

KIT CARSON COUNTY COMMISSIONERS

MINUTES AUGUST 31, 2016

8:00 AM WORK SESSION – INCLUDING CONSENT AGENDA ITEMS
10:30 AM COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE
11:00 AM JEFF CURE – COUNTY ATTORNEY – INVENERGY
12:00 PM LUNCH
1:00 PM BREANNA LIGHTLE – EMS TRAINING
1:30 PM KATIE KIRBY – SOCIAL SERVICES - PERSONNEL
5:00 PM ADJOURN

CONSENT AGENDA:

- Minutes – August 24, 2016
- Accounts Payable

NEW ITEMS:

- Landfill – Waste tire price increase

PURCHASE ORDERS:

- #268 – Department of Finance – Sheriff - \$2,000.00 – Flynn Training Academy
- #269 – Tyler Technologies, Inc. – Administration - \$6,253.00 – User fees for August 2016-2017
- #270 – Aloft Hotels – WIC Public Health - \$954.00 – Breast Feeding Conference
- #271 – Complete Wireless – Sheriff’s Dispatch - \$18,600.00 – Annual Service Agreement

ANNUAL REPORTS:

- Employers Unity

MONTHLY REPORTS:

- August VSO Report

OLD ITEMS:

PERSONNEL ITEMS:

- Charles Crisp – Retirement
- Department Change – Wage Change – Breanna Lightle
- Department Change – Wage Change – Chelsea Flynn
- Ambulance Personnel question

FYI

- Fair Advertising Expenses
- Tuesday, September 20, noon, meeting with Hospital
- 2017 Fair Concert

TABLED

The Board of Public Health was called to order by Chairman Cory Wall at 10:30 AM in the Kit Carson County Commissioners’ Meeting Room. The Pledge of Allegiance was recited. Those present were Cory Wall, Gary Koop, Dave Hornung, Doug Satterly, Paula Weeks, and Susan Corliss.

PURCHASE ORDERS:

PO #270 – ALOFT HOTELS

Dave Hornung moved to approve Purchase Order #270 for Public Health – WIC to Aloft Hotels for Breast Feeding Conference for a total of \$954.00, seconded by Gary Koop. The motion was carried by unanimous vote of Cory Wall.

DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT – STD/HIV

The Board of County Commissioners reviewed the STD/HIV Contract #17 FHHS 93142 effective from January 1, 2017 to December 31, 2021. The purpose of the contract is to provide medication for sexually transmitted infections for low income clients of the community who cannot afford the medication. The medication will be provided by the state at no cost to Kit Carson County Public Health. There are no funds with this contract.

Gary Koop moved to sign the STD/HIV Contract #17FHHS 93142 with the Colorado Department of Public Health and Environment, second by Cory Wall. The motion passed with Dave Hornung voting against it.

Dave Hornung moved to adjourn the Board of Public Health meeting at 10:32 PM, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

The Board of County Commissioners meeting was called to order by Chairman Cory Wall at 10:35 AM at the Kit Carson County Courthouse Commissioners' Room. Those present were Gary Koop, Dave Hornung, Cory Wall, Paula Weeks, and Susan Corliss.

CONSENT AGENDA

The following items were reviewed by the Board of County Commissioners: Minutes of August 24, 2016, and Accounts Payables.

Dave Hornung moved to approve minutes of August 24, 2016, and to pay the Accounts Payables, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

ORANGE SHEETS – LIGHTLE AND FLYNN

The Board of County Commissioners reviewed Orange Sheets for Chelsea Flynn and Breanna Lightle for the Sheriff Department.

