

KIT CARSON COUNTY COMMISSIONERS

MINUTES APRIL 8, 2015

8:00 AM WORK SESSION – INCLUDING CONSENT AGENDA ITEMS
8:30 AM DEPARTMENT HEAD MEETING – HOST: RANDY GORTON/LANDFILL
10:00 AM WORK SESSION
10:30 AM COMMISSIONER MEETING TO CONVENE; REVIEW & APPROVE CONSENT AGENDA ITEMS
11:00 AM JEFF CURE – COUNTY ATTORNEY WEEKLY MEETING
• Discuss Annexation Impact Study for Love's
12:00 PM LUNCH
1:00 PM RANDY GORTON – CELL CLOSURE AND OPENING A NEW CELL AT LANDFILL
2:00 PM CHARLES LITTERAL – VSO QUARTERLY REPORT
2:30 PM SHERIFF TOM RIDNOUR – UPDATE ON PERSONNEL
3:00 PM KINDRA MULCH – PUBLIC HEALTH MOU'S
• Connect 4 Health, Cheyenne County and Prairie Family Center
3:30 PM STAN WEEKS – CDL TESTING UPDATES
5:00 PM MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE

CONSENT AGENDA:

- Accounts Payable
- Minutes –April 1, 2015
- Side Items

NEW ITEMS:

- Bid from Burlington Sheet Metal for duct work on Fair building
- Grant Opportunity for Victims Assistance (VOCA)
- CAPP & CWCP March Report
- Treasurer's March Report
- Clerk's March Report
- Easements for X and 51 Fiber with Plains Telephone
 - Trying to speed up the Process 970-630-1443 – Shawn Bellows
 - Staking sheets

SIGNATURES:

- LEMS Annual Jurisdiction Information and Signature for 1st Quarter

OLD ITEMS:

- Janitorial Services

EMPLOYEE ITEMS:

FYI:

- Della asked who reimburses for the fuel if a farmer brings his tractor over to help with a fire?

DEPARTMENT HEAD MEETING

Meeting was hosted by Randy Gorton. Those present were Dave Hornung, Cory Wall, Gary Koop, Patty Witzel, Breanna Lightle, Kindra Mulch, Della Calhoon, Abbey Mullis and Paula Weeks.

Randy Gorton stated that the land fill is filling up quickly, working on new cell and closing an old cell. Rates will go up \$2.50 a ton as of July 1, 2015.

Kindra Mulch shared Child Awareness month is going on and there is a new hotline number. For Child Awareness month all is to wear blue on April 9th. Kindra's office at this time is fully staffed.

Patty Witzel stated that the office is back in working order and getting lots of compliments. Patty also stated that the Court House personnel wore blue on Tuesday April 7th. Susan Corliss is at an Eastern Regional Clerks Conference and part of the staff will attend for training.

Della Calhoon has been attending meetings and exercises and learning a lot. A plan is in the works in case of an emergency and this will affect all Kit Carson County employees and their staff.

Abbey Mullis has the Notice of Valuations at the printers and staff will soon be stuffing and mailing them in the near future. The Kit Carson County Correctional Facility has not contacted Abbey yet but they have until June 30, 2015.

Breanna Lightle has put an ad in the paper for help, low in numbers at this time. Breanna will be attending conference next week in Glenwood Springs, Colorado.

Paula Weeks is getting ready for Audit second week of May. Paula has hired a new employee in her office.

Dave Hornung stated that Dave and Gary Koop attended a TPR meeting in Limon on Monday. DOLA grant was accepted, so going ahead with overlay project South of Stratton.

Cory Wall is working on getting center lines on existing black top, as this is a safety issue. Cory stated that District 2 is working on replacing signs that are damaged or missing and getting new ones up that are needed. Cory wants to let people know to look on the website for his phone number. Cory will accept all calls and stated that if he does not know the answer he will find out.

Gary Koop has been busy with the Wind Farm especially the roads that will be needed for their construction. Gary also stated that there have been a lot of questions with the new annexation for City of Burlington.

Next Department Head meeting will be May 13th with Paula Weeks Host.

The Board of County Commissioners meeting was called to order by Chairman Gary Koop at 10:30 AM. Those present were Gary Koop, Dave Hornung, Cory Wall, Paula Weeks and Patty Witzel.

CONSENT AGENDA

The Board of County Commissioners reviewed the following items: Accounts Payables, CAPP March Report, Treasurer March Report, CWCP March Report, Clerk's March Report and Minutes for April 1, 2015.

