

KIT CARSON COUNTY COMMISSIONERS

MINUTES AUGUST 3, 2016

8:00 AM WORK SESSION – INCLUDING CONSENT AGENDA ITEMS
9:00 AM COUNTY FAIR RECAP AND REVIEW
9:00 AM JASON RICHARDSON – GROUNDS
10:00 AM BREANNA LIGHTLE – AMBULANCE REPORT
10:30 AM PAULA WEEKS – CARNIVAL & RODEO TICKET REPORT
~~10:30 AM~~ COMMISSIONER MEETING TO CONVENE
11:00 AM JEFF CURE – COUNTY ATTORNEY – *work session*
1:00 PM CBOE HEARINGS - SAFEWAY PERSONAL PROPERTY
1:30 PM KATIE KIRBY – DHS – WORK SESSION ITEMS
2:00 PM WORK SESSION - BRIDGET TILLITSON - JANITORIAL FOR FAIR
5:00 PM ADJOURN

CONSENT AGENDA:

- Minutes – July 27, 2016
- Accounts Payable

NEW ITEMS:

- CBOE Resolution
- Garry Moore Amusements – Contract 2017 and 2018

PURCHASE ORDERS:

- #251 – VOID
- #252 – C&C Autobody – Sheriff - \$2,927.30 – Accident Repairs

MONTHLY REPORTS:

- Assessor – July
- Treasurer – July
- Clerk – July – *table to next month*

OLD ITEMS:

- Eldon Beechley – Appointment to Fairview Cemetery Board

PERSONNEL ITEMS:

- OT Payout Request
- Doug Miltenberger – New hire Court Security
- Bud Monroe – Department Change

FYI

- For Safeway CBOE hearing they have requested Administrative Denial
 - They plan to take this to the next level with the state BOAA

TABLED

- Contract with Tyler Technologies for Admin Software

BOARD OF EQUALIZATION

Dave Hornung moved to open hearing for Board of Equalization at 1:00 p.m. to review the request of Administrative Denial from Safeway by the Kit Carson County Assessor, seconded by Gary Koop, motion carried by Cory Wall. Those present were Gary Koop, Dave Hornung, Cory Wall, Abbey Mullis, Paula Weeks, and Patty Witzel. Abbey Mullis, Kit Carson County Assessor, reported that Safeway has requested Administrative Denial to pursue the next level with the State BOAA.

RESOLUTION #16-053 SAFEWAY

The Kit Carson County Board of Equalization denies Safeway appeal of the 2015 valuation for assessment of the property identified by Schedule No 20065-P. Dave Hornung moved to sign Resolution #16-053, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday the 3rd day of August, there were present:

- Cory Wall.....Chairman
- Gary KoopCommissioner
- David L. Hornung.....Commissioner
- Patricia A. WitzelDeputy County Clerk
- Paula Weeks.....County Administrator
- Attorney.....Jeff Cure

when the following proceedings, among others, were had and done, to-wit:

BEFORE THE BOARD OF EQUALIZATION OF THE COUNTY OF KIT CARSON, STATE OF COLORADO:

**PETITIONER: SAFEWAY PARCEL/SCHEDULE NUMBER (S): 20065 111 18TH ST
BURLINGTON, CO FURNITURE, MACHINERY EQUIPMENT STORE #2520**

WHEREAS, pursuant to Section 39-8-106, C.R.S. the Kit Carson County Board of Equalization hears appeals from the Kit Carson County Assessor's determinations regarding 2016 valuations for assessments; and

WHEREAS, the Petitioner(s) appealed the Kit Carson County Assessor's determination regarding the 2016 assessed valuation of the above-referenced scheduled number(s) to the Kit Carson County Board of Equalization; and

WHEREAS, a public hearing was scheduled and the Petitioner(s) was notified by mail of the scheduled hearing time, date and location; and

WHEREAS, a public hearing was held before the Board on the date set forth above for the purpose of taking evidence on the appeal; and

WHEREAS, based upon the Petition to the Kit Carson County Board of Equalization and the evidence presented at the hearing, including, the testimony of the parties, and documents submitted, the Board makes the following findings and final decision in this matter:

The Petitioner(s) sent documents for the Petitioner's position: Supermarket News Articles.

The Assessor claims that the proper actual value should be \$199,886.00. The Assessor presented the following testimony and documents in support of the Assessor's position.

