

KIT CARSON COUNTY COMMISSIONERS

MINUTES SEPTEMBER 21, 2016

8:00 AM	INVENERGY
8:30 AM	WORK SESSION – INCLUDING CONSENT AGENDA ITEMS
10:00 AM	EXECUTIVE SESSION
10:30 AM	COMMISSIONER MEETING TO CONVENE
11:00 AM	JEFF CURE – COUNTY ATTORNEY
11:30 AM	SHERI RIDER - EVALUATE 2016 ROYALTY PROGRAM
12:00 PM	LUNCH
1:00 PM	SHERIFF TOM RIDNOUR - 2017 BUDGET WORK SESSION
1:30 PM	DELLA CALHOON – OEM DRAFT BUDGET
2:00 PM	PAM MILLS – 2017 DRAFT BUDGET AND ICM DISCUSSION
2:30 PM	PAULA WEEKS – 2017 DRAFT BUDGET – ADMIN AND IT
5:00 PM	ADJOURN

CONSENT AGENDA:

- Minutes – September 14, 2016
- Accounts Payable

NEW ITEMS:

- 2017 CHP Package – Employer Options

PURCHASE ORDERS:

- #281 – Sanofi – Public Health - \$1,049.09 – Vaccine
- #282 – Wagener – Road & Bridge - \$50,179.21 – Grader Repair
- #283 – Borchert Locksmith – Grounds & Buildings \$1,115.00 – Lock/key change Annex

MONTHLY REPORTS:

- Assessor August Report
- August Financials

OLD ITEMS:

- Bid for Jail Lights
- ICM Discussion – Institutional Capital Management

PERSONNEL ITEMS:

- Choice Insurance
- Part time employee benefits
- Nicole Richards – Job change/wage change request

FYI

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TABLED

The Board of County Commissioners meeting was called to order at 8:15 AM at the Kit Carson County Courthouse Commissioners' Room. Those present were Gary Koop, Cory Wall, Dave Hornung, Jeff Cure, Paula Weeks, Kayla Byers, Jake Zambrano, Andy Spielman, Krista Mann, Jerry Kelly, Erin Degutis, Ashley R. Valdez, Susan Innis, Abby Kirkbride, and Susan Corliss.

INVENERGY

The Board of County Commissioners met representatives from Invenergy – Krista Mann, Wilmer Hale – Andy Spielman, Kayla Byers, and Jake Zambrano, Xcel Energy – Erin Degutis, Ashley R. Valdez, Susan Innis, and Brownstein – Abby Kirkbride. Dave Hornung informed the group that county landfill policy is that trash coming from outside the county is double the fee. There are two gravel pits in that part of the county if they would like additional information on them. Krista mentioned that they have received calls from several possible sources of gravel. Cory Wall reminded the group that the Board of County Commissioners would like to have anything that involves Kit Carson County be kept separate from the other counties. This would save time for the county attorney and county staff.

Dave Hornung moved to conditionally approve Rush Creek Wind Energy II LLCs completion of Phase I of the conditional use development permit process and authorizing the applicant to proceed with Phase II and submit required pre-construction materials, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

JEFF CURE – COUNTY ATTORNEY

Jeff Cure updated the Board of County Commissioners on the current items. Jeff was asked to present any changes he may have for the budget.

The Board of County Commissioners recessed for work session at 8:45 a.m.

DAVE HORNUNG MOVED TO GO INTO EXECUTIVE SESSION BOARD OF COUNTY COMMISSIONERS AT 10:00 AM UNDER CRS 24-6-402 (4) (f) (I)&(II), SECONDED BY GARY KOOP. THE MOTION WAS CARRIED BY UNANIMOUS VOTE BY CORY WALL. This meeting was electronically recorded.

DAVE HORNUNG MOVED TO COME OUT OF EXECUTIVE SESSION AT 10:20 AM, SECONDED BY GARY KOOP. THE MOTION WAS CARRIED BY UNANIMOUS VOTE BY CORY WALL.

The Board of County Commissioners reconvened at 10:40 AM.

CONSENT AGENDA

The following items were reviewed by the Board of County Commissioners: Minutes of September 14, 2016, and Accounts Payables.

Dave Hornung moved to approve minutes of September 14, 2016, and to pay the Accounts Payables, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

NICOLE RICHARDS – JOB CHANGE/WAGE CHANGE REQUEST

Dave Hornung moved to approve Ambulance Promotion Job Change Orange Sheet for Nicole Richards at Grade 32 Step 0 receiving \$15.38/hr – Annual Salary \$32,000.00/yr. that is full time with benefits as Non-Exempt; the effective date is October 1, 2016 with the Trial Period Date ending on March 1, 2017, which is eligible for a raise on January 1, 2017, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

PURCHASE ORDERS

Purchase Order #281

Gary Koop moved to approve Purchase Order #281 for the Public Health to Sanofi Invoice #2089 for Pneumo Vaccine for a total of \$1,049.09, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

Purchase Order #282

Gary Koop moved to approve Purchase Order #282 for the Road & Bridge District 1 to Wagner Invoice # S06W0744524 for Grader Repairs for a total of \$50,179.21, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

Purchase Order #283

Gary Koop moved to approve Purchase Order #283 for the Grounds & Building to Borchert Locksmith for Lock/key change at the Annex for a total of \$1,115.00, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

SUBDIVISION EXEMPTION – JUDY WINICK

Subdivision Exemption for Judy Winick in the South half Southwest quarter of Section 3, Township 11S, Range 46W. The 15.35 tract is being retained for dry land farming.

