KIT CARSON COUNTY COMMISSIONERS

MINTUES
FEBRUARY 4, 2015

8:00 AM **WORK SESSION**
INCLUDING CONSENT AGENDA ITEMS:
- PAYABLES
- MINUTES – January 28, 2015
- SIDE ITEMS

10:30 AM **MEETING TO CONVENE**
- REVIEW & APPROVE CONSENT AGENDA ITEMS

11:00 AM **JEFF CURE – COUNTY ATTORNEY WEEKLY MEETING**
12:00 PM **LUNCH**
1:00 PM **COMMISSIONERS MEETING TO CONVENE**
1:00 PM **RAE ZICHT**
- DISCUSS RD 48 CONDITIONS

1:30 PM **BRIANNA LIGHTLE**
- PURCHASE ORDERS & REVIEW BILLS

2:30 PM **FAIRGROUNDS TOUR**
- GO CO GRANT OPTIONS

5:00 PM **MEETING TO ADJOURN WHEN BUSINESS IN COMPLETE**

CONSENT AGENDA ITEMS:
- **Accounts Payables**
- **Minutes**

NEW ITEMS:
- **Office Works Copier for Extension Office**
- **Monthly Report for account corrections**
- **December Financials**
- **HUTF Certification Form**
- **Contract for Paradigm – Home Free Concert**
- **Contact for Winterset – Xondra Merrill**
- **Kinnon Entertainment – Sound**
- **Contract for Rocky Mt. Rodeo – Livestock for the fair**
- **PCRA and WPRA Applications**

SIGNATURES:
- **Statement of work for WWC Purchase Order**
- **Purchase order for Clerk's Office**

OLD ITEMS:
- **Review Strategic plan for planning meeting next Wednesday**
- **Review Go Co Grant request items**

EMPLOYEE ITEMS:

Meeting called to order by Chairman Gary Koop. Those present were Gary Koop, Dave Hornung, Cory Wall, Paula Weeks, and Susan Corliss.

CONSENT AGENDA

The Board of County Commissioners reviewed Accounts Payables, Monthly Report from the County Clerk and Minutes for January 28, 2015. Dave Hornung moved to approve the consent agenda, seconded by Cory Wall. The motion carried by unanimous vote by Gary Koop.

The Board of County Commissioners reviewed accounts payables for the County Clerk for the month of January 2015:

Colo. Dept. of Revenue (MV Remittance/License Fees)	$95,873.60
Colo. Dept. of Revenue (State & Flagler Sales Tax)	$23,7001.39
City of Burlington Sales Tax	$6,825.52
Town of Seibert Sales Tax	$391.55
Town of Stratton Sales Tax	$29.00
State Treasurer (Driver's License)	$1,725.00
Colorado Department of Health Marriage License	$100.00
State Treasurer (Domestic Abuse) Marriage License	$15.00
	$128,661.06

OFFICE WORKS COPIER FOR EXTENSION OFFICE

Dave Hornung moved the Board of County Commissioners sign the copier service agreements for the CSU Extension Office seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

MONTHLY REPORT FOR ACCOUNT CORRECTIONS

Dave Hornung moved to sign the Account Corrections Monthly Report for January 2015 for $14.39, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

DECEMBER FINANCIALS

The Board of County Commissioners tabled the approval of the December Financials to the next meeting.

HUTF CERTIFICATION FORM

Dave Hornung moved to sign the HUTF Certification, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

CONTRACT FOR WINTERSET – XONDRA MERRILL

Cory Wall moved to sign the Winterset Concert Events contract for $1,250 as the Producer for Home Free, seconded by Dave Hornung. The motion was carried by unanimous vote by Gary Koop.

CONTRACT FOR PARADIGM

Cory Wall moved to sign the Paradigm contract between Kit Carson County and Home Free Touring for a 75-90 minute concert on Saturday, August 1, 2015, for a total of $12,500, half of the amount is $6250 and is due by July 1 with the remaining half due the night of the concert. A Sound Check will be at 5:00 p.m. with the 75-90 minute concert following the rodeo, seconded by Dave Hornung. The motion was carried by unanimous vote by Gary Koop.

HOME FREE CONCERT

Cory Wall moved to sign the Home Free Performance Rider with the hotel, transportation, and meal requirements, seconded by Dave Hornung. The motion was carried by unanimous vote by Gary Koop.

PCRA AND WPRA APPLICATIONS

Cory Wall moved to sign the 2015 PCRA Application contract fee of $450 and PCRA dues of $800 for the rodeo July 30, 31, & August 1 together with a total purse of $18,000 due at the end of the fair, seconded by Dave Hornung. The motion was carried by unanimous vote by Gary Koop.

Cory Wall moved to sign the WPRA/PRCA Event Application with purse money of $2,250 together with a the payment of $110 due with the application, seconded by Dave Hornung. The motion was carried by unanimous vote by Gary Koop.