Dave Hornung moved to pay the Accounts Payable and approve the minutes of April 1st, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

CAPP & CWCP MARCH REPORT

Dave Hornung moved to approve the CAPP & CWCP March report, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

TREASURER'S MARCH REPORT

KIT CARSON COUNTY, COLORADO

MONTHLY REPORT OF ACTIVITY IN THE VARIOUS COUNTY FUNDS

MONTH ENDING MARCH 31, 2015

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
County General	\$ 2,767,920.26	\$ 478,513.35	\$ (368,378.94)	\$ 2,878,054.67
KCC Public Health Agency	\$ (60,178.89)	\$ 106,997.12	\$ (88,300.96)	\$ (41,482.73)
Contingent	\$ 204,517.54	\$ -	\$ -	\$ 204,517.54
Road and Bridge	\$ 1,578,508.48	\$ 192,355.43	\$ (524,739.75)	\$ 1,246,124.16
Ambulance	\$ (151,089.99)	\$ 18,278.59	\$ (22,096.26)	\$ (154,907.66)
Social Services	\$ 164,245.37	\$ 134,591.30	\$ (71,081.58)	\$ 227,755.09
Capital Expenditures	\$ 23,816.60	\$ 7,638.37	\$ (217.28)	\$ 31,237.69
Conservation Trust	\$ 29,648.55	\$ 5,291.34	\$ -	\$ 34,939.89
Solid Waste	\$ 720,993.84	\$ 27,785.07	\$ (24,142.26)	\$ 724,636.65
E-911	\$ 93,778.56	\$ 8,437.98	\$ (7,429.28)	\$ 94,787.26
KCC Facilities Corp	\$ 18,211.88	\$ 33.70	\$ -	\$ 18,245.58

Dave Hornung moved to approve the **March 2015** Report from the Treasurer's office, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

CLERK'S MARCH REPORT

Following is lists of warrants were submitted to the Board of County Commissioners for the month of **March 2015** by the County Clerk's office:

Colo. Dept. of Revenue (MV Remittance/License Fees)	\$111,418.50
Colo. Dept. of Revenue (State & Flagler Sales Tax)	\$28,567.86
City of Burlington Sales Tax	\$7,556.45
Town of Seibert Sales Tax	\$256.92
Town of Stratton Sales Tax	\$79.26
State Treasurer (Driver's License)	\$1,939.30
Colorado Department of Health Marriage License	\$100.00
State Treasurer (Domestic Abuse) Marriage License	\$15.00
	<hr/>
	\$149,933.29

Dave Hornung moved to approve the **March 2015** Warrants and Report from the County Clerk's office, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

EASEMENTS FOR X AND 51 FIBER WITH PLAINS TELEPHONE

Steve Lane explained to the Board of County Commissioners the path that the ditch will take for the X and 51 fiber. Start at Road X and Road 55, plow on West side of Road 55 in ditch (paved), North to Road Y. Plow on south edge of Road Y to Road 54. Plow North on West side of Road 54 to Road Z. Dave Hornung moved to give temporary approval to Plains Cooperative Telephone to go ahead with their plan; when the easements are turned in will finalize the process, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

JEFF CURE – COUNTY ATTORNEY WEEKLY MEETING

Jeff Cure and the Board of County Commissioners discussed the options for the four residents that have damage to their yards from weed spray. It was decided to send letters to each resident by certified mail.

Paula Weeks presented four letters for signatures to be sent by certified mail to the residents with weed spray damage to yards near fair grounds. Those receiving letters were Jeraldean Busby, Kristen Knight, Delmar Rouse and Patrick Milford.

Jeff Cure and the Board of County Commissioners discussed Impact study for Love's Travel Center.

15-034

RESOLUTION TO WAIVE THE ANNEXATION IMPACT REPORT OF THE CITY OF BURLINGTON, PURSUANT TO C.R.S. 31-12-108.5(1)

The Board of County Commissioners reviewed a resolution to waive the annexation impact report of the City of Burlington, Pursuant C.R.S. 31-12-108.5(1). Dave Hornung moved to approve Resolution 15-034, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday the 8th day of April, 2015, there were present:

- Gary Koop.....Chairman
- Cory Wall.....Commissioner
- David L. Hornung..... Commissioner
- Patty Witzel..... Deputy County Clerk
- Paula Weeks.....Administrator

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO WAIVE THE ANNEXATION IMPACT REPORT OF THE CITY OF BURLINGTON, PURSUANT TO C.R.S. 31-12-108.5(1).

WHEREAS, the City of Burlington desires to annex into city limits a 22.42 acre tract of land, to be known as the Love's Travel Center Subdivision, located in the Southwest Quarter of Section 1, Township 9 South, Range 44 West, of the 6th P.M., Kit Carson County, Colorado; and

WHEREAS, pursuant to C.R.S. 31-12-108.5(1), an area totaling more than ten acres requires an Annexation Impact Report be filed with the Board of County Commissioners governing the area proposed to be annexed; and

WHEREAS, also pursuant to C.R.S. 31-12-108.5(1), the Kit Carson County Board of Commissioners (the Board of County Commissioners governing the area proposed to be annexed) and the City of Burlington (the municipality) do have the ability to agree that the Annexation Impact Report may be waived.

