

KIT CARSON COUNTY COMMISSIONERS

MINUTES MAY 13, 2015

8:00 AM PRE-DEPARTMENT HEAD MEETING
8:30 AM DEPARTMENT HEAD MEETING – HOST: PAULA WEEKS
10:00 AM MEETING WITH FIRSTNET REPRESENTATIVE – ED MILLS
11:00 AM JEFF CURE – COUNTY ATTORNEY WEEKLY MEETING
12:00 PM LUNCH
1:00 PM TIM PAUTLER – REPUBLICAN RIVER WATER CONSERVATION DISTRICT UPDATE
2:00 PM WORK SESSION – INCLUDING CONSENT AGENDA ITEMS
3:00 PM COMMISSIONER MEETING TO CONVENE; REVIEW & APPROVE CONSENT AGENDA ITEMS
3:30 PM BRENNALIGHTLE – MOU WITH CCA AND PERSONNEL
5:00 PM MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE

CONSENT AGENDA:

- Accounts Payable
- Minutes –May 6, 2015
- Side Items

NEW ITEMS:

- Treasurer's April Report
- Clerk's April Report
- Copier Maintenance Agreement - Annex

SIGNATURES:

OLD ITEMS:

EMPLOYEE ITEMS:

- Joye Devlin – Annual Eval and wage change

FYI:

DEPARTMENT HEAD MEETING

Meeting was hosted by Paula Weeks. Those present were Paula Weeks, Susan Corliss, Pam Mills, Kindra Mulch, Randy Gorton, Della Calhoun, Tom Ridnour, Breanna Lightle, Dave Weber, Abbey Mullis, Gary Koop, Dave Hornung, and Cory Wall.

Paula Weeks reported that the auditors are presently in house and hope to be done by the end of the week. The audit should be returned to the Board of County Commissioners by June 30th. Peggy Dunlap is new in the Administration office.

Susan Corliss updated that the Clerk and Records office is doing business as usual. Tressie Delgado and Jana Carlin are through their first month and adjusting well.

Pam Mills stated that 84% of the taxes have been collected with the April 30th full deadline and that the remaining will trickle in until the second half deadline on June 15th. Pam reported that the county's investment is doing well, making 2 ½ times more in interest with 1/3 less money invested.

Kindra Mulch shared that the Kindergarten Immunization day is today at the Annex. There will be new Foster Care training because of new regulations. There is a need for additional foster care homes especially in emergency situations. Different counties share foster care homes so sometimes the children located here are from other counties. The auditors have been at the Annex going over charts and the bookkeeping. It took some extra time to help access the programs since there were not hard copies available. Kindra feels the audit has gone well.

Randy Gorton has hired a new employee that will be starting on Monday.

Della Calhoun has given all department heads, towns, and fire districts the draft for the Kit Carson County Emergency Management Plan. This is just the beginning of the plan. Tornado Shelters are not listed anywhere. The towns have the responsibility to having the shelters located

and how are they are opened, etc. None of the towns have an Emergency Manager so the plan needs to reflect who needs to be contacted - clerk, mayor, trustee, etc. - county plan need to include the list. The plan has landlines and any cellphones will be kept private with Della and those that actually need them - not public.

Tom Ridnour reported that the Code Red was issued to the 23 homes in the recent tornado path. There have been a rash of stolen vehicles and burglaries the people have been caught. There are two openings in the Sheriff Department. Tom expressed his appreciation of Della being an active Operation Emergency Manager.

Breanna Lightle shared that the grant hearing for the new ambulance is on May 14th and the results of the grant will be announced the end of June. There is a shortage of volunteers in the Ambulance Department. An update on the repairs to the ambulances that the District 1 Road and Bridge have been working on during the rainy days.

Dave Weber reported that the busy summer activities have started with the School Days tours of the Carousel yesterday. The work on the old fair office is ready to be started. The weeds are starting to grow at the fairgrounds but it has been too windy to do anything with them.

