

KIT CARSON COUNTY COMMISSIONERS

**MINUTES
AUGUST 20, 2014**

8:00 A.M. WORK SESSION

- Payables
- Minutes
- Side Items

**10:30 A.M. COMMISSIONER MEETING TO CONVENE: REVIEW & APPROVE
CONSENT AGENDA ITEMS**

10:30 A.M. ABBEY MULLIS – ABSTRACT OF ASSESSMENT

11:00 A.M. JEFF CURE – COUNTY ATTORNEY – WEEKLY MEETING

12:00 P.M. MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE

CONSENT AGENDA:

- Accounts Payables
- Minutes

NEW ITEMS:

- Resolution
- Safeway BAA set December 4, 2014

SIGNATURES:

- Letter of appointment – Tim Pautler to the RRWCD Board
- Phones for Extension
- Lease of vehicle – Sheriff (quote)
- Emergency Electrical Panel
- Job Descriptions – G&B, R&B
- IT-Security for Sheriff & Annex
- Cooper-Clark Foundation – Notice of funds to be disbursed – Carousel Alarm System
- Resolution – Error between funds for County Clerk

OLD ITEMS:

EMPLOYEE ITEMS:

FY/REMINDERS:

- Several spots on concrete are trip hazards on the fair grounds that need fixed. Cement grinder to grid off lips.

Meeting called to order by Chairman Gary Koop at 9:50 A.M. Those present were Gary Koop, Dave Hornung, Dave Gwyn and Della Calhoon. Paula Weeks absent.

CONSENT AGENDA

The Board of County Commissioners reviewed the consent agenda for Accounts Payables, Accounts Payables for HHS and Minutes for August 6, and 13, 2014. Motion to approve Accounts Payables and August 6 and 13, 2014 minutes was made by Dave Hornung, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

**LETTER OF APPOINTMENT – TIM PAUTLER REPUBLICAN RIVER WATER
CONSERVATION DISTRICT**

The Board of County Commissioners sent a letter to re-appoint Tim Pautler to the Republican River Water Conservation District for a three year term which will expire October 2017.

EXTENSION PHONES

The Board of County Commissioners reviewed quote and extension needs six phones for staff and one spare for a total of seven phones. Phones are \$95.89 x 7=671.23. Motion to approve purchase of 7 phones in the amount of \$671.23 was made by Dave Hornung, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

LEASE SPECIALISTS, LLC – SHERIFF VEHICLES

The Board of County Commissioners reviewed a Municipal Lease Purchase. Board of County Commissioners discussed and denied the request.

ELECTRICAL PANEL – SHERIFF

Daniel Electric Inc. submitted a quote in the amount of \$5750.00. Motion to approve the installation of an additional panel box by Daniel Electric Inc. in the amount of \$5750.00 was made by Dave Hornung, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

KATRINA TROBEE – SECURITY SOFTWARE

Katrina Trobee submitted a quote for Security software for the Sheriff and Annex firewall in the amount of \$800.00 for a service contract and this is an annual due. This will be split by the two departments in equal amounts. Motion to approve was made by Dave Hornung, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

LETTER OF AWARD – KIT CARSON COUNTY CARSOUEL – ALARM SYSTEM

The Board of County Commissioners reviewed a letter of award from The Cooper-Clark Foundation in the amount of \$7,000.00 towards the purchase of light at the carousel park. A check was received and deposited.

14-052

RESOLUTION – CLERK

Della reviewed that the resolution is to correct an error between the Motor Vehicle/Clerk's Misc. clearance (0130) that should have been transferred to the Clerk's Fee Account (0190) in the amount of \$11.20 so that the accounts balance. This was discovered when the Clerk's office was balancing and found \$11.20 off in the accounts due to legislation changes in the amount retained for Drivers License by the County and what amount is paid to the State.

Motion to approve and sign resolution was made by Dave Gwyn, seconded by Dave Hornung, motion carried by unanimous vote of Gary Koop.

