

KIT CARSON COUNTY COMMISSIONERS

MINUTES MARCH 25, 2015

8:00 AM WORK SESSION – INCLUDING CONSENT AGENDA ITEMS
10:30 AM COMMISSIONER MEETING TO CONVENE; REVIEW & APPROVE CONSENT AGENDA ITEMS
11:00 AM JEFF CURE – COUNTY ATTORNEY WEEKLY MEETING
12:00 PM LUNCH
1:00 PM CHARLES LITTERAL - VSO QUARTERLY REPORT – *RESCHEDULED TO APRIL 8*
5:00 PM MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE

CONSENT AGENDA:

- Accounts Payable
- Minutes –March 18, 2015
- Side Items
- Payroll

NEW ITEMS:

- Resolutions

SIGNATURES:

OLD ITEMS:

EMPLOYEE ITEMS:

- Wage Sheets

FYI:

- Money received from Mauna Towers - \$1,200.00
- CCI Conference June 1-3 at Keystone – Deadline to register at discount rate is May 1
 - o Gary says Yes
- Gravel Pits - aerial

Meeting called to order by Chairman Gary Koop at 10:30 AM. Those present were Gary Koop, Dave Hornung, Paula Weeks and Susan Corliss.

CONSENT AGENDA

The Board of County Commissioners reviewed the following items: February Financials, Accounts Payables and Minutes for March 11, 2015. Dave Hornung moved to pay the Accounts Payable and approve the minutes of March 11 and Payroll. The motion was carried by unanimous vote by Gary Koop.

CORRESPONDENCE

The Board of County Commissioners responded to a letter from the United States Department of the Interior – Bureau of Land Management. Kit Carson County will not participate as a cooperating agency, but will provide input to the BLM's environmental analysis.

15-032

RESOLUTION TO CORRECT A TRANSFER OUT OF THE IMPRESSED CHECKING ACCOUNT

The Board of County Commissioners reviewed a resolution to transfer \$2,825.88 from the General Fund to the impressed checking account to correct and error from 9/26/14 and a duplicate transfer on 4/28/14. Dave Hornung moved to approve Resolution 15-032. The motion was carried by unanimous vote by Gary Koop.

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday the 23rd day of March, 2015 there were present:

Gary Koop..... Chairman
Dave HornungCommissioner
Susan Corliss County Clerk
Paula Weeks.....Administrator

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO CORRECT AN EXPENDITURE THAT WAS PAID TWICE

WHEREAS, ON 11/12/14 a check was paid out of the Road & Bridge Fund (0040.7100) for \$359.95 for supplies to Ron Bunch. A few weeks later, Mr. Bunch called and said he didn't get the check. He filled out an Affidavit of Responsibility stating that he would not cash the lost check. When the bank statement was received, we found that he had cashed the 1st check before he asked for the 2nd check. He came in and paid back \$359.95 which was deposited to the road and bridge fund. However, the impressed checking account is still short the second \$359.95.

NOW THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County that the County Treasurer transfer \$359.95 out of the Road & Bridge Fund (0040.7100) into the checking account to correct this error.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION IS EFFECTIVE IMMEDIATELY THIS 23rd day of March, 2015.

DONE THIS 23rd day of March, 2015, at Burlington, Colorado.

Motion made by Dave Hornung, seconded by Gary Koop.

Motion carried.

Board of County Commissioners

By: [Signature]
Gary Koop, Chairman

By: [Signature]
Dave Hornung, Commissioner

ATTEST:

Susan Corliss
Susan Corliss, County Clerk

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

I, Susan Corliss, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 23rd day of March, 2015.

Susan Corliss
Susan Corliss, County Clerk



15-033

RESOLUTION TO CORRECT AN EXPENDITURE THAT WA PAID TWICE

The Board of County Commissioners reviewed a resolution to have the County Treasurer transfer \$359.95 out of Road & Bridge Fund into the checking account to correct a duplicate check cashed by Ron Bunch that has been refunded. Dave Hornung moved to approve Resolution 15-033. The motion was carried by unanimous vote by Gary Koop.

