

# KIT CARSON COUNTY COMMISSIONERS

## MINUTES AUGUST 24, 2016

8:00 AM WORK SESSION – INCLUDING CONSENT AGENDA ITEMS  
10:00 AM ABBEY MULLIS – ASSESSOR – SIGN ABSTRACT OF ASSESSMENT  
10:30 AM COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE  
11:00 AM JEFF CURE – COUNTY ATTORNEY - *work session*

- CHRISTA MANN WITH INVENERGY - REGARDING ROAD USE PERMITS

1:00 PM DAWN JAMES – PUBLIC HEALTH  
5:00 PM ADJOURN

### CONSENT AGENDA:

- Minutes – August 17, 2016
- Accounts Payable
- Payroll

### NEW ITEMS:

- CCI Steering Committee member appointment
- IGA for the Flagler Fire District to be part of the General Election
- Propane Prepaid Contract – Due August 26th

### PURCHASE ORDERS:

- #260 – Cobitco – Road & Bridge - \$117,239.56 – Asphalt & Spread
- #261 – Complete Wireless – Emergency Management - \$9,800.00 – NOAA Weather Station (Grant Funds)

### MONTHLY REPORTS:

#### OLD ITEMS:

- Review Overtime Payout agreement for Fair Office

#### PERSONNEL ITEMS:

- Judi Mitchek – Extension of employment

#### FYI

- 800 mgz radio batteries
- Invenergy phone call

#### TABLED

The Kit Carson County Board of Equalization meeting was called to order by Chairman Cory Wall at 10:22 AM at the Kit Carson County Courthouse Commissioners' Room. The Pledge of Allegiance was recited. Those present were Gary Koop, Dave Hornung, Cory Wall, Abbey Mullis, Paula Weeks, and Susan Corliss.

### ABBIEY MULLIS – ASSESSOR – SIGN ABSTRACT OF ASSESSMENT

Abbey Mullis presented the Abstract of Assessment (CRS 39-5-123) for the Colorado Department of Local Affairs Division of Property Taxation.

Dave Hornung moved to sign the Abstract of Assessment, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

The Kit Carson County Board of Equalization was adjourned at 10:45 a.m.

August 24, 2016

Public Health Agenda

*This Agenda is subject to addition/correction & final approval.*

#### Financials:

- NA

#### Action Items:

- \$3k additional funding for EPR due to Zika virus, no amendment
- CHAPS went from \$5k to \$25k.

#### Personnel update:

- Orange Sheet for Judi Mitchek

#### Purchase Order approval:

#### Information:

#### Other:

- General information sharing

The Board of Public Health was called to order by Chairman Cory Wall at 12:55 PM in the Kit Carson County Commissioners' Meeting Room. Those present were Cory Wall, Gary Koop, Dave Hornung, Dawn James, Paula Weeks, and Susan Corliss.

#### **ADDITIONAL FUNDING FOR EPR DUE TO ZIKA VIRUS**

Kit Carson County will be receiving \$3,000 of additional funding in EPR due to the Zika virus. There will not be an amendment to the contract at this time, but these funds will be added to the budget as directed.

#### **CHAPS – ADDITIONAL FUNDING**

The Colorado Health Assessment and Planning System (CHAPS) has a new Statement of Work for the project to support population health improvement and capacity to address chronic disease prevention by ensuring accomplishment of local public health assessment and planning. Kit Carson County Health and Human Services will carry out public health improvement activities in accordance with the 2008 Public Health Act by following guidance outlined in the CHAPS. The goal is to promote chronic disease prevention, in the areas of depression, obesity, tobacco use prevention, and more.

Dave Hornung moved to approved the CHAPS Statement of Work Federal Funds number CFDA #93.758 in the amount of \$25,000.00 effective October 1, 2016 through September 30, 2017, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

#### **ORANGE SHEETS – HHS**

The Board of County Commissioners reviewed an Orange Sheet for an extension of employment for Judi Mitchek.

Dave Hornung moved to approve the extension of employment for Judi Mitchek for Public Health in Prenatal 0.13, Family Planning 0.13, and WWC 0.14 at \$30.00 per hour for no more than 16 hours per week for a total wage of \$12,480.00 as a Part Time Employee effective date of July 1, 2016, ending on June 30, 2017 seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

#### **PURCHASE ORDERS:**

##### **#PO263 – SANOFI**

Dave Hornung moved to approve Purchase Order #263 for Public Health to Sanofi for Immunizations of Tubersol at \$125.44 and Adacel at \$686.64 for a total of \$812.08, seconded by Gary Koop. The motion was carried by unanimous vote of Cory Wall.

