

KIT CARSON COUNTY COMMISSIONERS

MINUTES
JUNE 18, 2014

- 8:00 A.M. WORK SESSION – NEW AMBULANCE BUILDING**
Including Consent Agenda Items:
Payables
Minutes
Side Items
- 9:55 A.M. COMMISSIONER MEETING TO CONVENE**
REVIEW & APPROVE CONSENT AGENDA ITEMS
- 10:00 A.M. LIZ HICKMAN – CENTENNIAL MENTAL HEALTH**
- 10:30 A.M. KEVIN GILDEA, TRICIA HALE with NextEra ENERGY RESOURCE**
- 12:00 P.M. LUNCH**
- 1:00 P.M. PUBLIC HEARING FOR ON-SITE WASTEWATER TREATMENT SYSTEMS REGULATIONS**
- 1:30 P.M. KINDRA MULCH – CONTRACTS, ETC.**
- 3:30 P.M. KEN VIKEN – FAIR MOU**
- 4:00 P.M. DAVID LITTERAL – EOC UPDATES ON LAST STORM**
- 5:00 P.M. MEETING ADJOURN WHEN BUSINESS IS COMPLETE**

CONSENT AGENDA:

- Minutes
- Accounts Payables

NEW ITEMS:

- Request from Paul Brittain to do a 2 day team roping at the fairgrounds on Sept. 6-7
- USDA Committee Election
- Colorado State Land Board

SIGNATURES:

- Orange Sheets – Terry Hubbell and Hailey Martin
- Rodeo Contracts
 - Kyle Lippincott – Bullfighter
 - Kevin Higley – Clown/Bullfighter
 - Derek Barton – Sound and Music

OLD ITEMS:

- ❖ New Extension office building cleaning
- ❖ We need something from Armbrister that proves he has paid the 3rd party vendor's building the new facility
- ❖ Roof leaks at Carousel and 4-H bathroom and other claims:
 - Jo said we could put a metal roof on the carousel. She would prefer brow, but the screws should be black, so then how would that look on the outside. If the screws were black they wouldn't show because the ceiling is black.

EMPLOYEE ITEMS:

- New hire in Security – part time, Hailey Martin

Meeting called to order by Chairman Gary Koop at 9:15 AM. Those present were Gary Koop, Dave Hornung, Paula Weeks and Della Calhoon. Absent Dave Gwyn.

CONSENT AGENDA

The Board of County Commissioners reviewed Minutes for June 11, 2014 and June 16, 2014 and the Accounts Payables. Motion to approve was made by Dave Hornung, seconded by Gary Koop. Motion carried.

DB RODEO SOUND AND MUSIC FOR 2014 FAIR

The Board of County Commissioners reviewed the contract for DB Rodeo Sound and Music (Derek Barton) to provide sound and music for July 24, 25, 26, 2014 fair. Kit Carson County has agreed to pay a sum of \$1,800.00 plus lodging for 3 nights.

Motion to approve and sign contract with DB Rodeo Sound and Music was made by Dave Hornung, seconded by Gary Koop, motion carried.

KYLE LIPPINCOTT – BULLFIGHTER CONTRACT

The Board of County Commissioners reviewed the contract for Kyle Lippincott to provide service as a bullfighter for the July 24, 25, 26, 2014 fair. Kit Carson County has agreed to pay a sum of \$1,200.00 plus lodging for 3 nights.

Motion to approve and sign contract with Kyle Lippincott was made by Dave Hornung, seconded by Gary Koop, motion carried.

KEVIN HIGLEY – CLOWN/BULLFIGHTER

The Board of County Commissioners reviewed the contract for Kevin Higley to provide service as a clown and bullfighter for the July 24, 25, 26, 2014 fair. Kit Carson County has agreed to pay a sum of \$3000.00.

Motion to approve and sign contract with Kevin Higley was made by Dave Hornung, seconded by Gary Koop, motion carried.

ORANGE SHEETS

Terry Hubbell was raised from \$13.65 with an annual salary of \$28,383.06 to \$14.06 hour with an annual salary of \$29,234.55. Motion to approve and sign was made by Dave Hornung, seconded by Gary Koop, motion carried.

