

KIT CARSON COUNTY COMMISSIONER

**MINUTES
APRIL 16, 2014**

- 8:00 A.M. WORK SESSION**
8:30 A.M. WALK THROUGH AMBULANCE BUILDING
CONSENT AGENDA ITEMS:
Minutes
Side Items
- 10:00A.M. COMMISSIONER MEETING TO CONVENE; REVIEW
AND APPROVE CONSENT AGENDA ITEMS**
**11:00A.M. PAUL BRITTAİN-ARENA USE MAY-SEPT. (1) NIGHT
PER MONTH**
12:00 P.M. LUNCH
**1:00 P.M. DAVID LITTERAL-EM-GRANTS AND QUARTERLY
REPORTS**
**5:00P.M. MEETING TO ADJOURN WHEN BUSINESS IS
COMPLETE**

CONSENT AGENDA:
Minutes

NEW ITEMS:
Easement of Plains Telephone

SIGNATURES;

OLD ITEMS:
IGA with Stratton Fire
Annex Purchase Order -desks- call Gary or come in next week

EMPLOYEE ITEMS:

FYI:

Meeting called to order by Chairman Gary Koop at 8:05 A.M. Those present were Gary Koop, Dave Hornung, Dave Gwyn, Paula Weeks and Patty Witzel. Absent was Della Calhoon.

CONSENT AGENDA

The Board of County Commissioners reviewed the following on the consent agenda to review Minutes. Motion to approve the consent agenda was made by Dave Hornung, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

SHERIFF-TOM RIDNOUR

Tom met with the Board of County Commissioners with a quote from Intrado for V-Viper with 9-1-1 and Map flex for new system. The Intrado phone system in dispatch will be obsolete this fall. A price of \$83,624.11 is good for 120 days. This price shows

a discount of \$25,000 as Kit Carson County will be the first county to install this system. Dave Hornung made motion to approve Intrado V-Viper system, seconded by Dave Gwyn, motion carried unanimously by Gary Koop. The Board of County Commissioners will review what fund this will come out of next week.

TOUR-NEW AMBULANCE BUILDING

Board of County Commissions took a walk through the new Ambulance building. The Board of County Commissioners have concerns with the cement since the ambulances drag when entering and departing the building.

DAVE WEBER-CEMENT OR ASPHALT

Discussion on cement or asphalt to finish up around the Ambulance building. All were in agreement that this should be cement.

CDL TESTING-STAN WEEKS

Paula reviewed with the Board of County Commissioners that the CDL testing had an audit done. The auditor stated that during the last year there were less than 10 individuals that passed the CDL test. This is of concern to the CDL compliance officer. The auditor suggested that Stan Weeks start a class to provide information for the pre-inspection. Stan cannot do a class on the drive since he is the only CDL tester. Stan may need to obtain access to a classroom to provide the pre-trip inspection. With this testing there would be a \$50.00 fee for those who would want to attend. The Board of County Commissioners stated a classroom would be available in the Ambulance Building if Stan would talk to Ted Foth and arrange a time for the class. The Board of County Commissioners was undecided as the amount that would be charged and the amount that would be retained by Stan Weeks.

PAUL BRITAIN-ARENA USE MAY-SEPTEMBER

Paul Brittain met with Board of County Commissioners, a roping club is interested in using the area one night per month. Paul stated that the roping club is a non-profit organization that has a jackpot roping event and do it for fun. Paul stated that he has come straight to the Board of County Commissioners to see what is required to use the arena one night a month. They have their own steers which would arrive around 5:00 pm and then be removed around 10:30 P.M. or when the evening is over. Paul stated that they would not need the grandstand the bleachers around the arena is sufficient. The port-a-potties would be all that is needed. Roping club would like some preparation of the arena, especially watered down if dusty. Dave Weber was asked to come in and his concerns were how long steers would be there? Dave asked that they turn out lights when finished, secure gates when going out do a meter count when they arrive and when they leave. Paula gave Paul an application for liability insurance rider with the Kit Carson County insurance company. Paula will scan and send to the insurance company for a quote. Paul Brittain stated that everything sounds feasible if the insurance is within their range. Paul Brittain is to get on the agenda for next week as quote from the insurance company should be in by then.

MINUTES-APRIL 2, 2014

Dave Gwyn made motion to approve April 2, 2014 minutes, seconded by Dave Hornung, motion carried by unanimous vote of Gary Koop.

MINUTES-APRIL 10, 2014

Dave Gwyn made motion to approve April 10, 2014 minutes, seconded by Dave Hornung, motion carried by unanimous vote of Gary Koop.

RANDY GORTON-CEMENT LANDFILL

Randy was called and reported on what cement piles he has along with asphalt piles at the land fill and transfer sites. Randy stated that the transfer sites have been slow and may need to change hours as to when they are open in the winter months.

DAVID LITTERAL-EM-GRANTS AND QUARTLY REPORT

Tom Ridnour was present for presentation by David Litteral. David Litteral stated that he has been busy finding solutions for Kit Carson County. David has been very busy at the EM Academy. David would like to get a volunteer program going that would help structure the county so in a disaster everyone would know where to report in an emergency. David is talking with Red Cross who is with CoVoad Colorado. CoVoad would guide David and help him get Ham radio operators that would help with volunteers. David would like to get a volunteer coordinator in each town, they would be able to communicate as to what is needed in their community.