Dave Hornung made motion to approve the Subdivision Exemption for Judy Winick, seconded by Gary Koop. Motion carried by unanimous vote of Cory Wall.

ASSESSOR AUGUST REPORT

The Board of County Commissioners reviewed the Assessor’s August 2016 Report.

Dave Hornung moved to accept the Assessor’s August 2016 Report, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

AUGUST FINANCIALS

The Board of County Commissioners approved the August.

BID FOR JAIL LIGHTS

The jail lights project was tabled to the next meeting.

CHOICE INSURANCE

Paula Weeks presented information from Choice Insurance. The Board of County Commissioners agreed that Choice Insurance could be offered to employees that are interested but there will not be a requirement to meet with the representative.

PART TIME EMPLOYEE BENEFITS

Paula Weeks indicated that part-time employees could have county paid life insurance if they work at least 24 hours per week. The Board of County Commissioners will take these under consideration for reorg.

SOCIAL MEDIA ADVERTISING

Dave Hornung moved to set up a government social media account on Facebook to advertising job openings and other county wide announcements, this will not change the county policy about allowing social media on county computers during business hours, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

COUNTY HEALTH INSURANCE

Dave Hornung moved to continue with the same policies as last year, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall. There will not be a card or policy number change by continuing with these policies.

SHERI RIDER - EVALUATE 2016 ROYALTY PROGRAM

Sheri Rider shared that the overlap of the Royalty program for 2016 and 2017 has had problems attending events. The Board of County Commissioners indicated that all should have

the opportunity to attend all events they are wanting to, including that both can be at events since it is the only opportunity for both 2016 and 2017 Royalty. There have been businesses that have approached Sheri that would like to be sponsor the chaps and jackets for the 2017 Royalty. The Board of County Commissioners approved the additional sponsorships as long as the Royalty were not soliciting as per the rules. Tucker Louthan will be making the chaps this year.

The Board of County Commissioners appointed Sheri Rider as the 2017 Fair Royalty Director.

Dave Hornung moved to pay the veterinary bill for a horse used for the Royalty program, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall. Noting that per 2017 rules that horse agreements are between the owner and person borrowing the horse.

The Board of County Commissioners recessed for lunch at 12:00 p.m.

The Board of County Commissioners meeting was reconvened at 1:00 PM at the Kit Carson County Courthouse Commissioners' Room. Those present were Gary Koop, Cory Wall, Dave Hornung, Paula Weeks, Tom Ridnour, Lisa Belden, and Susan Corliss.

SHERIFF TOM RIDNOUR - 2017 BUDGET WORK SESSION

Lisa Belden, Victims Advocate Director, presented requests for the 2017 Victim Assistance Department. Lisa presented the 2017 VALE Grant application for approval.

Dave Hornung moved to sign the 2017 VALE Grant Application requesting \$17,293.00, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

Sheriff Tom Ridnour presented requests for the Sheriff, Jail, Useful Public Service, Communications Center, Emergency Comm Towers, Court Security, and E-911.

DELLA CALHOON – OEM DRAFT BUDGET

Della Calhoon presented the proposed budget requests for the Emergency Management Department. The Board of County Commissioners asked that the two recently added telephone lines added to the Ambulance Building be turned off, since there was not a formal request for these and only a need in an emergency.

PAM MILLS – 2017 DRAFT BUDGET AND ICM DISCUSSION

Pam Mills presented the proposed budget requests for the Treasurer's Office and Public Trustee.

The Board of County Commissioners reviewed the HUTF Tax Report for September that Pam presented.

PAULA WEEKS – 2017 DRAFT BUDGET – ADMIN AND IT

Paula Weeks presented the proposed budget requests for the Administrator and IT Departments. The Board of County Commissioners agreed that beginning in 2017 that no departments will be charged for IT services provided by the county IT.

SUSAN CORLISS – 2017 DRAFT BUDGET – CLERK, ELECTIONS, & ERT

Susan Corliss presented the proposed budget requests for the Clerk and Recorder's Office, Elections Department, and requested a new department for the Electronic Technology Fund.

AMBULANCE BID

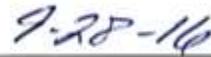
Rob Handley addressed concerns with the bid request for the 2017 ambulance grant. The Chevy chassis may reach the weight limits when it is loaded. The Board of County Commissioners will discuss this with Nicole Richards before accepting a bid or reopening the bid process.

The Board of County Commissioners meeting adjourned at 4:25 p.m.

Submitted by: Susan Corliss, County Clerk and Recorder

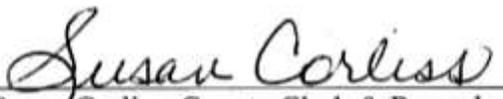


Cory Wall, Chairman



Date

Attest:



Susan Corliss, County Clerk & Recorder