Hailey Martin Part-time Courthouse security new hire at \$10.00 per hour. Motion to approve and sign was made by Dave Hornung, seconded by Gary Koop, motion carried.

RESOLUTION TO CORRECT AN ACH DEPOSIT THAT WAS MADE INTO THE PUBLIC HEALTH FUND AND SHOULD HAVE BEEN DEPOSITED INTO THE SOLID WASTE FUND

The Board of County Commissioners reviewed a resolution for an ACH deposit of \$569.56 received from CDOT that was deposited into errantly deposited into the Public Health Fund and should have been deposited into the Solid Waste Fund.

Motion to approve and sign resolution to transfer \$569.56 from Public Health to Solid Waste was made by Dave Hornung, seconded by Gary Koop, motion carried.

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday the 18th day of June, there were present:

- Gary Koop..... Chairman
- Dave HornungCommissioner
- Della Calhoon County Clerk
- Paula Weeks.....Administrator

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO CORRECT AN ACH DEPOSIT THAT WAS MADE INTO THE PUBLIC HEALTH FUND AND SHOULD HAVE BEEN DEPOSITED INTO THE SOLID WASTE FUND

WHEREAS, an ACH deposit of \$569.56 received from CDOT on May 16, 2014 was errantly deposited into the Public Health Fund and should have been Solid Waste Fund;

NOW THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County that the County Treasurer transfer \$569.56 from the Public Health Fund into the Solid Waste Fund to correct this error.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION IS EFFECTIVE IMMEDIATELY THIS 18th day of June, 2014.

DONE THIS 18th day of June, 2014, at Burlington, Colorado.

Motion made by Dave Hornung, seconded by Gary Koop.

Motion carried by unanimous vote of _____.

Board of County Commissioners

By: [Signature]
Gary Koop, Chairman

By: [Signature]
Dave Hornung, Commissioner

RESOLUTION NO. 14-044

ATTEST:

Della M. Calhoon
Della Calhoon, County Clerk



STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

I, Della Calhoon, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 18th day of June, 2014.

Della M. Calhoon
Della Calhoon, County Clerk



ACH'S THAT I NEED TO TRANSFER

Date Requested	Description	Amount	Fund
05/16	STATE OF CO (PPD) MCAID	\$330.13	5
5/16	CDOT (CCD) DISBURSMENT	\$569.56	

ACH'S THAT I NEED TO TRANSFER

Date Requested	Description	Amount	Fund
05/16	STATE OF CO (PPD) MCAID	\$330.13	
5/16	CDOT (CCD) DISBURSMENT	\$569.56	0025.052.43001.050

14-044

ACCOUNT SOC SERVICES

2014 MISCELLANEOUS RECEIPT

12927

PAMELA J. MILLS

KIT CARSON COUNTY TREASURER

P.O. BOX 396

BURLINGTON, CO 80807

2014 0060.0500 SOCIAL SERVICES

MISC COLLECTIONS

569.56CR (TRANSFER)

2014 0025.0500 KIT CARSON CTY PUBLIC HEALTH AGENCY MISC COLLECTIONS

569.56 (TRANSFER)

TRANSACTION DATE 05/29/2014 10:53

AMOUNT

\$.00

CORRECTION ON RECPT# 12872 WRONG ACCT ON ORIG
DEPOSIT SLIP

LIZ HICKMAN – CENTENNIAL MENTAL HEALTH

Liz met with the Board of County Commissioners and appreciate the ongoing support and the participation over the years to Centennial Mental Health. Liz wanted to give an update on what has happened and will be happening in the future. Liz presented a newsletter for Centennial Mental Health Center Inc. and reviewed figures for the region. They have found an increase in clients and in the last review found that they had served 5,233 clients in the Centennial service area. Liz gave a review of Medicaid and what they expect this coming year. They provide crisis service for the following counties: Cheyenne, Elbert, Kit Carson, Lincoln, Logan, Morgan, Phillips, Sedgwick, Washington and Yuma Counties. They also provide service to Weld and Larimer counties.

There will be housing for clients but will need to find staff and want to see an expansion in the region. The current staff assists when possible inmates in the jails.