David Litteral was asked about the incident with Dawn James at the healthcare coalition meeting and he stated that he felt like Dawn threw him under a bus and no co-worker should do that. More communication is needed between the two. David Litteral stated that he felt it would come, and that it is nothing he can't handle.

David would like to put on a class for Business owners to be aware of how to protect their employees and know the number of employees and where to meet when the disaster is over for a head count.

Mutual aid agreements are hard to find or non-existent. David said he has tried to talk to the fire chiefs and they aren't getting back to him. Tom Ridnour, Sheriff suggested that since the fire chiefs are volunteers, type up the agreements and have the fire chiefs sign them. Board of County Commissioners agreed that David needs to do the leg work and then have them sign. A Mutual Aid agreement needs to be on paper for the State to see.

Core group is needed, this is a position not a person. Core group should include County Administrator, Road and Bridge Foreman, Public Works, Public Health, Transportation Director, Sheriff, all Department Heads and all three Board of County Commissioners.

Per Health care coalition, Dawn wants to do a table top exercise. David thought it should be done after ambulance/EOC is set up even though it doesn't have any EOC equipment. G775 EOC operations is the course David wants to do before Dawn's table top exercise. Department of Homeland Security will cover the cost of the course. Kit Carson County would have to provide the snacks. David asked for the time frame that would work for Board of County Commissioners. Board of County Commissioners stated that David needs to put this together and then let the Board of County

Commissioners approve it.

David stated that on May 13, 2014 there is a Rapid Needs Assessment in Loveland and 2 people are needed. This two hour course will help with assessments and critical infrastructural damage. David needs to find candidates to send to this class.

David said that he got \$6,779.00 in grant money from Department of Homeland Security. This will help with purchase of siren for town of Vona. Draft was sent to state last week, no match.

David stated that three months ago he had questions on Hazmat vehicles in Kit Carson County. David stated there is a gap here and would like to find a solution. Three hazmat trailers do exist in the county. One in Flagler, one in Stratton at local fire house and one in Burlington at the fairgrounds. David is looking for trained people in hazmat training and no one is certified in Kit Carson County. David told the board they should give one of the trailers to Washington County. Board of County Commissioners had discussion on what the grant stated in keeping the trailers and equipment current. Is it cost efficient to keep the trailers and equipment up to date or give them back which is not what the grant stated.

David stated that Randy Gorton is no longer certified to do Hazmat and he will be resigning. Designed Emergency Response Authority (DERA) should be making the determination of who keeps the equipment. Currently the DERA is Tom Ridnour. Sheriff Tom Ridnour stated that he would like to ask around to see if anyone is interested in getting certified for Hazmat.

David Litteral stated that he has sent in a draft of grant for Department Homeland Security for 2014, Gary Koop asked if the Board of County Commissioners got to see the grants before David sends them in. David stated that no signature was need as it was a draft and no in-kind money is needed.

David Litteral stated there will be a Timeline Ready Rating from Red Cross the first week of August.

David Litteral presented his quarterly report and financial report. Motion made by Dave Hornung to accept quarterly and financial reports, seconded by Dave Gwyn, motion carried unanimously by Gary Koop.

PURCHASE ORDER-ANNEX

Kit Carson County Health & Human Services presented purchase orders for;

Act-Hib (5)	\$480.25
Hep B Adult (6 pk)	\$211.62
Rota (10 Pk)	\$751.25
Pederix 2 (20 doses)	\$1331.40
Prevnar 2 (20 doses)	\$2716.10

Motion made by Dave Hornung to approve purchase orders for Health Human Services, seconded by Dave Gwyn, motion approved unanimously by Gary Koop.

LAP-TOPS DELLA CALHOON CLERK'S OFFICE

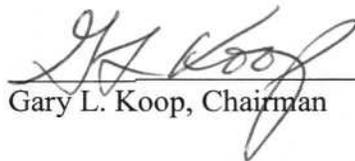
Della presented a purchase order for two Toshiba laptops to be used for elections and the other used for Commissioner minutes and other office functions. This will be to replace a current system that is an XP unit and the other one can be used when needed at the vote center in the current Board Room. Purchase price is \$952.74 for one, total of

\$1,905.48. Dave Hornung made motion to approve two (2) laptops for Clerk's Office, seconded by Dave Gwyn, motion carried unanimously by Gary Koop.

EASEMENTS OF RIGHT OF WAY - PLAINS COOPERATIVE TELEPHONE ASSOCIATION

Six easements of Right-of-Way were presented to the Board of County Commissioners for Plains Cooperative Telephone Association. A fiber optic cable near the following properties in Section 36, Township 8S, Range 47W located north of Stratton. Landowners are Daniel R. & Patricia A. Witzel, Agnes T. Eisenbart & Raymond Eisenbart Revocable Trust, Mid States Port Authority, Tim Miller, David & Colleen Simon, and Simon Farms. Dave Hornung made motion to approve easements for Plains Cooperative Telephone Association, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

Meeting Adjourned.



Gary L. Koop, Chairman

4-23-14
Date