

# KIT CARSON COUNTY COMMISSIONERS

MINTUES  
DECEMBER 31, 2014

- 8:00 A.M. WORK SESSION**  
CONSENT AGENDA  
Payables  
Minutes Dec. 17, 2014 and December 24, 2014  
Side Items
- 10:00 A.M. MEETING TO CONVENE – REVIEW & APPROVE CONSENT AGENDA ITEMS**
- 10:00 A.M. DAVID LITTERAL – EMERGENCY MANAGEMENT FOLLOW UP CONTRACT**
- 11:00 A.M. JEFF CURE – COUNTY ATTORNEY WEEKLY MEETING**
- 12:00 P.M. LUNCH**
- 1:00 P.M. KINDRA MULCH – P.H./S.S. FINANCIALS AND CONTRACTS**
- 3:00 P.M. TOM RIDNOUR – PURCHASES AND PERSONNEL**
- 5:00 P.M. MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE**

## CONSENT AGENDA ITEMS:

- Accounts Payables
- Minutes

## NEW ITEMS:

- Judd Napier – rodeo contract
- November Financials

## SIGNATURES:

## OLD ITEMS:

## EMPLOYEE ITEMS:

- PT wage sheet – Dean Talamantez

Meeting called to order by Chairman Gary Koop. Those present were Gary Koop, Dave Hornung, Dave Gwyn, Paula Weeks and Della Calhoon. Others present were Cory Wall and Susan Corliss.

## CONSENT AGENDA

The Board of County Commissioners reviewed the Accounts Payables and minutes for December 17<sup>th</sup> and December 24<sup>th</sup>. Motion to approve consent agenda was made by Dave Hornung, seconded by Dave Gwyn. The motion was carried by unanimous vote by Gary Koop.

## ORANGE SHEET – DEAN TALAMANTEZ

The Board of County Commissioners reviewed a request to increase wages for Dean Talamantez to minimum wage of \$8.23 per hour. Dave Hornung moved to approve the wage increase for Dean Talamantez, seconded by Dave Gwyn. The motion was carried by unanimous vote by Gary Koop.

## RODEO CLOWN CONTRACT

Paula Weeks presented a contract for Judd Napier to be a Professional Rodeo Clown for the 2015 Kit Carson County Fair & Rodeo in the amount of \$500 per performance for 3 performances for a total of \$1500 and motel accommodations during the rodeo. Dave Hornung moved to approve and sign the contract for Judd Napier for the 2015 Kit Carson County Fair & Rodeo for \$1,500.00 and motel accommodations, seconded by Dave Gwyn. The motion was carried by unanimous vote by Gary Koop.

### **CLOCK FOR SHERIFF PHONE SYSTEM**

Sheriff Tom Ridnour presented the need to replace the old clock in Dispatch with a link to GPS. He acquired two bids but Rocky Mountain Wireless Solutions was the only one compatible with the present wiring. Dave Hornung moved to purchase the NetClock/GPS Time Server/master clock and installation parts will cost \$7,134.70, which will come from the E911 Funds, seconded by Dave Gwyn. The motion was carried by unanimous vote by Gary Koop.

### **RADAR – SHERIFF’S DEPARTMENT**

Sheriff Tom Ridnour presented a Quote from Stalker Radar to replace the radar equipment in one of the department’s vehicles. A display unit will be available at the upcoming conference for \$1,512.50. Dave Gwyn moved to approve the purchase of the display radar from Stalker Radar for \$1,512.50 to come out of the 2015 Sheriff Budget, seconded by Dave Hornung. The motion was carried by unanimous vote by Gary Koop.

### **DAVID LITTERAL – EMERGENCY MANAGEMENT FOLLOW UP CONTRACT**

Dave Hornung expressed an interest in what the cost would be to install video conferencing in the Ambulance Building. David Litteral will get bids on the costs of video conferencing and see if there are grants available to pay for this.

David Litteral covered hospitality in the host areas in each community within Kit Carson County and with Mayor Korsvold of Burlington as the key person to set up a plan for hospitality and working with the businesses in the Burlington area. He has presented an emergency management presentation to the Rotary. The 2015 State Contract OEM and Expenditure Reports were presented. Dave Hornung moved to approve and sign the Emergency Management Fourth Quarter Report EMPG/LEMS Expenses, seconded by Dave Gwyn. The motion was carried by unanimous vote by Gary Koop.

The 2014 review of accomplishments were covered. IGA is waiting for the towns of Burlington, Bethune, Vona, and Flagler to agree with the terms. The following are some of the objectives of the Emergency Management Program Grant for 2015: There will be an emergency planning and evaluation in January 2015 in Stratton, EMS Counsel quarterly meeting, Health & Human Services are running monthly planning by Dawn James. David Litteral recommended EOC training for Cory Wall in another jurisdiction. Core Group exercises would be good on a regular basis similar to the wind storm last summer.

Dave Hornung moved to approve and sign the EMOG-LEMS Annual Report showing David Litteral as representative for Kit Carson County seconded by Dave Gwyn. The motion was carried by unanimous vote by Gary Koop.

Dave Hornung moved to approve and sign the Emergency Management Program Grant for 2015, seconded by Dave Gwyn. The motion was carried by unanimous vote by Gary Koop.

HASMAT Training Grant for \$7,500 could be used to send a county employee to training but not a volunteer that is employed elsewhere. It is in the fire department’s best interest to send one or two to the four week training and then have them train others in the county. A siren

needed in the town of Vona and would cost approximately \$15,000, the Vona Fire Chief said they could pay half the cost; this needs to be clarified. David Litteral would like to check at the grant meeting if the funds could be used to replace the Vona siren instead of the HASMAT training.