The Board finds that the 2016 value placed on the property by the Assessor is correct, and accepted the value of \$199,886.00, as determined in accordance with applicable Colorado Statutes and the Division of Property Taxation's Guidelines.

NOW, THEREFORE, BE IT RESOLVED that the Kit Carson County Board of Equalization denies Petitioner's appeal from the Kit Carson County Assessor's determination of the 2016 valuation

Petitioner's appeal from the Kit Carson County Assessor's determination of the 2016 valuation for assessment of the property identified by Schedule No. above, for the reasons stated above. This denial of the appeal is the Board's final action, effective immediately.

DONE THIS 3rd day of August, 2016, at Burlington, Colorado.

Motion made by David Hornung, seconded by Gary Koop
motion carried by unanimous vote of Cory Wall.

Board of County Commissioners

By: Cory Wall
Cory Wall, Chairman

By: Gary Koop
Gary Koop, Commissioner

By: David L. Hornung
David L. Hornung, Commissioner

ATTEST:

Patricia A. Witzel
Patricia A. Witzel, Deputy County Clerk



STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

I, Patricia A. Witzel, Deputy County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 3rd day of August, 2016.

Patricia A. Witzel
Patricia A. Witzel, Deputy County Clerk



The Kit Carson County Board of Equalization was adjourned at 1:10 p.m.

The Board of County Commissioners meeting was called to order by Chairman Cory Wall at 1:10 P.M. at the Kit Carson County Courthouse Commissioners' Room. The Pledge of Allegiance was recited. Those present were Gary Koop, Dave Hornung, Cory Wall, Paula Weeks, and Patty Witzel.

CONSENT AGENDA

The following items were reviewed by the Board of County Commissioners: Minutes of July 27, 2016, and Accounts Payables.

Dave Hornung moved to approve minutes of July 27, 2016, and to pay the Accounts Payables, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

GARRY MOORE AMUSEMENTS – CONTRACT 2017 AND 2018

The Board of County Commissioners negotiated with Garry Moore Amusements for a two year contract beginning on July 24 through July 29, 2017, with 20% of the all gross sales going to Kit Carson County with a guarantee of \$4,000 paid to carnival upon arrival. The carnival may be open Monday – Saturday at the discretion of GMA but must open Wednesday – Saturday evening (5:00 p.m. to 11:00 p.m. MST).

Dave Hornung moved to approve Event Agreement with Garry Moore doing business as Garry Moore Amusements for the 2017 and 2018 Kit Carson County Fair & Pro Rodeos, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

PURCHASE ORDERS:

#251 – VOID

#252 – C&C AUTOBODY

Gary Koop moved to approve Purchase Order #252 for the Sheriff Department to C & C Auto body for Patrol Pickup Repairs Invoice #1336 in the amount of \$2,927.30, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

#253-EWS-STEEL AGGREGATE LLC

Gary Koop moved to approve Purchase Order #253 for Road & Bridge Improvement Department to EWS-Steel Aggregate LLC for ½” cover coat aggregate “chips” and transportation in the amount of \$11,966.80, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

#254-JOHN STANLEY PAINTING

Gary Koop moved to approve Purchase Order #254 for Road and Bridge District #3 to John Stanley Painting for repairs in the amount of \$15,000.00, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

ASSESSOR – JULY REPORT

The Board of County Commissioners reviewed the Assessor's July 2016 Report.

Dave Hornung moved to accept the Assessor's July 2016 Report, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

PUBLIC TRUSTEE – JULY REPORT

Pam Mills submitted the Public Trustee Report ending July 2016 for the Board of County Commissioners to review:

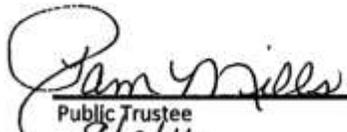


Pamela J. Mills Treasurer/Public Trustee

TO THE HONORABLE BOARD OF COUNTY COMMISSIONERS
KIT CARSON COUNTY COLORADO
PUBLIC TRUSTEE FEES PAID TO PUBLIC TRUSTEE

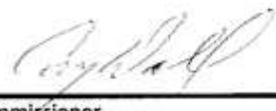
Month Ending July 2016

PUBLIC TRUSTEE FEES	Fee	Quantity	Total
Foreclosures	\$150.00	1	\$150.00
PT Deeds	\$30.00	2	\$60.00
Withdrawals	\$35.00	0	\$0.00
Admin Withdrawals	\$50.00	0	\$0.00
Intent to Cure	\$15.00	0	\$0.00
Cure of Default	\$35.00	0	\$0.00
Redemption	\$30.00	0	\$0.00
Releases of Deed of Trust	\$15.00	33	\$495.00
Total PT Fees for July 2016			\$705.00



