

# KIT CARSON COUNTY COMMISSIONERS

## MINUTES JUNE 22, 2016

8:00 AM WORK SESSION – INCLUDING CONSENT AGENDA ITEMS  
10:30 AM COMMISSIONER MEETING TO CONVENE  
11:00 AM JEFF CURE – COUNTY ATTORNEY  
12:00 PM LUNCH  
1:00 PM TOM RIDNOUR – INSURANCE QUOTES  
1:30 PM PAM MILLS – PUBLIC TRUSTEE REPORT – *canceled*  
2:00 PM KATIE KIRBY – DHS CONTRACTS  
5:00 PM ADJOURN

### CONSENT AGENDA:

- Minutes – June 15, 2016
- Accounts Payable

### NEW ITEMS:

#### PURCHASE ORDERS:

- #229 – GSK – Public Health - \$977.80 – Vaccine
- #230 – GSK – Public Health - \$1,776.40 – Vaccine
- #231 – Merck – Public Health - \$3,028.24 – Vaccine
- #232 – Pfizer – Public Health - \$3,191.50 - Vaccine

#### MONTHLY REPORTS:

- May Financials for Admin

### OLD ITEMS:

#### PERSONNEL ITEMS:

- Darrin Newberry – transfer to DHS

### FYI

- Friday, June 24, 2:00 p.m.
  - Meeting in Kanorado with Sherman County EMS

### TABLED

- Review Auditor suggestion for Fair premiums
- Annex A/C
- Request by Chari McArthur to auction framed picture for EPAWA in honor of Cindy Eason during livestock auction at fair

The Board of Public Health was called to order by Chairman Cory Wall at 10:10 AM in the Kit Carson County Courthouse Commissioners' Room. Those present were Cory Wall, Gary Koop, Dave Hornung, Paula Weeks, and Susan Corliss. The Pledge of Allegiance was recited.

### Purchase Order #229

Gary Koop moved to approve Purchase Order #229 for Public Health to GSK for Menvo Vaccine for a total of \$977.80, seconded by Dave Hornung. The motion was carried by unanimous vote of Cory Wall.

### Purchase Order #230

Gary Koop moved to approve Purchase Order #230 for Public Health to GSK for Vaccines - Pedirix for \$1,364.40, D-Tap for \$195.10, and P-Hep-A for \$216.90 for a grand total of \$1,776.40, seconded by Dave Hornung. The motion was carried by unanimous vote of Cory Wall.

### Purchase Order #231

Gary Koop moved to approve Purchase Order #231 for Public Health to Merck for Rota for \$1,952.58 and Varicella for \$1,075.66 Vaccines for a total of \$3,028.24, seconded by Dave Hornung. The motion was carried by unanimous vote of Cory Wall.

### Purchase Order #232

Gary Koop moved to approve Purchase Order #232 for Public Health to Pfizer for Prevnar Vaccine for a total of \$3,191.50, seconded by Dave Hornung. The motion was carried by unanimous vote of Cory Wall.

Dave Hornung moved to adjourn the Board of Public Health meeting at 10:15 AM, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

The Board of County Commissioners meeting was called to order by Chairman Cory Wall at 10:20 AM at the Kit Carson County Courthouse Commissioners' Room. Those present were Gary Koop, Dave Hornung, Cory Wall, Paula Weeks, and Susan Corliss.

**Purchase Order #233**

Dave Hornung moved to approve Purchase Order #233 for Fairgrounds (GO-CO Grant) to Fox Electric for lights and labor in the grandstands for a total of \$2,003.33, seconded by Gary Koop. The motion was carried by unanimous vote of Cory Wall.

**CONSENT AGENDA**

The following items were reviewed by the Board of County Commissioners: Minutes of June 15, 2016, and Accounts Payables.

Dave Hornung moved to approve minutes of June 15, 2016, and to pay the Accounts Payables, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

**ORANGE SHEETS**

The Board of County Commissioners reviewed Orange Sheets for Darrin Newberry and Vern Bauer.

Dave Hornung moved to approve the Raise Orange Sheet for Vern Bauer for Road & Bridge District 1 receiving \$13.00 per hour as a Part Time Employee without Benefits; the effective date is June 1, 2016, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

Dave Hornung moved to approve the Job Change Orange Sheet for Darrin Newberry to Human Services Eligibility Tech at Grade 34 Step 75 receiving \$16.70 per hour for an annual wage of \$34,750.00 as a Full Time Employee with Benefits as Non-Exempt; the effective date is July 1, 2016 that will be eligible for a January 1st raise, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

**SUBDIVISION EXEMPTION – JUDY WINICK**

Subdivision Exemption for Judy Winick in the Section 3, Township 11S, Range 46W a 15.35± acre tract is being sold.

Dave Hornung made motion to approve the Subdivision Exemption for Judy Winick, seconded by Gary Koop. Motion carried by unanimous vote of Cory Wall.

**SUBDIVISION EXEMPTION – GERALD PLAUTZ TRUST**

Subdivision Exemption for Gerald Plautz Trust requested by Laurie Plautz in the East Half of Section 23, Township 8S, Range 43W a 10.47± acre tract which is a farmstead with farmhouse, outbuildings and corrals.