Cory Wall moved to sign the 2015 PCRA Rodeo Sponsorship contract that includes: the approval fee, sponsorship agreement, committee dues, and tax ID number, seconded by Dave Hornung. The motion was carried by unanimous vote by Gary Koop.

CONTRACT FOR ROCKY MT. RODEO – LIVESTOCK FOR THE FAIR

Cory Wall moved to sign the Rocky Mountain Rodeo contract of $15,900 for livestock, chute help, timekeepers, rodeo secretary, and contractor liability insurance for $1,000,000.00, seconded by Dave Hornung. The motion was carried by unanimous vote by Gary Koop.

EMERGENCY CONTRACT – RESUBMIT THE CORRECTED CONTRACT

Dave Hornung moved to sign the Emergency Management contract with the State of Colorado for the Quarterly Reimbursement Request and Financial Report that was not correctly filed in October by David Litteral, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

PURCHASE ORDERS

Dave Hornung moved to approve the Purchase Orders as follows: PO #9 - 21st Century for a safe requested by the coroner for $900, PO #10 – Stratton Equity CO-OP Contract #9578 for 14,400 gallons of diesel at $2.0197 per gallon ($29,083.68) for District 2 Road & Bridge; PO #11 – Office Works for 2 HON File Cabinets for the Clerk and Recorder Office; PO #12 – Flagler CO-OP for 14,000 gallons of Red Diesel #2 at $1.99 per gallon ($27,860) for District 3 Road and Bridge, PO #13 – Everything for Offices estimate #4724 for a countertop for Jean's desk at the CSU Extension Office, seconded by Dave Hornung. The motion was carried by unanimous vote by Gary Koop.

STATEMENT OF WORK FOR WWC PURCHASE ORDER

Dave Hornung moved to approve the Revised Purchase Order for $18,800 - Statement of Work for Services that was presented on January 13, 2015, by Kindra Mulch for the purpose of the Care Coordination Grant Program. The Project Term is March 1 - June 29, 2015. The said document is part of the Women's Wellness Contract dated May 1, 2013 and expires August 31, 2017, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

TOM RIDNOUR – REPORT

Reported that he had closed I-70 after a fatal wreck near Stratton due to the icy road conditions. Tom presented bids for the Dispatch server that needs to be replaced. The Dell Quote #699412914 for a PowerEdge R420 is $6441.21. DHE Computer Systems Quote #12045 for a Lenovo Thinkserver RD540 for $6040. Either bid would require the Insight Public Sector Quotation 216382092 of $658.20 for licenses. Cory Wall moved to approve the purchase of the

PO #14 – DHE Computer Systems for $6,040.00 for Lenovo Thinkserver – Quote #12045 and PO #15 – Insight Public Sector for $658.20 for Microsoft Windows Server 2012 License on Quote #216382092, seconded by Dave Hornung. The motion was carried by unanimous vote by Gary Koop.

JEFF CURE –SMILEY TOWER CONTRACT -

The Board of County Commissioners discussed an offer to buy out the lease for the Smiley Tower Contract. Jeff will continue to look into the details of the agreements.

The Board of County Commissioners recessed at 12:00 p.m. from lunch and resumed the meeting at 1:00 p.m.

RAE ZICHT – DISCUSS RD 48 CONDITIONS

Rae Zicht expressed the concern of the road conditions of County Road 48. She presented a petition of 24 residents' signatures that live along County Road 48.

BRIANNA LIGHTLE - PURCHASE ORDERS & REVIEW BILLS

Brianna Lightle indicated the purchase of a cot and life pack for the ambulance for a total of $171,000 to be included in the EMS Provider Grant. The Board of County Commissioners reviewed the details of the ambulance expressing concern of whether the vehicle should be diesel or gas.

There is a concern of air mattresses being returned from transports. The cost for additional air mattresses would be $150 each. The storage cases and pumps can be shared, so there is not a need to order these for every air mattresses. Training has been held with the Burlington and Stratton Volunteer Fire Departments with new equipment. The Burlington VFD will purchase air mattress when needed. Stratton would like to ask the Board of County Commissioners to purchase one for them. The Board of County Commissioners asked that the Kit Carson County Ambulance Service share with Stratton when needed.

Dave Hornung moved to add 10 air mattresses to the RETAC Grant, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

Bills were presented for maintenance at the Stratton Ambulance Shed that were approved by Cindy McCombs. The Board of County Commissioners reminded Brianna Lightle that Cindy should have Brianna request for repairs.

The Board of County Commissioners recessed the meeting to tour the fairgrounds to reconvene at 3:30 p.m. in the board room.

REVIEW GO CO GRANT REQUEST ITEMS

The Board of County Commissioners met with Mick Livingston and Dave Weber at the fairgrounds to look at the grounds for areas that need the most improvement to be considered for the GO CO Grant.

Meeting adjourned.

Gary Koop, Chairman

2-11-15
Date