 Public Trustee
 8/2/16

 Date



 Commissioner
 8/3/16

 Date

Dave Hornung moved to approve the Public Trustee Report ending July 2016, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

ELDON BEECHLEY – APPOINTMENT TO FAIRVIEW CEMETERY BOARD

The Board of County Commissioners received a letter of acceptance from Eldon Beechley to fill the Fairview Cemetery Board until November 13, 2020, after the passing of David Statler.

Dave Hornung moved to appoint Eldon Beechley to the Fairview Cemetery Board to fill the term ending November 13, 2020, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

ORANGE SHEETS

The Board of County Commissioners reviewed Orange Sheets for Doug Miltenberger, Bud Monroe, John Dodson, Marlee Taylor, and Bridgett Tillitson.

Gary Koop moved to approve the New Hire Orange Sheet for Doug Miltenberger to Sheriff Department – Court Security at Grade 28 Step 0 receiving \$13.46/hr – Annual Salary \$28,000.00/yr. that is full time with benefits as Non-Exempt; the effective date is August 8, 2016, with a 6 month probation period ending on February 8, 2017, which will be Eligible for a February 10, 2017, Raise, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

Gary Koop moved to approve the Job Change Orange Sheet for Bud Monroe to Sheriff Department - Jail at Grade 26 Step 5 receiving \$12.74/hr – Annual Salary \$26,500.00/yr. that is full time with benefits as Non-Exempt; the effective date is August 1, 2016, which will be Eligible for a Jan 1 Raise, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

Gary Koop moved to approve Orange Sheet for John Dodson as Ambulance Volunteer starting at EMT-Basic \$0.97 per hour Call Pay, Run Pay of \$85.00, Other Pay Weekend/Holiday \$50.00 and Year End Bonus Pay with effective date August 1, 2016, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

Dave Hornung moved to approve Orange Sheet for Maralee Taylor as Ambulance Volunteer starting at EMT Basic/IV \$1.05 per hour Call Pay, Run Pay of \$100.00, Other Pay Weekend/Holiday \$50.00 and Year End Bonus Pay with effective date June 1, 2016, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

Gary Koop moved to approve the Salary Adjustment/Raise Orange Sheet for Bridgett Tillitson in Grounds & Buildings Department at Grade 28 Step 25 receiving \$13.58/hr – Annual Salary \$28,250.00/yr. that is full time with benefits as Non-Exempt; the effective date is August 1, 2016, which will be Eligible for a Jan 1 Raise, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

2016 EMPG SPECIAL PROJECT GRANT APPLICATION-EMERGENCY MANAGEMENT-DELLA CALHOON

Della Calhoon presented the EMPG Special Project Grant Application for the NOAA Weather Station located north of Bethune for the Board of County Commissioners to review.

Dave Hornung moved to approve 2016 EMPG Special Project Grant Application for \$9,800.00 budget, with a 50-50% Award and Match of \$4,900.00 each for the NOAA weather VHF transmitters upgrade, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

LETTER-ANN ROSALES (PIP)

Dave Hornung moved to approve letter to Ann Rosales in response to the Performance Improvement Plan (PIP) for Human Services Child Welfare, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

TYLER TECHNOLOGIES INC. SOFTWARE SERVICE AGREEMENT

Dave Hornung moved to approve the annual subscription fee for software service agreement for the General Ledger/Budget, Accounts Payable, Payroll, (2-4 Users) and Capital Assets (1 User) with Tyler Technologies Inc. for a 5-year contract for the Admin Office in the amount of \$6,853.00 per year, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

I, Patricia A. Witzel, Deputy County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 3rd day of August, 2016.

Patricia A. Witzel
Patricia A. Witzel, Deputy County Clerk



The Board of County Commissioners meeting adjourned at 4:30 p.m.

Submitted by: Patty Witzel, Deputy County Clerk and Recorder

Cory Wall
Cory Wall, Chairman

8-10-16
Date

Attest:

Susan Corliss
Susan Corliss, County Clerk & Recorder