Abbey Mullis went over the Emergency Management Plan with Della about the responsibilities of her office, which will be primarily the maps and website. The ACS system is only available at the courthouse, working on a plan if the courthouse is compromised. The Internet is the next new tool. There has not been complaints about property valuations so far - deadline is June 1 for any protest. Only one appointment is setup so far. They are pleased to be slow.

Gary Koop gave the county credit card holder the new Credit Card Agreement that was requested by the auditor. Wind Farm is struggling because of the weather. Some trucks have come in during the rain so the roads are torn up. They are working with the county pretty good. The transmission line is laid out waiting to go up when it dries out and should be starting to put up towers soon. TriState activity has been very quiet.

Dave Hornung shared that TriState is proposing a transmission line project going to Lamar; NextEra will have competition with their Carousel Wind Project 2. The Board of County Commissioners will be looking into our Land Use Policy. The community in District 3 have been very patient with roads and rainy weather.

Cory Wall stated that District 2 has an opening since one of the grader operators is retiring. Cory wants to let people know to look on the website for his phone number. Cory will accept all calls and stated that if he does not know the answer he will find out.

Audit updates: there will need to be inventories done every year with detailed accounts of units and cost. The Board of County Commissioners, Paula and the auditors will work an inventory worksheet.

Next Department Head meeting will be June 10th with Dave Weber Host.

The Board of County Commissioners meeting was called to order by Chairman Gary Koop at 10:00 AM. Those present were Gary Koop, Dave Hornung, Cory Wall, Paula Weeks and Susan Corliss.

FIRSTNET REPRESENTATIVE – ED MILLS

Ed Mills from the Colorado Government IT Department gave a presentation on FirstNet Outreach to the Board of County Commissioners, Della Calhoun, Tom Ridnour, Shawn Franz, and Susan Corliss. FirstNet's goal is to provide public safety-grade reliability and extensive coverage so law enforcement and emergency personnel a "take the network along" that will aid in better response to an emergency situation.

JEFF CURE – COUNTY ATTORNEY WEEKLY MEETING

The Board of County Commissioners met with Jeff Cure about various concerns in the county.

The Board of County Commissioners meeting recessed at 12:10 p.m. for lunch.

The Board of County Commissioners meeting reconvened at 1:10 p.m. Those present were Gary Koop, Dave Hornung, Cory Wall, Susan Corliss, and Tim Pautler.

TIM PAUTLER – REPUBLICAN RIVER WATER CONSERVATION DISTRICT UPDATE

Tim Pautler updated the Board of County Commissioners on the Colorado Supreme Court case between Jim Hutton Educational Foundation, State Engineer, P.E. Division Engineer, Water Division 1, and Republican River Water Conservation District. The Jim Hutton Educational Foundation won the Tip Jack Ditch east of Hale Road part of the case but it is being appealed. The water rights have not been used for over 10 years or more; that would deem the water rights abandoned depending on how the appeal goes in court. Hutton Ditches 1 & 2 were decreed in 1978 are post ground water rights, so these rights would be shut down like the irrigation wells near the Republican River depending on how the appeal goes in court.

CONSENT AGENDA

The Board of County Commissioners reviewed the following items: Accounts Payables, and Minutes for May 6, 2015.

Dave Hornung moved to pay the Accounts Payable, Clerk’s Payables, and Treasurer’s Report and approve the minutes of May 6th, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

Monthly reports or CAPP & CWCR, Clerk & Recorder, and Treasurer were reviewed.