##### **#PO264 – PFIZER**

Dave Hornung moved to approve Purchase Order #264 for Public Health to Pfizer for Prevnar Immunizations for a total of \$3,191.50, seconded by Gary Koop. The motion was carried by unanimous vote of Cory Wall.

##### **#PO265 – GSK**

Dave Hornung moved to approve Purchase Order #265 for Public Health to GSK for Immunizations of Menveo at \$976.80, Kinrix at \$951.00, Pediarix at \$1,364.40, and Infarix at \$195.13 for a total of \$3,487.33, seconded by Gary Koop. The motion was carried by unanimous vote of Cory Wall.

##### **#PO266 – MERCK**

Dave Hornung moved to approve Purchase Order #266 for Public Health to Merck for Immunizations of Proquad at \$3,597.50, Gardisil9 at \$1,706.26, and Pedivax Hib at \$472.54 for a total of \$5,776.30, seconded by Gary Koop. The motion was carried by unanimous vote of Cory Wall.

Dave Hornung moved to adjourn the Board of Public Health meeting at 1:27 PM, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

The Board of County Commissioners meeting was called to order by Chairman Cory Wall at 1:30 PM at the Kit Carson County Courthouse Commissioners' Room. Those present were Gary Koop, Dave Hornung, Cory Wall, Paula Weeks, and Susan Corliss.

### **CONSENT AGENDA**

The following items were reviewed by the Board of County Commissioners: Minutes of August 17, 2016, Payroll and Accounts Payables.

Dave Hornung moved to approve minutes of August 17, 2016, and to pay the Accounts Payables and Payroll, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

### **CCI STEERING COMMITTEE MEMBER APPOINTMENT**

The Colorado Counties, Inc. will have their Legislative Committee meeting on October 14, 2016, at 10:00 a.m. The Board of County Commissioners discussed the appointment of this position. Gary Koop will serve on the CCI Legislative Committee with Cory Wall as the appointed alternate.

### **IGA FOR THE FLAGLER FIRE DISTRICT**

Susan Corliss, County Clerk and Recorder, presented the IGA between Kit Carson County and the Flagler Fire District for the Coordinated General Election. The Flagler Fire District will have a question on the ballot.

Dave Hornung moved to sign the IGA with the Flagler Fire District for the upcoming Coordinated General Election, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

### **PROPANE PREPAID CONTRACT**

The Board of County Commissioners reviewed the Stratton Equity CO-OP Propane Prepaid Contract for 2016-2017. The prepaid rate will be \$0.99 per gallon with a requirement of delivery by May 31, 2017; the contract must be returned by August 26, 2016.

The Board of County Commissioners will not be signing up for the Prepaid Program.

### **PURCHASE ORDERS:**

#### **#260 – COBITCO**

Gary Koop moved to approve Purchase Order #260 for Road & Bridge to Cobitco for chip and seal for a total of \$117,239.56, seconded by Dave Hornung. The motion was carried by unanimous vote of Cory Wall.

#### **#261 – COMPLETE WIRELESS**

Gary Koop moved to approve Purchase Order #261 for the Bethune Tower to Complete Wireless for NOAA Weather Station for a total of \$9,800.00 which will have grant funding of \$4,800.00, seconded by Dave Hornung. The motion was carried by unanimous vote of Cory Wall.

#### **#262 – COMPLETE WIRELESS**

Dave Hornung moved to approve Purchase Order #262 for Emergency Management to Complete Wireless for 6 Lithium Batteries for the 800 mgz radios for a total of \$698.00, seconded by Gary Koop. The motion was carried by unanimous vote of Cory Wall.

#### **#267 – BINDER LIFT**

Gary Koop moved to approve Purchase Order #267 for Ambulance Department to Binder Lift for 2 Binder Lifts for a total of \$1,157.90, seconded by Dave Hornung. The motion was carried by unanimous vote of Cory Wall.

**REVIEW OVERTIME PAYOUT AGREEMENT FOR FAIR OFFICE**

The Board of County Commissioners reviewed the overtime of employees. There will be a clause as a part of the financial policy in the future.

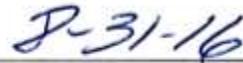
**BREANNA LIGHTLE – RESIGNATION LETTER**

The Board of County Commissioners personally received Breanna Lightle’s resignation letter as Director of the Ambulance Service as of Friday, September 9, 2016. This position will be advertised locally and within the EMT publications as well. Nicole Richards will be named as the Interim Director of the Ambulance Department until the position is officially hired.

The Board of County Commissioners meeting adjourned at 2:20 p.m.

Submitted by: Susan Corliss, County Clerk and Recorder

  
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Cory Wall, Chairman

  
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Date

Attest:

  
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Susan Corliss, County Clerk & Recorder