Liz also reviewed a new building Journey Point located in Sterling. This facility will provide six beds to individuals who do not meet criteria for an inpatient psychiatric hospital stay but are unable to return home due to the lack of support services. Colorado Access is now doing the Medicare contract. Doing some upgrades at the office in Burlington. Currently need a manager in the northeast area. Cheyenne Wells is being serviced 3 to 4 days a week.

NEXTERA ENERGY RESOURCE

Kevin Gildea and Tricia Hale with NextEra Energy Resource met with the Board of County Commissioners and gave a review of their proposal northeast of Burlington. NextEra Purchased the Carousel Wind project but will present a new application. This project will be their 7th project in Colorado. The project will have 90 towers and create 150 Mega Watts and hopes to begin the spring of 2015 and complete by the end of 2015. Leases were all purchased from Carousel Wind. Kevin reviewed that there is a possible transmission line from Lamar to Burlington and they may have to build transmission line for connectivity.

Kevin stated that Tricia will be the contact person on the project. They will keep the Board of County Commissioners updated either by himself or by Tricia. They will work with Planning Board, Kelly Alvarez and the Board of County Commissioners in regards to the permit process for setbacks regulations and crops that could be an issue.

Gary would like to have Zeb involved with the road care and do documentation of road conditions and who would be responsible for repairs.

Board of County Commissioners recessed and convened at the Kit Carson County Board of Health.

PUBLIC HEARING FOR ON-SITE WASTEWATER TREATMENT SYSTEM REGULATIONS

Public hearing was called to order by Chairman Gary Koop at 1:05 P.M. this 18th Day of June, 2014. Those present were Gary Koop, Dave Hornung, Paula Weeks, Kindra Mulch, Kelly Alvarez, Jeff Cure and Della Calhoun.

Kindra and Kelly stated that there has been no phone calls in regards to the regulations that were developed. This will not change anything for Kelly but she will have to have training on evaluation of soils. This was sent to the State and once it is adopted will be sent to the State.

KIT CARSON COUNTY HEALTH & HUMAN SERVICES (KCCHHS) ON-SITE WASTEWATER TREATMENT SYSTEMS (OWTS) REGULATIONS

1. Title and Authority

These requirements shall be known as the "Kit Carson County Health & Human Services On-Site Wastewater Treatment Systems Regulations."

These requirements have been adopted by the Kit Carson County Board of Health pursuant to and under authority contained in the On-site Wastewater Treatment System Act, 25-10-101, et seq. C.R.S. and has designated Kit Carson County Health & Human Services and its designee, if appropriate, to implement these regulations on behalf of the Board of Health.

2. Scope and Purpose

A. Declaration

1. This regulation shall apply to On-site Wastewater Treatment Systems as defined in section 25-10-103(12), C.R.S.

B. Purpose

1. The purpose of these regulations is to establish the minimum standards for the location, design, construction, performance, installation, alteration and use of OWTS with a design capacity less than 2,000 gallons per day within Kit Carson County.

C. Jurisdiction

1. These regulations apply to all OWTS in the unincorporated areas of the county and over all municipal corporations within the territorial limits of Kit Carson County.

D. Prohibition of OWTS Where Public Sewer Service is Available and Feasible

1. No OWTS permit shall be issued to any person when the subject property is located within a municipality or special district that provides public sewer service, except where such sewer service to the property is not feasible in the determination of the municipality or special district, or the permit is otherwise authorized by the municipality or special district.

E. Severability

1. Should any section, clause, or provision of these Regulations be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of these Regulations as a whole, or any part thereof other than the part declared to be invalid.

3. Incorporation of Regulation 43

A. Included By Reference

1. The requirements of the Colorado Water Quality Control Commission's "On-site Wastewater Treatment System Regulation, Regulation 43, 5 CCR 1002-43," and future revisions thereto, are made a part of these regulations and shall apply except where identified as an option of the local public health agency or where these regulations are more stringent than Regulation 43, 5 CCR 1002-43, and included in these regulations. All aspects of an On-site Wastewater Treatment System including, but not limited to, permits, design, performance, location, construction, alteration, inspection, maintenance, and use shall be as provided in Regulation 43 and any additional requirements contained in these Regulations.
2. Allowable local options identified in Regulation 43 but not identified in this text and the designated decisions for these regulations are identified in the attached "Appendix A to

OWTS Regulations" for Kit Carson County Health & Human Services. Appendix A is made a part of these regulations.