Dave Hornung made motion to approve the Subdivision Exemption for the Gerald Plautz Trust for a 10.47± acre tract in 23-8S-43W, seconded by Gary Koop. Motion carried by unanimous vote of Cory Wall.

**SUBDIVISION EXEMPTION – GERALD PLAUTZ TRUST**

Subdivision Exemption for Gerald Plautz Trust requested by Laurie Plautz in the Southeast Quarter of Section 23, Township 8S, Range 43W a 4.54± acre tract which is a farmstead with single family residence.

Dave Hornung made motion to approve the Subdivision Exemption for the Gerald Plautz Trust for a 4.54± acre tract in 23-8S-43W, seconded by Gary Koop. Motion carried by unanimous vote of Cory Wall.

**SUBDIVISION EXEMPTION – JOE GURLEY**

Subdivision Exemption for Joe Gurley in the Southeast Quarter of Section 13, Township 9S, Range 48W a 4± acre tract for a dwelling.

Dave Hornung made motion to approve the Subdivision Exemption for Joe Gurley, seconded by Gary Koop. Motion carried by unanimous vote of Cory Wall.

**ADMIN MAY FINANCIALS**

The Board of County Commissioners tabled this item.

**REVIEW AUDITOR SUGGESTION FOR FAIR PREMIUMS**

The auditor would like to see another process to paying out the fair premiums. The Board of County Commissioners will look at other methods that could be used.

**ANNEX A/C**

The Board of County Commissioners have received one bid on replacing the A/C at the Annex and are waiting on a second bid.

**AUCTION FRAMED PICTURE FOR EPAWA IN HONOR OF CINDY EASON**

The discussion of this item is tabled until more information is gathered.

**JEFF CURE – COUNTY ATTORNEY WEEKLY MEETING**

Jeff Cure reported to the Board of County Commissioners on court cases. Jeff is adding the table of contents to the Land Use Code and it will be ready for the final review by the Board of County Commissioners before it is posted for the public hearing. He will meet with Kelly Alvarez and Patty Witzel making sure the forms flow with the new Land Use Codes. The Board of County Commissioners had questions about Subdivision Exemption policy if they were not at the Planning Board meetings. One person would be designated to notify the Board of County Commissioners of an approved Subdivision Exemption in the pending 10 day waiting period to allow time for review. Deni Coryell will be leaving on July 15<sup>th</sup>.

The Board of County Commissioners meeting recessed at 12:10 p.m. for lunch.

The Board of County Commissioners was reconvened at 1:00 PM in the Kit Carson County Courthouse Board of County Commissioners Room. Those present were Cory Wall, Gary Koop, Dave Hornung, Paula Weeks, Tom Ridnour, and Susan Corliss.

**TOM RIDNOUR – INSURANCE QUOTES**

Tom Ridnour reported that the Flagler Tower was down today when the ambulance was trying to use the pager. It was determined that the commercial power went off on June 16<sup>th</sup> and has been running on the generator until it ran out of propane and the battery back-ups were drained. Shawn Franz is checking everything out and will installed a padlock to prevent the main power switch from being shut off again.

Tom presented the insurance claim report on the two Sheriff’s vehicles that were damaged. The insurance company is sending money to repair the patrol pickup and rough trade-in value on the K-9 Unit. The Board of County Commissioners and Tom looked at the vehicles to determine the best solution on both vehicles. Bids have been received from C&C Auto Body and Carlin’s Auto Body.

The Board of County Commissioners agreed that there are two options to purchase a new K-9 Unit applying the \$12,473.96 insurance money to the purchase and not repair either vehicle and sell the 2011 Tahoe. The other option would be to fix both vehicles at this time and replace the K-9 Unit in January 2017 if the budget allows.

**KATIE KIRBY – DHS CONTRACTS**

Katie Kirby has been working with individuals from the Colorado Department of Human Services on Kit Carson County’s Process Improvement Plan. There are trainings that are coming up in July: Christa Durblin and Soroya Frank will be attending Home Study Training July 20-22 and Katie Kirby, Helen Kline, Dianna Gilley, and Soroya Frank will be attending a State Budget Class to learn more about the bookkeeping program.

**PURCHASE OF SERVICE CONTRACTS –AMY SEYMOUR**

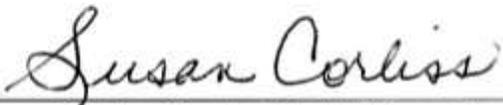
Dave Hornung moved to approve service contract between Kit Carson County Human Services and Amy Seymour to provide child specific SAFE Non-Certified Kinship Home Study for the Lazo home effective June 22 to September 30, 2016 for \$950.00 and .32 per mile, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

Dave Hornung moved to approve service contract between Kit Carson County Human Services and Amy Seymour to provide child specific SAFE Certified Foster Home Study for the Weaver home effective June 22 to July 30, 2016 for \$950.00 and .32 per mile, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

Submitted by: Susan Corliss, County Clerk and Recorder

  
Cory Wall, Chairman

6-29-16  
Date

Attest:  
  
Susan Corliss, County Clerk & Recorder

