

## KIT CARSON COUNTY COMMISSIONERS

### MINUTES OCTOBER 15, 2014

- 8:00 A.M. WORK SESSION**
- Payables
  - Minutes
  - Side Items
- 9:25 A.M. COMMISSIONER MEETO TO CONVENE: REVIEW & APPROVE CONSENT AGENDA ITEMS**
- 9:30 A.M. BRITTNY LEWTON – DA BUDGET MEETING**
- 10:30 A.M. DRAFT 2015 BUDGET PUBLIC HEARING**
- 11:00 A.M. JEFF CURE – COUNTY ATTORNEY WEEKLY MEETING**
- 12:00 P.M. LUNCH**
- 1:00 P.M. DAVID LITTERAL – EMERGENCY MANAGER UPDATE**
- 1:30 P.M. CTSI CLASS – HARASSMENT PREVENTION TRAINING FOR DEPARTMENT HEADS**
- 3:30 P.M. PAM MILLS – BUDGET FOR 2015**
- 5:00 P.M. MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE**

Consent Agenda:

- Accounts Payables
- Minutes

New Items:

- Carousel bid on alarm switch
- Orange Wage Sheet – Dispatch new hire
- Russell Richards – Jail trial period

Signatures:

Old Items:

Employee Items:

FYI:

- I need checks to CCI for Tuesday night's meal from each Commissioner

Meeting called to order by Chairman Gary Koop at 9:25 A.M. Those present were Gary Koop, Dave Hornung, Paula Weeks and Della Calhoon. Dave Gwyn absent.

### CONSENT AGENDA

The Board of County Commissioners reviewed the following for the consent agenda, payables and minutes for Oct. 8, 2014.

Motion to approve consent agenda was made by Dave Hornung, seconded by Gary Koop, motion carried.

### ORANGE SHEETS

Russell Richards out of trial period and will have a new wage of \$13.12 per hour and an Annual Salary of \$27,279.61.

Jacqueline Freiman would be a new hire for dispatch for a trial period at an hourly rate of \$12.00 with an Annual Salary of \$24,965.88 for full-time with benefits. Motion to approve Dave Hornung, seconded by Gary Koop. Motion carried.

### **CAROUSEL REPAIRS**

The Board of County Commissioners reviewed information from Jo Downey in regards to repairs on the fire alarm at the carousel. Cost was more than estimated and will need another \$2400.00 for switches that need to be replaced. Motion to approve Dave Hornung, seconded by Gary Koop. Motion carried.

### **BRITTONY LEWTON – DISTRICT ATTORNEY**

Brittony Lewton, District Attorney and Doug Copley, Holly Wilkenson and Zack Balkin District Attorney Staff, met with the Board of County Commissioners and reviewed areas of her office. Randy Gorton County Coroner and Tom Ridnour County Sheriff and Jeff Cure County Attorney were in attendance.

Dave Hornung reviewed that he is concerned that the District Attorney no longer has an office in Kit Carson County and why the budget should not be reduced. Since there is no longer an office do we continue to have the same level of service as when there was an office?

Brittony stated that with technology we have the same service it is just by email or internet. Brittony has had court cases that have not been seen before under previous administration even without an office in Burlington.

There was discussion in regards to a case with the Burlington Fire Department and why this went to court. The Board of County Commissioners told Brittony they thought this case should not have been prosecuted by the District Attorney's office..

Brittony stated that they have appealed Judge Grinnan decision and that he was remiss in his decision. This will not involve the Burlington Fire District but only Judge Grinnan.

There was discussion in regards to a pending case with DA office and the Kit Carson County Health and Human Services Department.

Doug reviewed that a Logan County Case and will be seeking the death penalty but wanted all the Commissioners in the 13<sup>th</sup> Judicial District to be aware and could cost the district more money for a number of years. Brittony stated that any cases that come from the prisons are paid by State funds. The office will begin a double homicide in Yuma County but believes this will cost more than the Logan County case due to mental competency issues.

Motion to go into executive session at 10:12 A.M. in accordance to CRS 26-6-402(4)(b) was made by Dave Hornung, seconded by Gary Koop. Motion carried.

**KIT CARSON COUNTY BOARD OF COUNTY  
COMMISSIONERS ATTESTATION**

DATE AND TIME OF EXECUTIVE SESSION 10-15-14 10:12 AM

Attorney Attestation:

I, Jeffrey M. Cure, hereby attest that the portion of the executive session during which the recorder was directed not to take minutes which constituted a privileged attorney-client communication.

Jeffrey M. Cure 10/15/14  
County Attorney's signature Date

Commissioner Attestation:

I, Gary L. Koop, hereby attest that the portion of the executive session during which no minutes were taken was confined to a topic authorized for discussion in an executive session.

Gary L. Koop 10-15-14  
Chairman's Signature Date

Motion to come out of executive session at 10:50 A.M. was made by Dave Hornung, seconded by Gary Koop. Motion carried.