The Board of County Commissioners recessed to convene as the Board of Health and Human Services at 1:00 p.m.

## **AGENDA HEALTH AND HUMAN SERVICES**

### **Financials:**

- Public Health
- Human Services

### **Action Items:**

#### Contracts:

- HCPF (Health Care Policy & Finance aka Medicaid) County Incentive Contract
- Child Protection Agreement or Mental Health Service
- Child Care County Plan update 2015

### **Personnel update:**

- Diane Mettling resignation effective @ COB December 31<sup>st</sup>

### **Purchase Order Approval:**

#### Information:

- **Contracts to be arriving soon:**
  1. Women's Wellness Connection funding for Care Coordination Grant Program \$2,595: Patient Navigation & Care Management
  2. Tobacco Education, Prevention & Cessation Grant received
- Update on FRM
- Child Welfare Hotline
- Commissioner assignment for Board of Health and Human Services

#### Other:

Kindra Mulch reviewed with the Board of Health and Human Services the following reports:

### **HUMAN SERVICES FINANCES**

1. Treasurer Balance
2. Balance Sheet
  - a. off around \$200 that they are looking for
3. Revenue/Expense Report
  - a. allows you for see the percentage of Revenue
  - b. No percentage on the Expenses – this will be fixed in the Budget for 2015
4. Bank Reconciliation
5. CFMS – County Allocations/MOE Report
6. Trial Balances
7. County Director Report to the Board of Health and Human Services

### **PUBLIC HEALTH FINANCES**

Kindra Mulch presented information that has been reviewed through November. Revenue were at 58% and Expenses at 75%. Accounts Receivable were at \$184,914 from the State vendors. The balance with the Treasurer on December 29<sup>th</sup> was -\$74,602.31. The last two months receivables have seen about \$30,000 in Immunizations and additional money will be coming from Medicare.

**HEALTH CARE POLICY & FINANCE AKA MEDICAID – COUNTY INCENTIVE CONTRACT**

Kindra Mulch explained that the County Incentive that was presented at the CCI meeting is for work that our county is already doing. She recommends that the commissioners approve \$5,813.31 effective January 1, 2015 to June 30, 2015.

Dave Hornung moved to approve and sign the Health Care Policy & Finance aka Medicaid – County Incentive Contract, seconded by Dave Gwyn. The motion was carried by unanimous vote by Gary Koop.

**CHILD PROTECTION AGREEMENT FOR MENTAL HEALTH SERVICES BETWEEN CHEYENNE, ELBERT, KIT CARSON, AND LINCOLN COUNTIES.**

Allocated mental health funds of \$43,670.00 for Centennial Mental Health.

Dave Hornung moved to approve and sign the Child Protection Agreement for Mental Health Services between Cheyenne, Elbert, Kit Carson, and Lincoln Counties, seconded by Dave Gwyn. The motion was carried by unanimous vote by Gary Koop.

**CHILD CARE COUNTY PLAN UPDATE**

Colorado SHINES - \$23.00 per day for over 5 hours child care – up to a Tier V - \$27.00 – these rates are based on the fair market of Eastern Colorado licensed providers. Parent copays are based on their ability to pay. Tiered reimbursements are based on training that is available on the web except for CPR and other training that must be done in person.

Dave Hornung moved to approve and sign the Colorado SHINES - \$23.00 per day for over 5 hours child care – up to a Tier V - \$27.00, seconded by Dave Gwyn. The motion was carried by unanimous vote by Gary Koop.

**CONNECT FOR HEALTH GRANT**

Diane Mettling's last day is today. Kindra Mulch will do this program with help from Rebecca Richmond and Diane Gilley at this time.

**CHILD WELFARE HOTLINE**

The Child Welfare Hotline will go live today at 4:00 p.m. and call center is based in Prowers County. The test calls went well today. We have \$8,360 remaining in the grant funds. Kindra Mulch would like to purchase the following with this grant money:

1. 4 cell phones – Smart phones for work only
  - a. 4 cell phone packages – not necessary with our Government rating
2. 2 lap tops and cases
3. Verizon Hotspot
4. iPad and case

Kindra Mulch will bring in purchase orders for the above items at the next meeting.

**TOBACCO EDUCATION**

Kit Carson County will receive Tobacco Education funding program in the amount of \$29,700.00; the program begins July 1, 2015 and ends on June 30, 2016.

**CONTRACT – SORAYA FRANK**

The Board of County Commissioners reviewed a Conditions of Employment Offer for Soraya Frank as a Caseworker with a salary of \$30,565.45. The contract is an Employment at Will document.

The Board of Health and Human Services recessed to convene as the Board of County Commissioners at 2:30 p.m.

**EXPENDITURES – SHERIFF'S PICKUPS**

The Board of County Commissioners reviewed a Schedule of Bills for two pickups purchased from Burlington Ford for a total purchase price of \$58,073.36 to be paid out of the 2015 Sheriff's Budget.

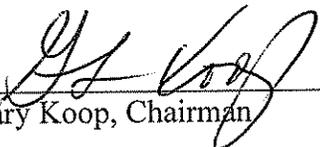
Monthly reoccurring bills that did not come out on the earlier report were presented.

Dave Gwyn moved to pay the expenditures as indicated to the appropriate funds, seconded by Dave Hornung. The motion was carried by unanimous vote by Gary Koop.

**MONTHLY REPORTS**

The Board of County Commissioners reviewed the following reports:  
Financial Reports for the month of November 2014

Meeting adjourned.

  
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Gary Koop, Chairman

1-7-15  
\_\_\_\_\_  
Date