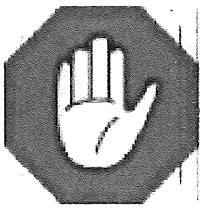
COLORADO
Department of Public Health & Environment

Colorado Birth Certificate Request

Kit Carson County Finance Office
PO Box 160, Burlington, CO 80807
719-346-8133 ext 304 Fax 719-346-7242

Colorado has birth records for the entire state since 1910. Birth certificates are also available from the county office(s); for all county locations visit http://www.colorado.gov/cdphe/vitalrecords



✓ Requirements:
- ❑ This request must be completed in full.
- ❑ Enclose a copy of a current driver's license, passport or State identification. (See reverse side for complete list for primary and secondary ID's)
- ❑ Enclose appropriate fees
- ❑ Person requesting to receive a birth certificate must sign below.
- ❑ Proof of Relationship is required (Parents and Registrant excluded)
- ❑ Enclose a copy of the death certificate if the person is deceased.

Requestor Information

Print name of person making request	First	Middle	Last		Email:
Mailing Address	Apt#	City	State	Zip	Daytime Phone ( )
Physical Address	Apt#	City	State	Zip	Alt Phone Number ( )

Relationship to Registrant (person named on certificate)*see reverse side: ❑ Self ❑ Parent ❑ Grandparent ❑ Step-parent ❑ Sibling ❑ Spouse ❑ Child ❑ Stepchild ❑ Legal guardian ❑ Legal representative ❑ Other: _____

Reason for Request: ❑ Newborn ❑ Travel/Passport ❑ Records ❑ School ❑ Insurance ❑ Other: _____

Registrant Information

Information about person whose birth certificate is being requested – Please type or print
If **adopted**, provide adoptive information and see special service on other side.

Full Name at Birth	First	Middle	Last
Date of Birth	Month / Day / Year __ __ __ __	Is this Person Deceased? ❑ Yes ❑ No *If yes, must provide a copy of the death certificate*	
Place of Birth	City	County	State **Colorado ONLY**
Full Name of Father	First	Middle	Last
Full Name of Mother	First	Middle	**Maiden Last Name** (name prior to first marriage)

Pursuant to Colorado Revised Statutes, 1982, 25-2-118 and as defined by Colorado Board of Health Rules and Regulations, applicant must have a direct and tangible interest in the record requested. The penalties for obtaining a record under false pretenses include a fine of not more than $1,000.00, or imprisonment in the county jail for not more than one year or both such fine and imprisonment (CRS 25-2-118).

By signing below, I have read and understand that there are penalties for obtaining a record under false pretenses. SIGN HERE | Today's date

**Credit card orders:

Card Type: ❑ VISA ❑ MasterCard ❑ Discover ❑ American Express

Cardholder name: _____

Card Number: |_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|

Expiration Date: ____/____

Verification Code _____

Charges: (FEES NON-REFUNDABLE)

Cost of certificates:

$17.75 for one (or search when no record found)..... _____

$10.00 for each additional certificate of same record ordered at same time..... _____

Total Charges..... _____

*Within continental U.S.

FOR OFFICE USE ONLY

STATE FILE # _____

CERTIFICATE # _____