Following is a list of warrants that were presented to the Board of County Commissioners for the month of **April 2015** for the County Clerk’s office:

Colo. Dept. of Revenue (MV Remittance/License Fees)	\$101,499.89
Colo. Dept. of Revenue (State & Flagler Sales Tax)	\$21,998.42
City of Burlington Sales Tax	\$6,976.39
Town of Seibert Sales Tax	\$1,070.57
Town of Stratton Sales Tax	\$114.07
State Treasurer (Driver’s License)	\$1,680.50
Colorado Department of Health Marriage License	\$240.00
State Treasurer (Domestic Abuse) Marriage License	\$36.00
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	\$133,615.84

MONTH ENDING APRIL 30, 2015

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
County General	\$ 2,878,054.67	\$ 1,782,913.24	\$ (475,968.21)	\$ 4,184,999.70
KCC Public Health Agency	\$ (41,482.73)	\$ 95,690.91	\$ (97,897.12)	\$ (43,688.94)
Contingent	\$ 204,517.54	\$ -	\$ -	\$ 204,517.54
Road and Bridge	\$ 1,246,124.16	\$ 820,052.48	\$ (235,837.02)	\$ 1,830,339.62
Ambulance	\$ (154,907.66)	\$ 27,022.64	\$ (21,857.78)	\$ (149,742.80)
Social Services	\$ 227,755.09	\$ 59,217.41	\$ (72,205.12)	\$ 214,767.38
Capital Expenditures	\$ 31,237.69	\$ 38,029.33	\$ (1,131.39)	\$ 68,135.63
Conservation Trust	\$ 34,939.89	\$ 2.81	\$ -	\$ 34,942.70
Solid Waste	\$ 724,636.65	\$ 167,135.74	\$ (34,225.73)	\$ 857,546.66
E-911	\$ 94,787.26	\$ 8,459.88	\$ (7,764.61)	\$ 95,482.53
KCC Facilities Corp	\$ 18,245.58	\$ (33.70)	\$ -	\$ 18,211.88

Respectfully Submitted,



Kit Carson County Treasurer

COPIER MAINTENANCE AGREEMENT - ANNEX

Dave Hornung moved to approve the Copier Maintenance Agreement with Office Works and Home Furnishings, Inc. for the Ricoh 2051 Copier for Health and Human Services at the Kit Carson County Annex, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

ORANGE SHEET – JOYE DEVLIN

The Board of County Commissioners reviewed a raise request from the Sheriff Department for Joye Devlin.

Cory Wall moved to approve the raise for Joye Devlin to a New Grade 18 Step 8 at \$15.97 per hour for an Annual Salary of \$33,225.54 as non-exempt, full time employee with benefits, seconded by Dave Hornung. The motion was carried by unanimous vote by Gary Koop.

PURCHASE ORDERS

Cory Wall moved to approve PO#45 for the Ambulance Department to Vince's GM Center to replace the transmission in Ambulance KC12 for \$3,871.87, seconded Dave Hornung. The motion was carried by unanimous vote by Gary Koop.

BREANNA LIGTHLE – MOU WITH CCA AND PERSONNEL

Breanna Lightle received a MOU from Corrections Corporation of America, this will be sent to Jeff Cure for review.

Breanna requested approval for another full time position for the Ambulance Staff. The Board of County Commissioners approved that an advertisement for a full time position can be posted and we will see what applications bring. There is need to do a weekend rotation with the full time employees.

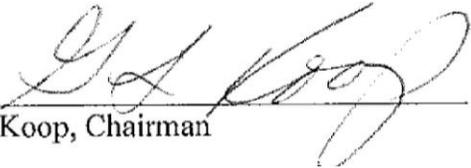
SPECIAL EVENTS LIQUOR LICENSE PUBLIC HEARING

Dave Hornung moved to hold a Public Hearing for a Special Events Liquor Licenses on Friday, May 29, 2015, at 8:30 a.m. at the Ambulance Building, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

EMERGENCY MANAGEMENT – TELEVISION FOR COMMISSIONERS’ OFFICE

Dave Hornung moved to purchase a television for the Commissioner’s Room for Emergency Management and other presentations, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

Meeting adjourned at 4:00 p.m.



Gary Koop, Chairman

5.20.15

Date