Gary Koop moved to approve the New Hire Orange Sheet for Breanna Lightle in the Sheriff Department in the Dispatch as a Step 28 Grade 0 at \$13.46 for an Annual Salary of \$28,000.00 effective September 9, 2016, with the trial period ending February 10, 2017, as a Non-Exempt, full time with benefits employee that is ineligible for January 1 raise, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

Gary Koop moved to approve the Department Change Orange Sheet for Chelsea Flynn in the Sheriff Department as a Step 30 Grade 5 at \$14.66 for an Annual Salary of \$30,500.00 effective September 9, 2016, with the trial period ending February 10, 2016, as a Non-Exempt, full time with benefits employee, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

VETERAN LETTER - TAYLOR

The Board of County Commissioners signed a letter of condolence for the family of Lawrence Lavern Taylor as a Kit Carson County Military Veteran.

16-056

RESOLUTION TO ADOPT A NEW FEE CHARGE FOR KIT CARSON COUNTY LANDFILL FOR WASTE TIRE DISPOSAL

The Kit Carson County Landfill would like to adopt a new fee charge for bulk tires received at the Landfill, due an increase from the vendor, Resource Management Company, Inc. The current fee is \$140 per ton which needs to be raised to \$160 per ton to accommodate the vendor increase.

Gary Koop moved to approve Resolution 16-056 to raises the bulk tire fee to \$160 per ton at the Kit Carson County Landfill effective August 31, 2016, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday the 31st day of August, 2016, there were present:

- Cory Wall..... Chairman
- Gary Koop Commissioner
- Dave Hornung.....Commissioner
- Susan CorlissCounty Clerk
- Paula WeeksAdministrator
- Jeff CureAttorney

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO ADOPT A NEW FEE CHARGE FOR KIT CARSON COUNTY LANDFILL FOR WASTE TIRE DISPOSAL

WHEREAS, Kit Carson County Landfill would like to adopt a new fee charge for bulk tires received at the Landfill, due an increase from the vendor, Resource Management Company, Inc; and,

WHEREAS, the current fee was \$140.00 per ton and needs to be raised to \$160.00 per ton;

NOW THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County that this resolution is adopted.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION IS EFFECTIVE IMMEDIATELY THIS 31st day of August, 2016.

DONE THIS 31st day of August, 2016, at Burlington, Colorado.

Motion made by Gary Koop, seconded by Dave Hornung, Motion carried by unanimous vote of Cory Wall.

Board of County Commissioners

By: Cory Wall
Cory Wall, Chairman

By: Gary Koop
Gary Koop, Commissioner

By: Dave Hornung
Dave Hornung, Commissioner

ATTEST:

Susan Corliss
Susan Corliss, County Clerk



STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

I, Susan Corliss, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 31st day of August, 2016.

Susan Corliss
Susan Corliss, County Clerk



VSO REPORT

The VSO August Report was presented to the Board of County Commissioners to be reviewed. There were 3 telephone calls, 2 office visits, 1 community event, 2 state benefits and 2 DD-214 requests with a total of \$500.00 in salary on the report.

Gary Koop moved to approve VSO August Report, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

AS&G ASPHALT PAVING BID – ANNEX PARKING LOT

The Board of County Commissioners reviewed the bid from AS&G Asphalt Paving to seal the Annex parking lot at a cost of \$5,967.00. It was also recommended that the parking lot be sealed every two to three years for best maintenance practice.

Dave Hornung moved to accept to AS&G Asphalt Paving to seal the Annex parking lot, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

PURCHASE ORDERS:

PO #268 – DEPARTMENT OF FINANCE

Gary Koop moved to approve Purchase Order #268 for Sheriff to the Department of Finance for Chelsea Flynn to attend the Training Academy for a total of \$2,000.00, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

PO #269 – TYLER TECHNOLOGIES, INC.

