

KIT CARSON COUNTY COMMISSIONERS

MINUTES DECEMBER 30, 2015

8:00 AM	WORK SESSION – INCLUDING CONSENT AGENDA ITEMS
10:30 AM	MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE; REVIEW & APPROVE CONSENT AGENDA ITEMS
11:00 AM	SHERIFF RIDNOUR – SALLY GATE ESTIMATE
12:00 PM	LUNCH
1:00 PM	DANIEL MELIA – AIRPORT – <i>work session</i>
1:30 PM	ROBERTA FICKEN – BUSINESS PROPOSITION INFORMATION – <i>work session</i>
2:00 PM	KINDRA MULCH – PERSONNEL ISSUES
5:00 PM	ADJOURN

CONSENT AGENDA:

- Accounts Payable
- Minutes – December 23, 2015
- Side Items
 - Payroll

NEW ITEMS:

- Sally Port Gate Estimate
- Parking Lot Repair (HHS) Estimate

SIGNATURES:

- December Veteran's Service Officer report

OLD ITEMS:

- MOU with Burlington Fire Department
- NextEra Bond
- CCI Voting Proxy for 2016

EMPLOYEE ITEMS:

FYI:

- Video Conferencing Equipment – Sheriff/IT
- Prison Meeting with the JBC will be Friday January 8 from 10-12

NOTES:

The Board of County Commissioners was called to order by Chairman Gary Koop at 11:20 A.M. in the Kit Carson County Courthouse Board of County Commissioners Room. Cory Wall led the American Pledge of Allegiance. Those present were Gary Koop, Dave Hornung, Cory Wall, Paula Weeks, and Susan Corliss.

CONSENT AGENDA

The Board of County Commissioners reviewed the following items: the minutes of December 23, 2015, Payroll, and Accounts Payables.

Dave Hornung moved to approve the minutes of December 23, 2015, and to pay the Accounts Payables and Payroll, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

TOM RIDNOUR - SALLY PORT GATE ESTIMATE

Tom Ridnour presented the Board of County Commissioners with an estimate for replacing the Sally Port remote and motor for gate.

TRUCK REPLACEMENT – ROAD & BRIDGE DISTRICT 2

The Board of County Commissioners reviewed bids for a truck for Road and Bridge District 2.

PARKING LOT REPAIR (HHS) ESTIMATE

The Board of County Commissioners reviewed bids to repair the cracks in the Health and Human Services parking lot.

DECEMBER VETERAN'S SERVICE OFFICE REPORT

The VSO December Report was presented to the Board of County Commissioners to be reviewed. Dave Hornung moved to approve VSO December Report, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

CORRESPONDENCE

The Board of County Commissioners received acceptance letters for the Planning Board from Kyle Franz and Chris Bledsoe. Dave Hornung moved to approve Kyle Franz and Chris Bledsoe for a 5-year term for the Planning Board that will expire on January, 2021, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

The Board of County Commissioners received acceptance letter for the Royalty Program Coordinator from Sheri Rider. Dave Hornung moved to approve Sheri Rider for a 1-year term as the Kit Carson County Royalty Program Coordinator that will expire on November 1, 2016, with a renewal option before October 1, 2016, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

The Board of County Commissioners received acceptance letter for the ECCOG representative from Valerie J. Rhoades. Dave Hornung moved to approve Valerie J. Rhoades for a 1-year term for the ECCOG representative that will expire on January, 2017, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

INTERIM APPOINTMENTS – HEALTH HUMAN SERVICES

The Board of County Commissioners consider the possible interim positions for Public Health and Social Services. Dave Hornung moved to appoint Shelley Hornung - Interim Director of Human Services and Dawn James - Interim Director of Public Health, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

2016 STEP & GRADE – PAYROLL

The Board of County Commissioners reviewed the new step and grade payroll with wage increases for January 1, 2016.

Dave Hornung moved to approve the 2016 Step & Grade Payroll with wage increases, seconded by Cory Wall. The motion was carried by unanimous vote by Gary Koop.

MOU WITH BURLINGTON FIRE DEPARTMENT

This item is tabled until the next meeting.

The Board of County Commissioners adjourned at 12:00 p.m.

December 30, 2015

Public Health & Human Services Agenda

This Agenda is subject to addition/correction & final approval.

Financials:

- Public Health
- Human Services

Action Items:

Personnel update:

- Transfer Becky Richmond from C4HCO/Healthy Communities to Single Entry Point program. Grade 29 Step .250
- Nursing:
 - Judi Mitchek offer 16 hours per week for 6 months @ \$30/h focus on Women's Health Programs & compliance administrative functions.
 - Lisa House offer 1.0 FTE @ \$23/hour
- Advertise for Program Manager

Transition/Interim Plan

- Team:
 - Public Health: Dee Kaster & Dawn James
 - Human Services: Shelley Hornung & Alissa James
 - Finance team members: Doug Satterly & Nikki Halde

Purchase Order approval:

Other:

The Board of Public Health meeting was called to order by Chairman Gary Koop at 1:50 PM. Those present were Gary Koop, Dave Hornung, Cory Wall, Paula Weeks, Susan Corliss, and Kindra Mulch.

KINDRA MULCH – PERSONNEL ISSUES

Kindra Mulch presented that Becky Richmond is the best fit for the Single Entry Point program beginning on February 1, 2016 at a Grade 29 Step .250, so that Connect for Colorado and Healthy Communities can be finished and organized for transition.

The proposed nursing options are to offer Judi Mitchek a 16 hours per week position with focus on Women's Health Programs and compliance of administrative functions. Lisa House would be offered a 1.0 FTE @ \$23/hour with a Colorado nursing license deadline.

Kindra requested to begin an advertisement for a program manager for Healthy Communities.

The Board of County Commissioners will take these suggestions under consideration with the Transition/Interim Team.

The Board of Public Health adjourned at 2:30 p.m.



Gary Koop, Chairman



Date