

KIT CARSON COUNTY COMMISSIONERS

**MINUTES
MAY 07, 2014**

- 8:00 A.M. WORK SESSION**
Including Consent Agenda Items:
Accounts Payables
Accounts Payable County Clerk
Side Items
- 10:30 A.M. MEETING TO CONVENE, REVIEW & APPROVE CONSENT AGENDA ITEMS**
- 11:00 A.M. DOUG SATTERLY-NFP CONTRACT FOR NEXT FISCAL YEAR**
- 11:30 CHRIS SHELLEY-CSU LIVESTOCK AGENT FOR GPA**
- 12:00 P.M. LUNCH**
- 5:00 P.M. MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE**

CONSENT AGENDA ITEMS:
Accounts Payable

NEW ITEMS:

- Landfill prices
- Easements-DCP Midstream
- Resolutions
- Elections use of BOCC Room
-

SIGNATURES:

Treasurer's April Report
CWCP & CAPP report

OLD ITEMS:

- REDI
- MOU with Carousel at Fair
- KC Electric
- CDL Testing Unit

EMPLOYEE ITEMS:

Trial period end dates for hire in Dec-2013-evaluations and wage change requests
Unemployment items

FYI:

Meeting called to order by Chairman Gary Koop at 8:05 A.M. Those present were Gary Koop, Dave Gwyn, Dave Hornung, Paula Weeks and Patty Witzel, Deputy County Clerk. Della Calhoon absent.

CONSENT AGENDA

- Payables
- Minutes
- Side items

The Board of County Commissioners reviewed the Payables. Motion to approve consent agenda was made by Dave Hornung, seconded by Dave Gwyn, motion carried by Gary Koop. Minutes for April 30, 2014 were read and corrections were made.

TOM RIDNOUR & TED FOTH-GENERATOR

Ted Foth, Ambulance Director and Sheriff Tom Ridnour discussed the need for a generator at the Flagler tower. Existing generator is needing replaced. Discussion was held on details about the generator. Ted Foth stated that there is money in the RETAC fund to pay for generator. Tom Ridnour is to contact Daniel Electric and see what is needed and have the generator installed as soon as possible.

TED FOTH-READY TO MOVE NEW AMBULANCE BUILDING

Ted Foth stated that he is ready to move into the new ambulance building, waiting for electrical inspection. Electricity meter and telephone in current ambulance building will be read and disconnected in a week to ten days.

TOM RIDNOUR-BID FLAGLER TOWER LIGHTS

Tom presented a bid from Daniel Electric Inc., to replace the existing H&P tower light control panel with a new H&P 9LC series panel. Panel is \$1,445.00, misc parts, drive time to Flagler and labor with total \$1,970.00. Dave Hornung made motion to approve bid from Daniel Electric, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

MONTHLY REPORTS

The Board of County Commissioners reviewed the following monthly reports: County Treasurer for the month of April 2014, CAPP for the month of March & CWCP for the month of April. County Clerk report for the month of April 2014.

County Clerk Warrants:

Colo. Dept of Revenue (MV Remittance/License Fees)	\$87,755.56
Colo. Dept. of Revenue (State & Flagler Sales Tax)	\$24,908.19
City of Burlington Sales Tax	\$6,796.31
Town of Seibert Sales Tax	\$262.94
Town of Stratton Sales Tax	\$0.00
State Treasurer (Drivers License)	\$2,107.10
Colorado Department of Health Marriage License	\$33.00
State Treasurer (Domestic Abuse) Marriage License	\$220.00
	<hr/>
	\$122,083.10

CONSENT AGENDA

The Board of County Commissioners reviewed items on the consent agenda, Accounts Payable and Clerk's Payables. Motion to approve consent agenda was made by Dave Hornung, seconded by Dave Gwyn, seconded by unanimous vote of Gary Koop.

RANDY GORTON-FEE INCREASE BULK TIRE

Randy Gorton, presented to Board of County Commissioners a fee increase in bulk tires received at the Landfill. Current fee was \$135.00 per ton and needs to be raised to \$140.00 per ton.

MOU-CAROUSEL BUILDING AT FAIR

Jo Downey sent back the MOU with one correction. Kit Carson County Extension is to be out of the building on Saturday night not Tuesday. Dave Hornung made motion to sign the MOU with correction, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

DOUG SATTERLY-NFP CONTRACT FOR FISCAL YEAR

Purchase Order was presented by Doug Satterly for 30 car seats for \$1500.00 from CDOT grant. Dave Hornung made motion to approve purchase order for car seats, seconded by Dave Gwyn, motion passed unanimously by Gary Koop.

Doug presented Family Planning contract for \$13,147.00. Dave Gwyn made motion to sign NFP contract, seconded by Gary Koop. Motion passed. Dave Hornung voted no. Discussion will be held at budget time whether to keep the program.

Doug presented contract for Nurse Home Visitor Program for \$358,693.00. Dave Hornung made motion to approve contract for Early Childhood, seconded by Dave Gwyn, motion carried unanimously by Gary Koop.