- A. Excluded
- 1. Reductions in soil treatment area size or separation distances and wide beds for higher level treatment units shall not be allowed under these Regulations. All designs must be based on TL-1 parameters in Regulation 43. Similarly, bed widths are limited to 12 feet except for repairs. Area or separation distance reductions and wider beds for higher level treatment can only be allowed in the future, if these Regulations are amended to include a program of oversight for inspection and maintenance of higher level treatment units. Amended Regulations must be approved by the Water Quality Control Division in the Colorado Department of Public Health and Environment
- 4. **Permits and Fees**
- A. **Permits [43.4(B)]**
 - 1. Prior to installing, altering, expanding or repairing an OWTS, the applicant must obtain a permit from KCCHHS
 - a. Application forms will be created by KCCHHS as approved by or under the direction of the Board of Health (BOH).
 - 2. The permit application must include information identified in section 43.4(B)(3) of Regulation 43, any required fees, as well as any information identified on the application forms.
 - 3. An OWTS permit expires one year after the date of issuance if construction has not commenced. After expiration, a new application shall be required to begin construction.
 - 4. Any change in plans or specifications of the OWTS after the permit has been issued invalidates the permit unless the permittee receives written approval from KCCHHS. After a permit is invalidated, a new application shall be required to begin construction.
 - 5. Repair permits must identify a reasonable period of time in which the owner must make repairs.
 - 6. Application for a product development permit may be approved by KCCHHS consistent with requirements of section 43.4(I) of Regulation 43.
 - 7. Application for an experimental permit may be approved by the Board of Health consistent with requirements of section 43.4(J) of Regulation 43.
- B. **Board of Health Review [43.4(B)(9)]**
 - 1. When an application is denied by KCCHHS, an applicant may request review by the Board of Health.
 - a. Request must be filed in writing with the Board of Health within 10 days of the denial.
 - b. Denial shall become final upon expiration of time for filing and appeal, or when final action is taken upon an appeal, whichever is later.
- C. **Fees [43.4(B)(4) and 43.4(B)(5)]**
 - 1. Permit fees and fees for other services and tests associated with OWTS will be set by the Board of Health, in conformance with section 43.4(B)(4) and (5) of Regulation 43 and 25-10-107, C.R.S.
 - a. All fees shall be established by or under the direction of the BOH.
 - 2. The BOH may waive, if just cause is provided, any permit fee normally required for an individual sewage disposal system.
- D. **Surcharge [43.4(B)(5)]**

1. Surcharge of \$23.00 will be collected for each permit issued by KCCHHS. Of that fee, KCCHHS will retain three dollars to cover administrative costs and twenty dollars must be transmitted to the state treasurer.

5. Inspections [43.4(E)]

A. Tank [43.9(B)(3)(c)]

1. The applicant must provide KCCHHS or its designee a minimum of 2 business days notice so KCCHHS or its designee can conduct a field inspection of the septic tank before backfilling.

B. OWTS [43.4(F)(3)]

1. The applicant must provide KCCHHS or its designee a minimum of 2 working days notice so KCCHHS or its designee can conduct a final field inspection of all related components of the OWTS before backfilling.

C. Other inspections

1. Other inspections may be required by KCCHHS or its designee.

6. Regulations of Systems Contractors and Systems Cleaners:

A. Systems Contractors [43.4(L)(1)]

1. Licensing of Systems Contractors:

- a. No person shall install, or be hired to aid in the installation of, renovate or repair an individual sewage disposal system unless he holds a valid systems contractor license, with the exception of the owner of record doing their own installation.
 - i. Employees of a valid licensed systems contractor shall not be required to be licensed but must perform work under the supervision of a licensed systems contractor.
 - ii. If the owner of record is doing his own installation they must demonstrate adequate knowledge of these regulations to KCCHHS or their designee.
- b. Standard of performance required of holders of systems contractor licenses:
 - i. Applications for systems contractor licenses or renewals shall be made upon forms supplied by KCCHHS.
 - ii. Prior to the issuance or renewal of a license, the Health Officer or their designee shall require the applicant to demonstrate adequate knowledge of these regulations and submit any fee established by the Board of Health to KCCHHS.
 - iii. At intervals not greater than 3 years all licensees shall be required to demonstrate adequate knowledge of these regulations.
 - iv. Installation, renovation or repair of any individual sewage disposal system shall be in compliance with these regulations and with the conditions set out in the installation permit.
 - v. During excavation, if bedrock or groundwater is encountered, all excavation must cease and the KCCHHS is to be contacted for an evaluation to determine if additional tests are required.