NOW THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County that the Annexation Impact Report for the 22.42 acre tract of land, to be known as the Love's Travel Center Subdivision, located in the Southwest Quarter of Section 1, Township 9 South, Range 44 West, of the 6th P.M., Kit Carson County, Colorado, is hereby waived.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION IS EFFECTIVE IMMEDIATELY THIS 8th day of April, 2015.

DONE THIS 8th day of April, 2015, at Burlington, Colorado.

Motion made by Dave Hornung, seconded by Cory Wall, Motion carried by unanimous vote of Gary Koop.

Board of County Commissioners

By: [Signature]
Gary Koop, Chairman

By: [Signature]
Cory Wall, Commissioner

By: [Signature]
David L. Hornung, Commissioner

BID FROM BURLINGTON SHEET METAL FOR DUCT WORK ON FAIR BUILDING

Burlington Sheet Metal is the only bid so far for duct work on the prior fair office building. The Board of County Commissioners would like to get a couple more bids before a decision will be made.

CHARLES LITTERAL – VSO QUARTERLY REPORT

Charles Litteral reported to the Board of County Commissioners the VSO Quarterly Report. He presented a County Veterans Service Offices-Monthly Report and Certification of Pay for March 2015, which he has had 385 telephone calls, 92 office visits, 15 home visits, 1 outreach visit and 1 request for medals. Charles has moved to Flagler and has a new address and new phone number.

DELLA CALHOON & TOM RIDNOUR-TWO WATER TRAILERS

Della Calhoon and Tom Ridnour presented information about two trailers that could be used to hold water for fires. Board of County Commissioners stated that they felt like the local fire departments might be interested and to contact them.

FEMA Homeland grant is \$17,659.70, would like to buy 7 portable radios, 2 mobile radios and 5 ambulance radios APX 7,000.

DELLA CALHOON-LEMS ANNUAL INFORMATION

Della Calhoon presented 2015 EMPG-LEMS Annual Program Paper, Part II Jurisdiction Information and Signature for 1st quarter. Gary Koop Chairman of Board of County Commissioners signed Program Paper.

SHERIFF TOM RIDNOUR-UPDATE ON PERSONNEL

Sheriff Tom Ridnour stated that there is a position for part-time court security. Tom also stated that there will be an opening for the canine position. Tom would like to advertise and hire before position is open, as there is a lot of training in this position. Board of County Commissioners approved to move forward with advertising for the canine position.

GRANT OPPORTUNITY FOR VICTIMS ASSISTANCE (VOCA)

Sheriff Tom Ridnour stated that there is a grant opportunity for Victims Assistance (VOCA). Tom and Katie Kirby, Victims Assistance, would like to look into this grant. Board of County Commissioners agreed that Tom and Katie can look into it.

KINDRA MULCH – PUBLIC HEALTH MOU'S

Memorandum of Understanding is made and entered into by and between Kit Carson County Health and Human Service and Cheyenne County Public Health. Dave Hornung moved to accept the MOU between Kit Carson County Health and Human Service and Cheyenne County Public Health, seconded by Cory Wall. Motion carried by unanimous vote by Gary Koop.

Memorandum of Understanding is made and entered into by and between Kit Carson County Health and Human Service and Prairie Family Center. Dave Hornung moved to accept MOU between Kit Carson County Health and Human Service and Prairie Family Center, seconded by Cory Wall. Motion carried by unanimous vote by Gary Koop.

Kindra Mulch presented a purchase order for Proquad for \$2,036.50. Dave Hornung moved to approve the Purchase Order #35 to the Vaccine Shop for Proquad for \$2,036.50, seconded by Cory Wall. Motion carried by unanimous vote of Gary Koop.

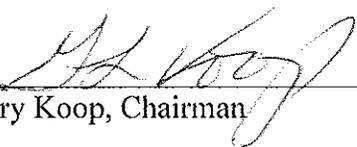
Kindra Mulch asked the Board of County Commissioners to continue the Connect for Health program that will come to close on June 30, 2015. Discussion was held and tabled to a later meeting.

Board of County Commissioners asked Kindra if anyone within her office was interested in a janitorial position. Kindra stated that she does have 3 to 4 women that are interested. The janitorial discussion was tabled to a later meeting.

STAN WEEKS – CDL TESTING UPDATES

Stan Weeks stated that Kit Carson County is not in compliance with the State of Colorado. Ten completed driving tests need to be done within a year and Stan feels that this is not going to happen. Stan Weeks stated that to be in compliance Stan needs to go to Denver and complete training for \$150.00 plus room and board. Stan stated that there is no reason to get the training if no one is interested in taking the driving test in Kit Carson County. Stan stated that he would like to resign from this position and not move forward with this project. Board of County Commissioners accepted resignation of Stan Weeks as CDL tester.

Meeting adjourned.



Gary Koop, Chairman

4-15-15

Date