

# KIT CARSON COUNTY COMMISSIONERS

## MINUTES JULY 15, 2015

8:00 AM WORK SESSION – INCLUDING CONSENT AGENDA ITEMS  
9:30 AM MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE  
10:00 AM LIZ HICKMAN – CENTENNIAL MENTAL HEALTH UPDATES  
10:30 AM CENTURYLINK BRINGING IN HIGHER SPEEDS – KATRINA TROBEE - IT  
11:00 AM JEFF CURE – COUNTY ATTORNEY WEEKLY MEETING  
12:00 PM LUNCH  
1:00 PM BREANNA LIGHTLE – NEW AMBULANCE SPECS  
5:00 PM MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE

### CONSENT AGENDA:

- Accounts Payable
- Minutes – July 8, 2015
- Gravel Pit Letter for pit expansion for the Dorsch Pit

### NEW ITEMS:

- Purchase Orders
  - Tek Soft – Firewall for Servers

### SIGNATURES:

- Extension to file Audit
- John Deere Mower Tractor Rental Agreements
- June CAPP/CSCP report

### OLD ITEMS:

### EMPLOYEE ITEMS:

- Bryan Weber – Wage change – trial period finished

### FYI:

- Fully executed Contract received for Energy Impact Grant
- Home Free Contract received

The Board of County Commissioners meeting was called to order by Chairman Gary Koop at 10:10 AM. Those present were Gary Koop, Dave Hornung, Cory Wall, Paula Weeks, Susan Corliss and Liz Hickman. Dave Hornung led the Pledge of Allegiance.

### LIZ HICKMAN – CENTENNIAL MENTAL HEALTH UPDATES

Liz Hickman presented an annual update on Centennial Mental Health Center. Since the last report, there is a state contract that has provided for the Crisis Services that went live December 2014, including a six bed facility to support clients that are not ready to go home from a secure facility. There is funding available to transport clients to facilities when needed. The Emergency Staff has a full time position open in the Eastern Region. Kevin Cure will be transferring to an office along the Front Range. January 2016 will see the end of the county contributions that will be needed by the Centennial Medical Health Center revenue because of increased state and federal funding. The working relationship with Kit Carson County is very easy to work with, which is appreciated by Centennial Mental Health Center staff.

### CENTURYLINK BRINGING IN HIGHER SPEEDS – KATRINA TROBEE – IT

Katrina Trobee updated the Board of County Commissioners on the installation of the Plainstel Communications, LLC fiber. Discussion was held on the secondary Internet connection. The primary provider for Internet service for the county will be Plainstel Communications, LLC in the Courthouse with CenturyLink a secondary; Sheriff will have Plainstel Communications and EagleNet as secondary; and the Annex, Landfill, and Extension office will have no change – CenturyLink only.

### **JEFF CURE – COUNTY ATTORNEY WEEKLY MEETING**

Jeff Cure introduced Dain Barnett from his office. Dain works on some of the county's business. Jeff updated the Board of County Commissioners on various items with the different pipelines in the county.

The Board of County Commissioners reviewed the new land use agreement that Jeff Cure presented. Dave Hornung moved to adopt the Easement and Right-of-Way for Pipelines and Associated Equipment Form, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

### **CONSENT AGENDA**

The Board of County Commissioners reviewed the following items: Accounts Payables and the minutes of July 8, 2015.

Dave Hornung moved to pay the Accounts Payable and approve the minutes of July 8, 2015, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

### **EXTENSION TO FILE AUDIT**

Dave Hornung moved to sign a Request for Extension of Time to File Audit to allow more time for the new auditors, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

### **JOHN DEERE MOWER TRACTOR RENTAL AGREEMENTS**

The Board of County Commissioners reviewed the 5 year agreement with 21<sup>st</sup> Century Equipment for nine tractors that includes PowerGard Protection agreed upon December 24, 2015. The rental payment is due this week. Dave Hornung moved to sign the John Deere Mower Tractor Rental Agreements for nine tractors that have 300 hour limit per year and excess charge of \$35 per hour and includes PowerGard Protection for a rental payment of \$9,446.55 per tractor per year, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