- vi. Notice of a requested inspection shall be given by the license holder not less than 48 hours before the inspection is to be made.
- vii. A license holder shall have in his possession the installation permit at the time construction begins, and shall make the permit available at the time of final inspection so that final approval may be endorsed upon it.
- c. Revocation or suspension of a systems contractor license:
 - i. A license may be revoked or suspended for failure to comply with these regulations or for other good cause shown. Revocation or suspension shall take place only after a hearing before the Board of Health. The license holder shall be given reasonable notice of the hearing and may be represented at the hearing by counsel.
 - ii. Written notice of revocation or suspension, stating the violation, shall be served upon the holder of the systems contractor license. Service of notice as required in this section shall be as provided by the Colorado Rules of Civil Procedure, or by registered or certified mail, with return receipt requested.
- d. The BOH shall from time to time set qualification standards for licensed systems contractors.

B. Systems Cleaners [43.4(L)(3)]

1. Licensing of Systems Cleaners:

- a. No person shall engage in the cleaning of individual sewage disposal systems or the transportation of sewage to a disposal site unless he holds a valid systems cleaner license. Employees of a licensed systems cleaner shall not be required to be licensed but must work under the supervision of a licensed systems cleaner.
- b. Standard of performance for systems cleaners:
 - i. Applications for systems cleaner licenses or renewals shall be made upon forms supplied by KCCHHS.
 - ii. Prior to the issuance or renewal of a license, the Health Officer or their designee shall require the applicant to demonstrate adequate knowledge of these regulations and submit any fee established by the Board of Health to KCCHHS.
 - iii. At intervals not greater than 3 years all licensees shall be required to demonstrate adequate knowledge of these regulations.
 - iv. A license holder, when cleaning a septic tank or aeration plant, shall remove the liquid, sludge and scum, leaving no more than a 3 inch depth of sewage in any compartment of a septic tank or aeration plant. In backflow-type systems, cleaning shall be effective in reducing solids and scum to the point of a near-new system.
 - v. A license holder shall maintain and operate equipment to insure that no spillage of sewage will occur during transportation, and that his employees are not subjected to undue health hazards. Hauling shall be accomplished by the use of an enclosed tank. The tank must be equipped with an approved method for determining the liquid level content.

- vi. A license holder shall dispose of the sewage only at a municipal sewage treatment plant or other sites approved by the Board of Health, and shall comply with all other applicable codes and ordinances.
- c. Revocation or suspension of a systems cleaner license:
 - i. A license may be revoked or suspended for failure to comply with these regulations or for other good cause shown. Revocation or suspension shall take place only after a hearing before the Board of Health. The license holder shall be given reasonable notice of the hearing and may be represented at the hearing by counsel.
 - ii. Written notice of revocation or suspension, stating the violation, shall be served upon the holder of the systems cleaner license. Service of notice as required in this section shall be as provided by the Colorado Rules of Civil Procedure, or by registered or certified mail, with return receipt requested.
- d. The BOH shall from time to time set qualification standards for licensed systems cleaners.

7. Variances [43.4(O)]

A. Variances Allowed

- 1. An applicant may request the Kit Carson County Board of Health to approve a variance from any requirement of these regulations that is either more stringent than or not addressed by Regulation 43.
- 2. Approval of a variance shall be based upon evidence presented by the applicant showing that the variance:
 - a) Would not be injurious to the public health, water quality, or environment; and
 - b) Would prevent a substantial hardship to the applicant.
- 3. Variances shall not be granted under the items identified in section 43.4(O) (5) of Regulation 43.