Gary Koop moved to approve Purchase Order #269 for Administration to Tyler Technologies, Inc. for User Fees for August 2016-2017 for a total of \$6,853.00, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

PO #271 – COMPLETE WIRELESS

Gary Koop moved to approve Purchase Order #271 for Sheriff's Department - Dispatch to Complete Wireless for Annual Service Agreement for a total of \$18,600.00, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

PO #272 – AS&G ASPHALT PAVING

Dave Hornung moved to approve Purchase Order #272 for Grounds & Buildings to AS&G Asphalt Paving for sealing the Annex parking lot for a total of \$5,967.00, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

KIT CARSON COUNTY VEHICLE TITLES SOLD

1992 GMC PK VIN - 1GTGK24K1NE539947 Grounds & Buildings

Dave Hornung moved to sign the title of the pickup that was taken to the Flock Auction, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

2017 FAIR CONCERT

Dave Hornung moved to send a priority list to Upper Deck Concerts for the 2017 Kit Carson County Fair & Pro Rodeo Saturday night concert, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

JEFF CURE – COUNTY ATTORNEY – INVENERGY

The Board of County Commissioners met with Krista Mann and Ben Turner from Invenergy along with Jeff Cure and Kelly Alvarez to discuss with the current application from Invenergy. Jeff and Kelly went over some suggested changes or updates to the application that would make it easier to follow. Krista agreed that some of the supplements could be brought to the September Planning Commission Meeting. There is additional acreage in the plan than was indicated with the application, so Invenergy will send the \$386 needed for the permit. Invenergy will send letters to the adjacent landowners of the project and Kelly will post the public notice in The Burlington Record and The Flagler News within the week to meet the required 14 days prior to the hearing deadline. The notices will include that there is a possible maximum of 40 turbines with potentially 80 megawatts in the project south of Flagler. It was brought to the attention of Invenergy that there will be additional costs to cover the legal and staff time needed by Kit Carson County.

The Board of County Commissioners recessed for lunch at 12:15 PM.

The Board of County Commissioners meeting was reconvened at 1:05 PM at the Kit Carson County Courthouse Commissioners' Room. Those present were Gary Koop, Cory Wall, Dave Hornung, Paula Weeks, and Susan Corliss.

BREANNA LIGHTLE – EMS TRAINING

Breanna presented a request from Lynette Richards to attend the EMT – Intermediate training.

Dave Hornung moved to sign the EMT-Intermediate Training Agreement with Lynette Richards to cover the tuition with the agreement that she works for Kit Carson County Ambulance Service for an additional two years, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

The specs for the ambulance bid was posted to the website yesterday and will remain there for an additional two weeks per policy. Breanna has been working on the paperwork for the life packs that will have a 50% state match funding. The total of the bill is \$66,000.00 which will be less than originally quoted.

The position of the Director of the Ambulance Service will be posted on the Colorado EMS state-wide email as well as locally.

Executive Session:

BOARD OF COUNTY COMMISSIONERS EXECUTIVE SESSION UNDER CRS 24-6-402 (4)(b) MOTION TO GO INTO EXECUTIVE SESSION AT 1:24 AM WAS MADE BY DAVE HORNUNG, SECONDED BY GARY KOOP. THE MOTION WAS CARRIED BY UNANIMOUS VOTE BY CORY WALL.

MOTION TO COME OUT OF EXECUTIVE SESSION AT 2:29 PM WAS MADE BY DAVE HORNUNG, SECONDED BY GARY KOOP. THE MOTION WAS CARRIED BY UNANIMOUS VOTE BY CORY WALL.

DELLA CALHOON - OEM

Della presented the Kit Carson County Hazard and Vulnerability Assessment Tool that assesses the probability and impact of possible hazards in categories of Natural, Technological, Human and Hazardous Materials. During the presentation, the Board of County Commissioners and Della made a few changes.

ANNEX LOCKS BID

Dave Hornung moved to accepted the bid from Borchert Locksmith to rekey five locks at the Annex Building at a cost \$1,115.00, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

The Board of County Commissioners meeting adjourned at 3:30 p.m.

Submitted by: Susan Corliss, County Clerk and Recorder



Cory Wall, Chairman

9-7-16

Date

Attest:


Susan Corliss, County Clerk & Recorder