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday the 20th day of ^{Aug.} July, 2014, there were present:

- Gary Koop Chairman
- Dave Gwyn.....Commissioner
- David L. Hornung.....Commissioner
- Patricia Witzel.....Deputy County Clerk

Della M. Calhoun

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO CORRECT AN ERROR BETWEEN THE MOTOR VEHICLE/CLERKS MISC. CLEARANCE (0130) THAT SHOULD HAVE BEEN TRANSFERRED TO THE CLERK'S FEE ACCOUNT (0190)

WHEREAS, this error is due to the State of Colorado increasing the sales tax vendor fees;

NOW THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County that the County Treasurer transfer the \$11.20 from the #0130 Motor Vehicle/Clerk's Misc Clearing account to the #0190 Clerk's fee to correct this error.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION IS EFFECTIVE IMMEDIATELY THIS 20th day of July, 2014.

^{Aug} **DONE THIS** 20th day of ^{Aug} July, 2014, at Burlington, Colorado.

Motion made by Dave Gwyn, seconded by Dave Hornung, Motion carried by unanimous vote of Gary Koop.

Board of County Commissioners

By: [Signature]
Gary Koop, Chairman

By: [Signature]
Dave Gwyn, Commissioner

By: [Signature]
Dave Hornung, Commissioner



ATTEST:

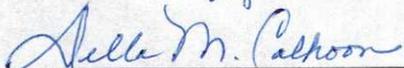
[Signature]
Patricia Witzel, Deputy County Clerk *Della M. Calhoun
County Clerk*

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

RESOLUTION NO. 14-052

I, Patricia Witzel, Deputy County Clerk
ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do
hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the
Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington,
this 20th day of ^{aug} July, 2014.



Patricia Witzel, Deputy County Clerk



KIT CARSON COUNTY TREASURER REPORT

PAMELA J. MILLS
KIT CARSON COUNTY TREASURER

PO BOX 396
BURLINGTON, CO 80807

2014 0190.0500

CLERKS FEES

ELECTRONIC FILING FUND

190.0501

2014 0130.0500

MOTOR VEHICLE/MISC

DR LIC

LIC FEE

TITLES

MARR LIC

CIV UN LIC

BURL TAX

FLAG TAX

ST TAX

SEIB TAX

ID #S

DUPS

CONFID

ORG DON

SUB TOTAL

\$ 17,269.54

SPECIFIC OWN TAX

CLASS B,C,D,F

2014 0150.1200

ADD'L REG FUND

ADD'L REG (\$1.50)

2014 0150.2200

ADD'L REG FUND

ADD'L REG (\$2.50)

TOTAL

\$ 33,412.07

LESS PAY PORT
CLERKS FEES

\$ 1,894.65

\$ 2,753.56

\$ 23.00

\$ 2,776.56

\$ 881.91

\$ 17,269.54

THE ATTACHED REPRESENTS PAYMENTS TO BE MADE TO EACH OF THE CITIES AND THE COUNTY FOR THE ADDITIONAL \$1.50 AND \$2.50 MOTOR VEHICLE REGISTRATION FEES COLLECTED FROM 07/01/2014 THRU 07/04/2014 IMPOSED BY CRS 42-3-129

Delta M. Calhoun
DELTA M. CALHOON

KIT CARSON COUNTY CLERK

[Handwritten signatures]

DEPOSIT \$32,530.16

\$ 385.00

\$ 253.50

\$ 12,727.47

1120

07871

Out

14-052

KIT CARSON COUNTY TREASURER REPORT

PAMELA J. MILLS
 KIT CARSON COUNTY TREASURER
 PO BOX 396
 BURLINGTON, CO 80807

14-052

2014 0190.0500 CLERKS FEES
 190.0501 ELECTRONIC FILING FUND

LESS PAY PORT
 CLERKS FEES

\$ 2,764.76
 \$ 23.00
 \$ 2,787.76
 \$ 881.91
 \$ 1,905.85
 \$ 17,258.34

2014 0130.0500 MOTOR VEHICLE/MISC

DR LIC \$ 228.40
 LIC FEE \$ 14,208.34
 TITLES \$ 134.40
 MARR LIC \$ -
 CIV UN LIC \$ -
 BURL TAX \$ 1,022.10
 FLAG TAX \$ -
 ST TAX \$ 1,653.27
 STRAT TAX \$ 4.83
 SEIB TAX \$ -
 ID #S \$ 1.00
 DUPS \$ -
 CONFID \$ -
 ORG DON \$ 6.00