B. Variance Procedure

- 1. Variance requests shall be submitted by the owner or occupant of the property to Kit Carson County Health & Human Services in writing.
- 2. For new/modified/replacement OWTS the request shall be submitted no less than 60 days prior to the planned installation.
- 3. For repairs the request shall be submitted no more than 2 working days after receiving notice from Kit Carson County Health & Human Services that the system is not functioning in compliance with Article 10 of the Title 25. C.R.S. or applicable rules and regulations adopted thereunder or otherwise constitutes a nuisance or a hazard to public health.
- 4. Variance requests shall include all items identified in section 43.4(O) (2) (d) of Regulation 43.
- 5. The applicant has the burden of proof to demonstrate that the variance is justified and will pose no greater risk to public health and the environment than would a system meeting these Regulations.

6. The Board of Health has the authority to impose site-specific requirements and conditions on any variance granted.

8. **Requirement for Percolation Holes and Profile Test Pits to Remain Open [43.5(E)]**
 - A. Percolation Holes
 1. Kit Carson County Health & Human Services may require that percolation holes remain open for verification of test results by Kit Carson County Health & Human Services or designee.
 - B. Profile Test Pits
 1. Kit Carson County Health & Human Services may require that the profile test pits remain open for verification of test results by Kit Carson County health & Human Services or designee.

9. **Appendix A to OWTS Regulations for KCCHHS:**

Attached

Motion to approve the Kit Carson County Health & Human Services on-site Wastewater Treatment systems Regulations was made by Dave Hornung, seconded by Gary Koop. Motion carried.

Motion to close hearing at 1:15 P.M. was made by Dave Hornung, seconded by Gary Koop. Motion carried.

KINDRA MULCH – HEALTH AND HUMAN SERVICES

Kindra met with the Board of Health and Human Services

BOARD OF COUNTY COMMISSIONERS EXECUTIVE SESSION UNDER CRS 24-6-403 (3) (A) (III) MOTION TO GO INTO EXECUTIVE SESSION AT 1:15 P.M. WAS MADE BY DAVE HORNUNG, SECONDED BY GARY KOOP. MOTION CARRIED.

MOTION TO COME OUT OF EXECUTIVE SESSION AT 1:55 P.M. WAS MADE BY DAVE HORNUNG, SECONDED BY GARY KOOP. MOTION CARRIED.

Jeff Cure County Attorney asked the Board of Health and Human Services if he could call and see where the miscommunications occurred and to make sure that we are current on what the court needs.

Motion to have Jeff Cure do a conference call with the District Attorney Brittny Lewton and Holly Wilkinson Assistant Deputy District Attorney and Judge Hoyer to address the miscommunications.

FINANCIALS

Kindra reviewed the financials for Public Health for accounts payable and receivables. Human Services financials were reviewed. Kindra wants to get documents entered into Tyler and do an ENR report to see how they compare. Kindra stated that they will need to adjust the balance sheets according to what the Auditor requires. Fund balances in both the Health Service and Human Services but are in the safe margin.

The Colorado Works program is still over by around \$5,800.00. We have enough money in the reserves if we do not get any other money then what was received from Gunnison County.

County Admin is over but have not received all the money from the State. When the State gets to the end of the month the State will start adjusting funds.

EMERGENCY PREPAREDNESS RESPONSE - MOU

Kindra presented to the Board of Health and Human Services the Emergency Preparedness Response Program MOU for Kit Carson, Cheyenne and Lincoln Counties. This MOU was not completed last year. This MOU is for the 2014-2015 fiscal year. The MOU states that Cheyenne and Kit Carson County will get 40% and Lincoln will get 20% funding for the program. The Board questioned this since the last time it was to have change so that all received the same percentage. Kindra reviewed that the State felt it needed to remain the same at this time. The MOU has at this time been signed by Cheyenne County and Kit Carson County. Kindra will present this to Lincoln County for their signature. Motion to enter into the Emergency Preparedness Response MOU was made by Dave Hornung, seconded by Gary Koop. Motion carried.

REQUEST FOR NURSE

Kindra requested the need to hire a nurse who will assist with .3 FTE Healthy Communities/ .35 FTE Women's Health/ 0.2 FTE Immunization and .15 FTE PHEP for this position. Motion to hire a nurse at \$20.00 per hour was made by Dave Hornung, seconded by Gary Koop. Motion carried.