### **2015 DRAFT BUDGET**

The Board of County Commissioners reviewed the 2015 Draft Budget for Kit Carson County.

Motion to approve draft budget, but changes made need to be made as numbers are presented was made by Dave Hornung, seconded by Gary Koop, motion carried.

### **TOM RIDNOUR – DISPATCH**

Tom met with the Board of County Commissioners and reviewed that he had been notified by the City of Burlington that they will not be providing funding for Dispatch services. Tom had reviewed the 2001 agreement and there needs to be a 6 month notification of cancelling the agreement by either party. Tom reviewed that dispatch service varies from county to county and some cover the cities and some do not.

Dave Hornung reviewed that we need to talk with the Burlington City Council before any decision is made as to what can be agreed too.

Tom would like to work with Jeff Cure to get an agreement that would work between the City of Burlington and Kit Carson County in regards to funding providing dispatch.

### **RON MEYER – EXTENSION SERVICE**

Ron met with the Board of County Commissioners and gave an update. Ron presented the sign choices. Bids were as follows:

Colorado Sign	\$1,500.00
Colby Signs	\$580.00
Shauna Schreiter	\$375.00

This was for a 4x8 foot sign and seems long and narrow so may look and get cost of a 3x5 sign.

Motion to go with Shauna Schreiter was made by Dave Hornung, seconded by Gary Koop. Motion carried.

Discussion was held in regards to the pipe gate and if it should be removed or if it is needed during the fair. Gary Koop will look at this and see what needs to be done.

Work stations are being delivered today and would be in by the end of the week. Called CenturyLink and informed them to change the phone line.

The Extension will hold the Ag Advisory meeting in November and will have Deb Hogerhuis to cater the meal and will be paid for by CSU.

### **FEDERAL FUND MANAGER ADVISOR**

Paula presented a brochure on information for Federal Funds and how to keep track of grants and programs. This is in the amount of \$262.00 for the documents. Motion was made by Dave Hornung to approve the purchase of the Federal Fund Manager Advisor, seconded by Gary Koop. Motion carried.

### **DAVID LITTERAL – EMERGENCY MANAGER UPDATES**

David met with the Board of County Commissioners and gave a follow up from the last meeting. Dave has been working with Linda Schreivogel in regards to shelters for people who

are stranded due to bad weather. The American Red Cross will conduct training on Oct. 18, 2014 from 9:00 AM to 5:00 PM. Radio room would notify and they could call when there would be a need to open a shelter. This training may answer questions as when to open a shelter. Tom would like to attend this meeting. Dave and Tom will work together to create some protocol as to when a shelter should be opened.

Dave had a call from Mr. Kimble and has approved the Intergovernmental Agreement for the Town of Flagler. CCA also agrees with part of the Intergovernmental Agreement but Governmental Parties needs to be added. CCA also at this time is only using half of their facility but could open the closed unit to house citizens.

Dave has called to meet with the City Administrator but has not been able to at this time. The agreement had been presented to the Council and City Attorney to review.

There will be a pipeline training in Hugo and will put out a notice to let people know of the training.

Dave reviewed the contract that was drafted and believes it leaves him open to law suit and does not provide governmental immunity as he does his job.

Motion to have Jeff Cure review the concerns on the contract was made by Dave Hornung, seconded by Gary Koop, motion carried.

#### **CTSI CLASS – HARASSMENT PREVENTION TRAINING FOR DEPARTMENT HEADS AT 1:30 P.M.**

Those attending the training were Terry Hubbell, Zeb Stalter, Scott Tovrea, Ron Meyer, Pam Mills, Gary Koop, Dave Hornung, Dave Litteral, Kindra Mulch, Abbey Mullis, Paula Weeks, Tom Ridnour and Della Calhoon.

#### **DRUG AND ALCOHOL POLICY**

Jon Wagner with CTSI, Pam Mills County Treasurer met with the Board of County Commissioners and discussed when a test is to be done and in what order. Jon stated that a Drug Fee work place policy is different from the R&B who have CDL driver's license. It was asked when a test is to be done and who will handle getting this individual to the location for the test? Supervisor must have Reasonable Suspicion before a test is to be done. Only those in critical job areas and safety sensitive jobs need to be in the pool. Jon said we can test for pre-employment and those that are in a critical position.

Pam has policies from other counties and will get this to the Board of County Commissioners.

Jon Wagner suggested to look at jobs that may fall in the critical jobs. Do random testing for those in critical jobs.

#### **PAM MILLS – BUDGET 2015**

Dues going to increase due to Amendment 41. Pam reviewed that ACS was extended to a six year contract but not sure what the % increase will be at this time.

Public Trustee remains the same. No new laws.

#### **ENGAGE ATTORNEY**

The Board of County Commissioners had discussion if they would engage an attorney for the Department of Health and Human Services. Motion to engage an attorney to represent

individuals at the Health and Human Services staff for legal fees was made by Dave Hornung, seconded by Gary Koop. Motion carried.

Meeting adjourned.

  
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Gary Koop, Chairman

10-22-14  
Date