48 along County Rd 20 and County Rd MM. Motion to approve easement was made by Dave Hornung, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

### **PURCHASE ORDER VACCINATIONS**

The Board of County Commissioners reviewed a Purchase Order for Vaccination for Public Health in the amount of \$663.00. Motion to approve purchase order in the amount of \$663.00 was made by Dave Hornung, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

### **DESIGNATED ELECTION VSPC AND DROP OFF LOCATIONS**

Della presented to the Board of County Commissioners that under CRS 1-7.5-107 the county needs to have one Voter Service and Polling Center as well as a Drop Off Locations for Mail Ballot Elections. With most of the populations in Burlington the VSPC would be held at the Courthouse for both the Primary and General Election. Depending on the election this would be open 8 days prior to and including Election Day but not Sundays and only 4 hours on Saturday for the Primary and 15 days for the General Election. Drop Off Locations were held last year in Stratton and Flagler on Election Day only. After discussion if there needed to be a Drop Off Location in each town it was decided to see if there was any concern at the Primary Election and if we would need to add more for the General Election. The Secured Drop Off Box is located at the South entrance of the courthouse and will have 24 hour video surveillance beginning June 2, 2014 for the Primary and October 14, 2014 for the General Election.

### **TALANA DAVIS & RAYMOND DOBLER – FAIR ROYALTY**

Talana Davis, Monica Daniels, Cedar Dowling who assist with the Royalty Program and Raymond Dobler Fair Board Chairman met with the Board of County Commissioners. Discussion was held in regards to the Royalty Program and the finances for the program. Talana gave a review of the rules for the program. In the past the Queen was to review with the other royalty what needed to be done and that they would go as a group to find sponsorships for their year of royalty.

It was decided that Talana will get a list of guidelines together of what will be expected of the royalty program that will be sent when Talana receives applications. They will need to have a parent to drive them to the towns and they will go together to ask for sponsorships. These funds will be given to Talana Davis who will distribute the funds to the royalty.

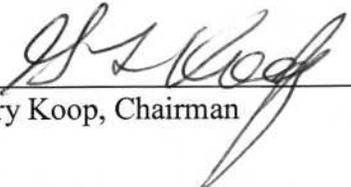
Raymond reviewed that he had been approached with concerns and how some issues were addressed or not addressed last year. Raymond reviewed an issue last year and felt that it was of concern for the youth involved. If there should be an issue Raymond is at the Fair and willing to help where he can.

Talana said that \$3,000.00 started and was increased to \$4,000.00 and she did not want any more funds for the program. Talana took this to the Royalty and that the county money would go toward the travel and lodging. Talana stated that they are meeting with the Royalty and parents monthly to get a schedule of what will be happening. Talana stated that the girls have to give an accounting of what the funds were used toward.

The Board of County Commissioners believes that the Royalty need to be responsible for the program and the parents are to be behind the children. Should conflicts continue the program could be terminated.

**BOARD OF COUNTY COMMISSIONERS – TOUR OF ADMINISTRATION OFFICE AND  
THE COUNTY CLERKS OFFICE**

Meeting adjourned.

  
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Gary Koop, Chairman

3-19-14  
Date