MEDICAID TRANSITION

Kindra reviewed that she has looked to see how many counties had not agreed to the transition from Maximus and found only around 40 counties had made a decision. The State is waiting for final county positions and then the State would look for a county to do the Medicaid for those counties that do not want to do the Medicaid for their county. If the counties agree to do the Medicaid it will be for a 5 year period. Kit Carson County has 39 cases that were done in Maximus and had to redo at least half to fix errors in Maximus. Shelly Hornung who has to correct this in Maximus would rather do the Medicaid then to have to fix them. Fixing them in Maximus require more time then entering them into Medicaid.

Motion that Kit Carson County agree to take Medicaid clients for determination of eligibility beginning July 1, 2015 was made by Dave Hornung, seconded by Gary Koop. Motion carried.

ORANGE SHEETS

Mindy Kouri has completed training and will do home visits. Kindra would like to raise her to \$29.00 per hour for six months and then would raise to \$30.00 per hour.

Krista Davis case worker and have to go through Child care training and 12 months with some supervision. Salary will go to \$17.50 per hour.

Evaluations will be placed into their files in the Administration office. Motion to approve was made by Dave Hornung, seconded by Gary Koop.

PURCHASE ORDERS

Kindra reviewed that they have over \$10,000.00 in EPR funds. Kindra reviewed that this money is use it or lose it. The State did approve the following purchase orders that can come out of the EPR fund.

PO#1585 6 units of Heavy Duty Shelving @ \$118.00 = \$708.00 + shipping \$400.00=\$1,108.00

PO#1591 3 Microsoft surface RT tablets # \$309.99 = \$929.97

PO#1592 1 Smart Board @ \$3,495.00 + shipping \$135.00 = \$3,630.00

PO#1594 1 Polycom SoundStation2 & Microphones = \$199.96+shipping\$8.30 = \$208.26

PO#1593 Computer with docking station \$859.97

Motion to sign to approve EPR Purchase Orders was made by Dave Hornung, seconded by Gary Koop. Motion carried.

Kindra reviewed that the EPR contract will be changing next year so that we will not have to use the funds but could put them into reserves.

COLORADO ASSOCIATION OF AREA AGENCIES ON AGING (AAA) MEMORANDUM OF UNDERSTANDING (MOU)

Kindra reviewed that her office would like to enter into a two year Grant with Colorado Association of Area Agencies on Aging. They want to do a study program where counties would gather information to see if we are able to keep individuals in their homes. Angela Berry will be doing the program documentation and does not believe it will take any additional work hours. Colorado Health Foundations will come out and do an evaluation to see if the program meeting requirements. This grant is from July 1, 2014 through June 30, 2015 in the amount of \$50,000.00. The second year is subject to change.

Motion to sign the MOU with Colorado Association of Area Agencies on Aging for two years was made by Dave Hornung if this does not create any more work or cause an increase in staff, seconded by Gary Koop.

PO#1589 Computer for Baby and Me Tobacco Free computer \$605.00 and Microsoft Office \$243.00 for a total of \$848.88. Kindra reviewed that this will come out of TCHF who has a two year grant from the Colorado Health Foundation to develop the Area Agencies on Aging (AAA) for Aging and Disability Resource Center network in Colorado.

Motion to sign approve AAA purchase order was made by Dave Hornung, seconded by Gary Koop. Motion carried.

Kindra reviewed that the generator worked well during the power outage but found that the Air Conditioning units were on the generator and was overloaded. Daniel Electric came out during the night and changed the system.

Dave Hornung reviewed that deposits are not coming over weekly and continue seeing problems with coding. Bills are late getting paid and are seeing finance charges. Paula reviewed that the office has been sending items back to Nikki for items not being coded correctly. Kindra can get these from Nikki. Kindra asked that when a problem arise to please notify her so she can come up and get them. Phil has to call Doug for NFP on payroll each month and one of these days they will not get paid if they are not in the batch. Nikki brings in accounts payables late on Tuesday afternoon and expects them to be paid the next day when the Commissioners meet. Paula reviewed that in reorg it states that if they come in after Tuesday they will be held to the next week.