### **GRAVEL PIT LETTER FOR PIT EXPANSION FOR THE DORSCH PIT**

The Board of County Commissioners reviewed the expansion plan for the Dorsch Pit. Dave Hornung moved to sign the gravel pit expansion application for the Dorsch Pit, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

### **JUNE CAPP/CSCP REPORT**

The Board of County Commissioners reviewed the June CAPP/CSCP Report. Cory Wall moved to approve the June CAPP/CSC Report, seconded by Dave Hornung. The motion was carried by unanimous vote by Gary Koop.

### **ORANGE SHEET – BRYAN WEBER**

The Board of County Commissioners reviewed Orange Sheets for Bryan Weber.

Dave Hornung moved to approve the upgrade Orange Sheet for Bryan Weber to receive a raise in the Jail of the Sheriff Department as a Step 15 Grade 2 at \$12.06 for an Annual Salary of \$25,839.08 as a Non-Exempt, full time with benefits employee, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

### **ENERGY IMPACT GRANT**

The Board of County Commissioners received the fully executed contract for the Energy Impact Grant.

### **MUTUAL AID AGREEMENTS FOR DISASTER EMERGENCY AGREEMENT**

The Board of County Commissioners received Mutual Aid Agreements concerning Disaster Emergency Assistance from Burlington School District, Arriba/Flagler School District and Hi-Plains School District.

Dave Hornung moved to sign the Mutual Aid Agreements for Disaster Emergency Assistance with Burlington School District, Arriba/Flagler School District and Hi-Plains School District, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

### **PURCHASE ORDERS**

Dave Hornung moved to approve Purchase Order #69 for Sheriff for \$445.00, Courthouse for \$615.00, Annex for \$445.00, and IT Departments to TekSoft for the SonicWall Firewall for Servers for a total of \$1,505.00, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

Dave Hornung moved to approve Purchase Order #70 for Health & Human Services to McKesson for the Varivax for a total of \$2,177.86, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

Dave Hornung moved to approve Purchase Order #71 for Sheriff Department to Insight for the 10 Microsoft Exchange Licenses for a total of \$726.00, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

The Board of County Commissioners meeting recessed for lunch at 12:00 p.m.

The meeting of the Board of County Commissioners reconvened at 1:00 p.m.

### **BREANNA LIGHTLE – NEW AMBULANCE SPECS**

Breanna Lightle presented a document with the specifications for the new ambulance that will be used to request for bids for the new ambulance. The Ambulance Department would like to get new polo shirts for the ambulance staff. The EMT training is next week as planned Malaree Taylor and Deanna Higgelman will be attending the training.

### **FAIR PROMOTION CONTRACT – NIKKI WALL**

The Board of County Commissioners updated the Independent Contractor Agreement for Fair Promotion. Dave Hornung moved to sign the contract for Nikki Wall for the Fair Promotions, seconded by Gary Koop. The motion was carried. Cory Wall abstained from voting.

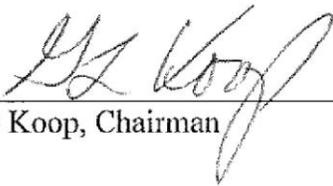
### **RODEO TICKET PASSES FOR DDI AND GRACE MANOR**

The Board of County Commissioners will give passes to the clients on Thursday night. The terms of the offer will be that a representative from DDI and Grace Manor meet with Dave Hornung between 7:00 and 8:00 p.m. at the Ticket Booth for tickets for the clients.

**HOME FREE CONCERT**

The details for the Home Free Concert and the items pertaining to the band were covered by the Board of County Commissioners. There will be a merchandise booth available after the concert.

Meeting adjourned at 3:00 p.m.

  
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Gary Koop, Chairman

7-22-15  
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Date