CHRIS SHELLEY-CSU LIVESTOCK AGENT FOR GPA

Mick Livingston introduced Chris Shelley, Golden Plains Area (GPA) Livestock Agent, has been on the job since January 2, 2014. Chris wanted to get acquainted with Board of County Commissioners and passed out an activity report.

ORANGE SHEET- 6 MONTH EVALUATION-ERIN GRINNAN & JAMES MITCHELL

Paula presented an orange sheet for Erin Grinnan in Administration office from \$12.06/hour, \$25,086.49 to \$12.42/hour, \$25,839.08. Paula presented an orange sheet for James Mitchell in Road & Bridge from \$13.65/hour, \$28,381.06 to \$14.06/hour, \$29,234.55. Dave Gwyn made motion to approve 6 month raise for Erin Grinnan and James Mitchell, seconded by Dave Hornung, motion carried by unanimous vote of Gary Koop.

COUNTY CLERK-DELLA CALHOON-ELECTION DAYS

Letter presented from Della M. Calhoon, County Clerk with schedule for use of Commissioners meeting room for the 2014 Primary and General Election. Motion made by Dave Hornung to approve schedule for 2014 elections, seconded by Dave Gwyn, motion carried by Gary Koop.

14-035

RESOLUTION-CORRECT A DEPOSIT

Paula presented a resolution to correct a deposit of \$861.50 from the Public Health Fund to General Fund that put into the Public Health Fund and should have been deposited into the General Fund. Motion made by Dave Hornung, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday the 7th day of May, there were present:

- Gary Koop..... Chairman
- Dave HornungCommissioner
- Dave Gwyn..... Commissioner
- Patty Witzel..... Deputy County Clerk
- Paula Weeks.....Administrator

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO CORRECT A DEPOSIT THAT PUT INTO THE PUBLIC HEALTH FUND AND SHOULD HAVE BEEN DEPOSITED INTO THE GENERAL FUND

WHEREAS, a deposit of \$861.50 was errantly made to the Public Health Fund and should have been deposited to the General Fund;

NOW THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County that the County Treasurer transfer \$861.50 from the Public Health Fund to the General Fund to correct this error.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION IS EFFECTIVE IMMEDIATELY THIS 7th day of May, 2014.

DONE THIS 7th day of May, 2014, at Burlington, Colorado.

Motion made by Dave Hornung, seconded by Dave Gwyn.

Motion carried by unanimous vote of Gary Koop.

Board of County Commissioners

By: [Signature]
Gary Koop, Chairman

By: [Signature]
Dave Hornung, Commissioner

By: [Signature]
Dave Gwyn, Commissioner

RESOLUTION NO. 14-035

ATTEST:

Patty Witzel
Patty Witzel, Deputy County Clerk

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

I, Patty Witzel, Deputy County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 7th day of May, 2014.

Patty Witzel
Patty Witzel, Deputy County Clerk



14-036

RESOLUTION-CORRECT EXPENDITURES E-911 FUND

Paula presented a resolution to correct expenditures of \$399.65 that were errantly paid out of E-911 fund and should have been paid out of KCC Facilities Fund. Motion made by Dave Hornung that the County Treasurer transfer \$399.65 from the KCC Facilities Funds to the E-911 Fund to correct this error, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

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- Gary Koop..... Chairman
- Dave HornungCommissioner
- Dave Gwyn..... Commissioner
- Patty Witzel Deputy County Clerk
- Paula Weeks.....Administrator

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO CORRECT EXPENDITURES THAT WERE PAID OUT OF THE E-911 FUND AND SHOULD HAVE BEEN PAID OUT OF THE KCC FACILITIES FUND

WHEREAS, expenditures of \$399.65 were errantly paid out of the E-911 Fund and should have been paid out of the KCC Facilities Fund;

NOW THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County that the County Treasurer transfer \$399.65 from the KCC Facilities Funds Fund to the E-911 Fund to correct this error.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION IS EFFECTIVE IMMEDIATELY THIS 7th day of May, 2014.

DONE THIS 7th day of May, 2014, at Burlington, Colorado.

Motion made by Dave Hornung seconded by Dave Gwyn

Motion carried by unanimous vote of Gary Koop.

Board of County Commissioners

By: [Signature]
Gary Koop, Chairman

By: [Signature]
Dave Hornung, Commissioner

By: [Signature]
Dave Gwyn, Commissioner

RESOLUTION NO. 14-036

ATTEST:

Patty Witzel
Patty Witzel, Deputy County Clerk

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

I, Patty Witzel, Deputy County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 7th day of May, 2014.

Patty Witzel
Patty Witzel, Deputy County Clerk



RMWTCI EXPORT TRAINING FOR COLORADO

Letter was signed by Board of County Commissioners in support for the Rocky Mountain World Trade Center Institute (RMWTCI) proposal to the Economic Development Administration (EDA) for export training and network outreach.