RESOLUTION NO.15-032

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday the 23rd day of March, 2015 there were present:

- Gary Koop..... Chairman
- Dave HornungCommissioner
- Susan Corliss County Clerk
- Paula Weeks.....Administrator

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO CORRECT A TRANSFER OUT OF THE IMPRESSED CHECKING ACCOUNT

WHEREAS, A transfer on 9/26/14 out of the impressed checking account for \$2,825.88 was a duplicate of a transfer from 4/28/14. (0020.7100) Treasurer's receipt #10705;

NOW THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County that the County Treasurer transfer \$2,825.88 from the General Fund (0020.7100) to the impressed checking account to correct this error.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION IS EFFECTIVE IMMEDIATELY THIS 23rd day of March, 2015.

DONE THIS 23rd day of March, 2015, at Burlington, Colorado.

Motion made by Dave Hornung, seconded by Gary Koop.

Motion carried.

Board of County Commissioners

By: [Signature]
Gary Koop, Chairman

By: [Signature]
Dave Hornung, Commissioner

ATTEST:

Susan Corliss
Susan Corliss, County Clerk

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

I, Susan Corliss, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 23rd day of March, 2015.

Susan Corliss
Susan Corliss, County Clerk



ORANGE SHEETS – NEW HIRES AND REVIEWS

Dave Hornung moved to approve Orange Sheet raise for Jacqueline Freiman for the Dispatch in the Sheriff's Department. Current wage is \$12.06/hr - Annual Salary of \$25,086.49 will be changed to: \$12.42/hr.- Annual Salary of \$25,839.08 /yr. full time with benefits as Non-Exempt, which is a Grade 15 Step 2. The motion was carried by unanimous vote by Gary Koop.

Dave Hornung moved to approve the Transfer Orange Sheet for Jana Carlin to transfer to the Clerk & Recorder's Office from the Administrator's Office. Current wage is \$13.24/hr - Annual Salary of \$27,547.70 will be changed to: \$12.99/hr.- Annual Salary of \$27,015.40/yr. full time with benefits on a trial period ending October 1, 2015, which is a Grade 18 Step 1 as Non-Exempt. The motion was carried by unanimous vote by Gary Koop.

Dave Hornung moved to approve the New Hire Orange Sheet for Tressie Delgado with the Clerk & Recorder's Office at \$12.99/hr.- Annual Salary of \$27,015.40/yr. full time with benefits on a trial period ending September 30, 2015, which is a Grade 18 Step 1 as Non-Exempt. The motion was carried by unanimous vote by Gary Koop.

Dave Hornung moved to approve the New Hire Orange Sheet for Peggy Dunlap with the Administrator's Office at \$15.06/hr - Annual Salary of \$31,329.59 as Part Time Employment starting April 1 and Full Time Employment on May 1 as Non-Exempt full time with benefits on a Trial Period ending November 1, 2015, which is a Grade 24 Step 1. The motion was carried by unanimous vote by Gary Koop.

TITLES- KIT CARSON COUNTY-FOR SALE

Dave Hornung moved to sign one Kit Carson County title that will be going to the local auction coming up on March 28, 2015. The motion carried by unanimous vote by Gary Koop.

1998 GMC Pickup – Title 26E109444 – District 1

This will make a total of ten vehicles that will be at the auction on March 28, 2015.

KIT CARSON COUNTY LANDFILL – REVIEW

The Board of County Commissioners reviewed a letter regarding the 5-Year Closure and Post-Closure Cost Estimate Update of the Kit Carson County Landfill.

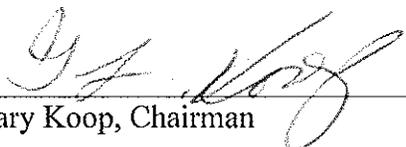
EMERGENCY MANAGEMENT – INTER-GOVERNMENTAL AGREEMENTS

The Board of County Commissioners received a complete and executed agreement between the Kit Carson County & the Town of Flagler.

JEFF CURE – COUNTY ATTORNEY WEEKLY MEETING

Jeff Cure discuss concerns between the Burlington Police Department and Kit Carson County about the continuing calls to Dispatch about stray animals after hours.

Meeting adjourned.



Gary Koop, Chairman



Date