Kindra stated that both Doug and Nikki are both coding so it may be both that are coding incorrectly. Paula reviewed that they are needing employees to be more careful so that things are done properly. It takes longer to correct items then if they can be done correctly the first time.

Board of Health and Human Services recessed and convened as Board of County Commissioners.

KEN VIKEN – FAIR MOU

Ken met with the Board of County Commissioners and reviewed the Amendment to the MOU with the Chamber of Commerce in regards to changes due to the Beer Garden. Tent will hold eight tables and would hold at the most 50 people at the most. Ken believes there would only be around 15 at any one time. Ken was wondering if the tent could be moved more north and east of what was proposed. Ken stated that they would like to also serve wine and promote local businesses. Ken stated that they would also like to have around 20 bales in front of the stage for people to sit on. The Board of County Commissioners stated that this would have to be done by the Chamber of Commerce. Motion to enter into MOU with amendment with Burlington Chamber of Commerce for the Beer Garden was made by Dave Hornung, seconded by Gary Koop. Motion carried.

Ken reviewed that the Chamber would like the performers to be able to use the new office for getting dressed for the concert. The Board of County Commissioners are not certain that the building will be completed at that time. Will have to wait and see if it will be available.

DAVID LITTERAL – EOC UPDATES ON LAST STORM

Dave Litteral met with Gary Koop, Dave Hornung, Dawn James, Paula Weeks, and Kristi Romans from the hospital and Della Calhoon. Dave gave a review of the last storm that he provided information on WEBOC. Dave believes there are areas that need to be looked at and damage assessed. Dave found that the Assisted Living facility in Stratton were concerned if they would be able to get power back on would need to have assistance getting oxygen to their clients. Information was pushed out by CodeRed to notify individuals of the outage and when the approximate time power could be restored. Dave Litteral, Dave Hornung, Gary Koop and Paula Weeks met on Sunday and spoke to Darren Laverenz and Tri State Generation on what was happening with the power.

Dave Litteral reviewed that he worked with Paula on a Disaster Declaration which was signed on Monday morning by the Board of County Commissioners.

Kevin Klien forwarded the declaration on to Ken Salazar and will keep on top of this and keep in touch with Paula Weeks and Dave Litteral. Most of the damage would be AG related and the Department of Ag will have another Declaration that will need to be signed. Private business may need to assess damages to get assistance with Small Business Corporation. Kevin asked if we could try to get some of the damage estimated. The State will get hold of the SBA and look at damages that occurred. United Way may look for elderly who may have sustained damages to their homes and assist with repairs. Dave Litteral will need to check with other businesses that had an economic impact on Sunday. Dave Litteral and Ron Meyer are getting together Friday and go and review areas that were impacted. Insurance agencies may be another avenue to get estimated costs for farmers who lost sprinklers, crops, bins and buildings.

Tri-State may have done a Declaration to get assistance but has not heard if KC Electric had estimated costs that occurred to their lines. They have an option to do a Declaration with PREA. KC headquarters is in Hugo and had a tornado two weeks ago and then the lines in Kit Carson County have an impact that will be costly as well.

Kevin would appreciate any information that can be gathered. The City of Burlington may need to a declaration with the impact to city businesses.

Dave Litteral introduced Kristi Romans from the hospital who reviewed they had zero communications as to what was going on in the area. Kristi stated that none of their phones were working. It was suggested that staff get CodeRed installed on their personal phones and phones that are hardwired so they can get information.

Dawn stated that she had tried to get hold of Burlington Assisted Living and could not because their phones were all powered by electricity and not batteries. Dawn stated that a plan is being worked on.

Paula reviewed that Burlington Assisted Living facility had a generator but later lost their generator and could not get it back up and running. Dawn James stated that no one contacted her in regards to their generator.

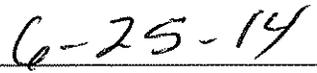
Kristi stated that the Hospital is not getting notice of tornado from dispatch and how they used to get notification but have not received notifications for a while.

Kevin would like to have figures by Friday if possible.

Meeting adjourned.



Gary Koop, Chairman



Date