SUB TOTAL

\$ 17,258.34

2014 0140.1100

SPECIFIC OWN TAX

CLASS B,C,D,F

\$ 12,727.47

2014 0150.1200

ADD'L REG FUND

ADD'L REG (\$1.50)

\$ 253.50

2014 0150.2200

ADD'L REG FUND

ADD'L REG (\$2.50)

\$ 385.00

TOTAL

\$ 33,412.07

\$32,530.16 DEPOSIT

THE ATTACHED REPRESENTS PAYMENTS TO BE MADE TO EACH OF THE CITIES AND THE COUNTY FOR THE ADDITIONAL \$1.50 AND \$2.50 MOTOR VEHICLE REGISTRATION FEES COLLECTED FROM 08/01/2014 THRU 08/01/2014 IMPOSED BY CRS 42-3-129

DELLA M. CALHOON
 KIT CARSON COUNTY CLERK

1/20

ENERGY IMPACT GRANT

The Board of County Commissioners reviewed the Energy Impact Grant Application through DOLA for assistance with cost of Chip Sealing county roads.

Motion to sign Energy Impact Grant was made by Dave Hornung, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

ABBEY MULLIS – ABSTRACT OF ASSESSMENT

Abbey met with the Board of County Commissioners and presented the Abstract of Valuation for Kit Carson County. Abbey reviewed that the Assessed Valuation is down by 2.25 million. Reviewed that the State Assessed was down 3 million. Motion to approve and sign was made by Dave Hornung, seconded by Dave Gwyn, motion carried by unanimous vote of Gary Koop.

Abbey also presented the Wildrose Appraisal Audit for Kit Carson County. This report reviews that the Audit Division for the State Board of Equalization finds no compliance issues for Kit Carson County.

JEFF CURE – COUNTY ATTORNEY

Jeff met with the Board of County Commissioners and discussion was held in regards to the Appeal for Safeway. Jeff thought that he would call some of the other attorney's from other counties concerning the appeal to see if they would represent for Kit Carson County. Jeff will get back with the Board of County Commissioners on what he finds out.

Abbey reviewed that she had requested an itemized list from Safeway and found only a small difference for the assets. Abbey stated that they were trying to use a liquidation price for the appeal.

UNEMPLOYMENT AUDIT

Jeff reviewed that he had talked with Paula and he has an independent contract and believes it will work for those individuals who assist with fair and other areas.

MENTAL HEALTH INVOICE FROM PUEBLO COUNTY

This is for individuals who are represented by Pueblo County so we do not have to go to Pueblo for hearing for mental health issues. Della will give invoice to Paula so that we can notify them to send to Jeff Cure County Attorney instead of Wade Gateley.

NIKKI WALL – CONFLICT OF INTEREST

The Board of County Commissioners discussed a possible issue of conflict of interest when we have an elected official hire family. Jeff stated that he did not see some areas as a conflict since they would be on a contract bases and not an employee with benefits.

DELLA CALHOON – OFFICE FURNITURE

Della reviewed that with moving the election equipment to the Administration area on the second floor they will need furniture. Della reviewed that the following would need to be purchased. Desk, Chairs, Lateral file cabinet, partitions and tables. The cost would be around \$2300.00. The Board of County Commissioners agreed to allow the purchase of the above equipment. Della also reviewed that the fax machine and copier is getting to the end of their life and would like to put in the 2015 budget a multifunction copier, scanner, fax machine and be networked to office computers. Cost would be around \$4,000.00.

Meeting adjourned.



Gary Koop, Chairman

Date 8-27-14