

# KIT CARSON COUNTY COMMISSIONERS

## MINUTES MAY 6, 2015

8:00 AM WORK SESSION – INCLUDING CONSENT AGENDA ITEMS  
10:00 AM COMMISSIONER MEETING TO CONVENE; REVIEW & APPROVE CONSENT AGENDA ITEMS  
10:30 AM TERRY BAYLIE – ECCOG – MINI BUS  
11:00 AM BREANNA LIGHTLE – AMBULANCE REPAIRS  
12:00 PM LUNCH  
1:00 PM DELLA CALHOON – EMERGENCY MANAGER EOP REVIEW AND ADOPTION  
5:00 PM MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE

### CONSENT AGENDA:

- Accounts Payable
- Minutes –April 29, 2015
- Side Items

### NEW ITEMS:

### SIGNATURES:

### OLD ITEMS:

### EMPLOYEE ITEMS:

- Landfill Operator new hire – Joshua Hall – Wage change sheet

### FYI:

- VSO Appointment ends May 31
- City of Burlington Annexation hearing notice
- Tri-State Generation notice of new construction

The Board of County Commissioners meeting was called to order by Chairman Gary Koop at 10:00 AM. Those present were Gary Koop, Dave Hornung, Cory Wall, Paula Weeks and Susan Corliss.

### CONSENT AGENDA

The Board of County Commissioners reviewed the following items: Accounts Payables, and Minutes for April 29, 2015.

Dave Hornung moved to pay the Accounts Payable and approve the minutes of April 29<sup>th</sup>, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

### ORANGE SHEET – JOSHUA HALL

The Board of County Commissioners reviewed a request from the Landfill Department – Landfill Operator for a new hire Joshua Hall.

Dave Hornung moved to hire Joshua Hall for the Landfill Department – Landfill Operator at \$12.00 per hour for an annual wage of \$25,086.49 as non-exempt, full time employee with benefits with the trial period ending six months from the starting date, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

### PURCHASE ORDERS

Cory Wall moved to approve PO#44 for Health and Human Services to R&S NE for Depo (Family Planning) for \$616.01, seconded by Gary Koop. Dave Hornung voted against the purchase order. The motion was carried.

### **VSO APPOINTMENT ENDS MAY 31**

The Board of County Commissioners reviewed the responsibilities of the Veteran Service Officer. Discussion was tabled to the next meeting.

### **CREDIT CARD POLICY – CHANGE**

The Board of County Commissioners reviewed changes that the auditors suggested for the credit card policy. The new policy will be presented at the next Department Heads meeting.

Dave Hornung moved to sign the Credit Card Policy, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

### **DAVE WEBER – MAINTENANCE UPDATE**

Dave Weber expressed concern of the weeds at the fairgrounds.

### **CITY OF BURLINGTON ANNEXATION HEARING NOTICE**

The Board of County Commissioners were informed about the upcoming Public Hearing for the Love's project.

### **TRI-STATE GENERATION NOTICE OF NEW CONSTRUCTION**

The Board of County Commissioners received a map of the Tri-State Generation and Transmission new proposed construction area.

### **TERRY BAYLIE & DEBBY CONRADS – ECCOG – MINI BUS**

Terry Baylie and Debby Conrads reported that ECCOG has the contract for the Burlington based bus. They are working on the plans for the Stratton bus contract in July. It is suggested to have the old Burlington and Stratton buses replace the buses in Vona/Seibert and Flagler. The older buses will be kept by the county for the time being.

Dave Hornung moved to approve the purchase of the two Type IIA – Body on Chassis, Wheelbase 158/159” – Width 96” Seating 12/2 with a Spare Tire Carrier, lettering on the buses, armrest on aisle seats and stripping for a cost of \$13,164 per bus after Federal funds using the Kit Carson County Vehicle Replacement Fund of \$11,310 and FASTER Funds of \$9,200, which will have an end cost to Kit Carson County a total of \$5,818 for two new buses based out of Burlington and Stratton, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

Dave Hornung moved to replace the Flagler bus with the present Burlington bus and the Vona/Seibert bus with the present Stratton bus when the new buses arrive, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

### **BREANNA LIGHTLE – AMBULANCE REPAIRS**

Breanna Lightle reported that the 2009 KC12 Ambulance, used primarily as the transport vehicle, needs a new transmission. A bid was presented from Burlington Ford and Breanna is going to get a bid from Vince's GM Center. Breanna gave an update of repairs that need to be made to several of the ambulances. Discussion was held on the staff of the Ambulance Department and the need to fill a volunteer vacancy.

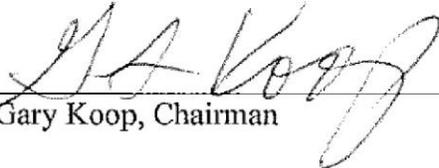
The Board of County Commissioners meeting recessed at 12:00 p.m. for lunch.

The Board of County Commissioners meeting reconvened at 1:00 p.m. Those present were Gary Koop, Dave Hornung, Cory Wall, Paula Weeks, Susan Corliss, and Della Calhoon.

**DELLA CALHOON – EMERGENCY MANAGER EOP REVIEW AND ADOPTION**

Della Calhoon reported on her meeting with the Ministerial Alliance and concerns about long term housing. There are still MOUs that need to be returned, so Della would like to make a deadline for these to be returned. If they are not returned, the plan will indicate that they were contacted but did not respond. The Board of County Commissioners and Della Calhoon went over notes from the state emergency meeting. The Emergency Operations Plan will be presented at a later meeting for adoption.

Meeting adjourned at 3:00 p.m.

  
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Gary Koop, Chairman

5-13-15  
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Date