MINUTES-APRIL 30, 2014

Minutes of April 30, 2014 were read and corrections made.

14-037

RESOLUTION-ADOPT A FEE FOR IT CHARGES

Paula presented to the Board of County Commissioners a resolution to adopt a fee for IT services of \$45.00/hour, or \$7.50/minute for Kit Carson County. Motion made by Dave Hornung, seconded by Dave Gwyn, Motion carried by unanimous vote of Gary Koop.

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday the 7th day of May, 2014, there were present:

- Gary Koop Chairman
- Dave Gwyn..... Commissioner
- Dave Hornung..... Commissioner
- Patty Witzel Deputy County Clerk
- Paula Weeks Administrator

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO ADOPT A FEE FOR IT CHARGES FOR KIT CARSON COUNTY IT SERVICES

WHEREAS, Kit Carson County would like to adopt a fee for IT services of \$45.00/hour, or \$7.50/minute; and,

WHEREAS, the fee will be charge to each department within the County as IT services are used; and,

WHEREAS, IT personnel will be responsible for tracking services and billing out such services monthly, by the first day of each month.

NOW THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County that this resolution is adopted.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION IS EFFECTIVE IMMEDIATELY THIS 7th day of May, 2014.

DONE THIS 7th day of May, 2014, at Burlington, Colorado.

Motion made by Dave Hornung, seconded by Dave Gwyn, Motion carried by unanimous vote of Gary Koop.

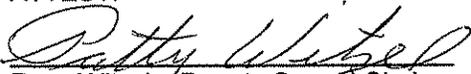
Board of County Commissioners

By: [Signature]
Gary Koop, Chairman

By: [Signature]
Dave Gwyn, Commissioner

By: [Signature]
Dave Hornung, Commissioner

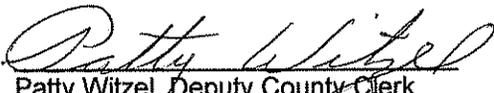
ATTEST:


Patty Witzel, Deputy County Clerk

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

I, Patty Witzel, Deputy County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 7th day of May, 2014.


Patty Witzel, Deputy County Clerk



14-038

RESOLUTION-NEW FEE –LANDFILL WASTE TIRE DISPOSAL

Paula presented to Board of County Commissioners a resolution to increase fee in bulk tires received at the landfill. Motion made by Dave Hornung, seconded by Dave Gwyn, Motion carried by unanimous vote of Gary Koop.

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday the 7th day of May, 2014, there were present:

- Gary Koop Chairman
- Dave Gwyn..... Commissioner
- Dave Hornung.....Commissioner
- Patty WitzelDeputy County Clerk
- Paula WeeksAdministrator

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO ADOPT A NEW FEE CHARGE FOR KIT CARSON COUNTY LANDFILL FOR WASTE TIRE DISPOSAL

WHEREAS, Kit Carson County Landfill would like to adopt a new fee charge for bulk tires received at the Landfill, due an increase from the vendor, Resource Management Company, Inc; and,

WHEREAS, the current fee was \$135.00 per ton and needs to be raised to \$140.00 per ton;

NOW THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County that this resolution is adopted.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION IS EFFECTIVE IMMEDIATELY THIS 7th day of May, 2014.

DONE THIS 7th day of May, 2014, at Burlington, Colorado.

Motion made by Dave Hornung, seconded by Dave Gwyn, Motion carried by unanimous vote of Gary Koop.

Board of County Commissioners

By: Gary Koop
Gary Koop, Chairman

By: Dave Gwyn
Dave Gwyn, Commissioner

By: Dave Hornung
Dave Hornung, Commissioner

ATTEST:

Patty Witzel
Patty Witzel, Deputy County Clerk

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

I, Patty Witzel, Deputy County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 7th day of May, 2014.

Patty Witzel
Patty Witzel, Deputy County Clerk



EASEMENT AND RIGHT-OF-WAY DCP MIDSTREAM

An easement for electrical conduit by DCP Midstream was presented to the Board of County Commissioners. Land owner is Jeremy Hansen for the southwest quarter of Section 17, Township 8S, Range 44W. Dave Hornung made motion to approve easement, seconded by Dave Gwyn, motion carried by Gary Koop.

EASEMENT AND RIGHT- OF- WAY DCP MIDSTREAM

An easement for electrical conduit by DCP Midstream was presented to the Board of County Commissioners. Land owner is Irene Adolf for the southwest quarter of Section 17, Township 8S, Range 44W. Dave Hornung made motion to approve easement, seconded by Dave Gwyn, motion carried by Gary Koop.

REDI GRANT PROGRAM

Information was passed around to the Board of County Commissioners about the REDI Grant Program. The purpose of the Rural Economic Development Initiative (REDI) Program is to help eligible rural communities develop plans and undertake projects to create jobs, drive capital investment, and increase wages to help grow and create resiliency and diversity in the local economy.

Meeting adjourned.



Gary Koop, Chairman

5-21-14

Date